



EMEAC

COLLEGE OF ARTS AND SCIENCE, Kondotty

Aided by Govt. of Kerala, Affiliate to the University of Calicut

Re-accredited with "A" Grade by NAAC

P O Kumminiparamba – 673638

Malappuram Dist. Kerala-India

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6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Supporting Documents

- **PBAS Specimen**
- **Research Promotion Council**
- **IQAC Core Committee and Minutes**
- **Self-Appraisal Form – Teacher Specimen**
- **Self-Appraisal Form – Non Teaching Staff Specimen**
- **Course Outline Specimen**
- **Departmental Minutes**
- **Departmental Annual Report Specimen**
- **Feedback from External Stake Holders**



UNIVERSITY OF CALICUT

Affiliated Colleges: Facts and Figures for inclusion in the Annual Report 2022

Institutional Data

1	Name and Address of the College :		EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI	
2	Year of establishment:		1981-82	
3	Name of the Principal:		LT. ABDUL RASHEED P	
	a) Telephone No.	0483-2712030 04832713530	c) Fax no.	+914832713530
	b) Official E mail ID	mail@emeacollege.ac.in	d) Web site	www.emeacollege.ac.in
4	Name of the Manager or the Agency:		P.K. MOOSA ALIAS BALATHIL BAPPU	
	a) Telephone No.	0483-2712030 04832713530 9447128107	c) Fax no.	+914832713530
	b) Official E mail ID	mail@emeacollege.ac.in	d) Web site	www.emeacollege.ac.in
5	Name & address of the Public Information Officer (under RTI) with telephone No.& E-mail ID :		ROY.PP 9895347225	

Rating Details

6) Whether included under section 2(f) of the UGC Act (Yes/No)	7) Whether accredited by NAAC (Yes/No)	8) Grade awarded by NAAC and year
YES	YES	A GRADE 2021

Course Data**9. Courses Offered** (Add more rows if required):

Sl. No.	Name of Course with Subject	SF/Aided/B voc/Diploma	Sanctioned strength
1	BA ECONOMICS	Aided	60
2	BA ENGLISH	Aided	40
3	BA WEST ASIAN STUDIES	Aided	60
4	B COM COOPERATION	Aided	60
5	B COM COMPUTER APPLICATION	Aided	40
6	BSC COMPUTER SCIENCE	Aided	36
7	BSC MICROBIOLOGY	Aided	36
8	BSc MATHEMATICS & PHYSICS DOUBLE MAIN	Aided	24
9	BSC BIOCHEMISTRY (SELF FINANCE)	SELF FINANCE	30
10	BSC BIO TECHNOLOGY(SELF FINANCE)	SELF FINANCE	30
11	BBA (SELF FINANCE)	SELF FINANCE	40
12	B Voc LOGISTICS MANAGEMENT[Self Financing]	B VOC-SELF FINANCE	50
13	B.Voc PROFESSIONAL ACCOUNTING AND TAXATION[Self-Financing]	B VOC-SELF FINANCE	50
14	B Voc ISLAMIC FINANCE[Self-Financing]	B VOC-SELF FINANCE	50
15	MA ECONOMICS	Aided	20
16	M COM	Aided	20
17	MA ENGLISH (SELF FINANCE)	SELF FINANCE	20
18	MA HISTORY (SELF FINANCE)	SELF FINANCE	20
19	MSC MICROBIOLOGY (SELF FINANCE)	SELF FINANCE	12

Admission Data**10. Student Strength: AS ON 13-12-2022**

Class		SC	ST	OBC	Foreign Students	Others	Total	Grand Total
UG	M	68	4	813	1	9	895	2115
	F	146	7	1060	0	7	1220	
PG	M	3	0	29	0	0	32	264
	F	15	0	216	0	1	232	
Total		232	11	2118	1	17	2379	2379

11. Details of Research Departments (Add more rows if required)

Name of Research Department	No. of students Enrolled for Ph.D in 2022		Total	No. of students awarded Ph.D in 2022		Total
ECONOMICS	F	1	3	F		NA
	M	2		M		
	M			M		NA
	F			F		
TOTAL		3	3			NA

12. Faculty Data

a) Teaching Staff

Sl. No	Designation	No. of faculty members		Total	No. of Ph.D holders	No. of M.Phil holders	No. of teachers deputed for higher studies under FDP	Number of teachers granted leave for Higher studies other than FIP:
		M	F					
	Assistant Professor	15	10	25			0	0
	Associate Professor	10	2	12	10	10	0	0

b) Non-Teaching Staff

Sl. No		No. of staff		Total
		M	F	
1	Number of staff	9	1	10

13. Library Facilities

a) Total No. of books	b) Total No. research Journals	c) No. of New books added in 2022	d) No., of journals subscribed in 2022	e) No. of academic or research journals published by the college in 2022	f) No. of books published by the college in 2022	g) No. of e journal subscribed in 2022	h) No of e books subscribed in 2022	i) Departmental Book bank for SC, ST Students
24725	37	719	0	0	0	6000+	199500 +NLIST AND 600000 (NAL)	No

14. Hostel facilities

	Bed space in nos.
Men's Hostel	30 BED
Ladies Hostel	200

15. Extra-Curricular activities/achievements

	I) No. of Students participated in 2022		Prizes won by students				
	Arts & Cultural Activities	Sports & games	Arts & Cultural Activities		Sports & games		Records if any by individual players
			Team	Individual	Team	Individual	
University level	NA	60	NA	NA	4	NA	NA
Inter University level	NA	2	NA	NA	2	NA	NA
State level	NA	11	NA	NA	NA	6	NA
National level	NA	NA	NA	NA	NA	NA	NA

The information given herein is correct and accurate to the best of my knowledge and belief.

Place: KUMMINIPPARAMB

Signature of the Principal
(Office Seal)

Date: 15/12/2022

ANNUAL QUALITY ASSURANCE REPORT

2022-23

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

CRITERION 6

6.3 - Faculty Empowerment Strategies

IQAC ANNUAL REPORT

EMEA COLLEGE OF ARTS & SCIENCE KONDOTTY

CLUBS & ASSOCIATION REPORT 2022-23

Name of Club/Association: **Internal Quality Assurance Cell (IQAC)**

GENERAL PERFORMANCE:

Internal Quality Assurance Cell (IQAC) of the college is very much active in framing and implementing quality-oriented activities on the campus related to all quality criteria. It also gives emphasis to integration of modern methods of teaching, professional development of teachers and promoting research among teachers and students.

College IQAC has a tradition of reviewing the effectiveness of teaching learning process, structures and methodologies of operations and learning outcomes at periodic intervals.

Major Quality Assurance Initiatives includes the following:

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC
- Feedback collection, analysis and action taken
- Academic Administrative Audit (AAA) and initiation of follow up action
- Participation in NIRF
- Participation in ARIIA
- Activities to promote Alumni
- Activities to promote and strengthen research activities on the campus
- Green Audit and other quality audit
- Result analysis

Activities to promote ICT enabled teaching and learning

SL NO	LIST OF ACTIVITIES
1	<p>The Digital and Professional Skills Enhancement Training Series "Digital Skills for Teachers (EMBASE)</p> <p>The Digital and Professional Skills Enhancement Training Series, specifically focusing on "Digital Skills for Teachers (EMBASE)" was Jointly organized by Internal Quality Assurance Cell & Centre for Digital and Technological Advancement on 15 September 2022, from 2:30 PM to 3:30 PM at the Seminar Hall of EMEA College. The primary objective of this training series was to empower teachers with the essential digital skills needed to navigate the modern educational landscape effectively. The session featured Mr. Firoz K A, the CEO of Embase Pro Suit Private Limited, was the resource speaker. He shared valuable insights and practical knowledge on leveraging digital tools and technologies for educational enhancement. The training series equipped the 81 participating faculties with the latest advancements in digital education, enabling them to integrate innovative teaching methods into their curriculum and fostering a collaborative learning environment.</p>



EMA College, Kumminiparamba,
Padinharathara, Kondotty, Kerala 673638



Internal Quality Assurance Cell (IQAC)
& Centre for Digital and Technological
Advancement (CDTA)

Digital and Professional Skills Enhancement Training Series

Digital Skills for Teachers
(EMBASE)



Sep, 15th

2.30 PM - 3.30 PM

Firoz K A
CEO

EMBASE PRO SUIT PVT.LTD

Location: @ Seminar Hall



Participants (Attached PDF)

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY DIGITAL SKILLS FOR TEACHERS (EMBASE)

Sl No	Name of Teacher	Name of Department	Signature	Remarks
1.	Mr. Roy. P. P	English		
2.	Lt. Abdul Rasheed. P	English		
3.	Ms. Abidha. K. P	English		
4.	Mr. Abdul Jaleel. M	English		
5.	Ms. Ifana Parveen	English		
6.	Dr. Afsal P C	English		
7.	Ms. Nargees. M. K	English		
8.	Ms. Faseela P A	English		
9.	Ms. Lubna K T	English		
10.	Ms. Sajeeva Cholakkal	English		
11.	Mr. Althaf Muhammed Hussain	English		
12.	Ms. Nisra V	English		
13.	Ms. Adithya	English		
14.	Ms. Shaharhanu GP	English		
15.	Mr. P.M. Mohamed Najeeb	Economics		
16.	Mr. P.M. Abdurazeque	Economics		
17.	Dr. Ibrahim Cholakkal	Economics		
18.	Mr. Hussain. V	Economics		
19.	Mr. Mohammed Nisar.T.V.	Economics		

Prepared by Internal Quality Assurance Cell (IQAC), EMEA College of Arts and Science, Kondotty

20.	Mr. K.T. Firoz	History & WAS		
21.	Dr. Nisar U	History & WAS		
22.	Prof. K.M. Aboobacker	History & WAS		
23.	Mr. Muhammed Shaif. T	History & WAS		
24.	Ms. Sehla Khansah. P	History & WAS		
25.	Ms. Haseena K V	History & WAS		
26.	Ms. Kamalam Edathil	Commerce		
27.	Mr. A.V. Hassan (PART TIME)	Commerce		
28.	Mr. Aboobacker Siddique Kakkattuchali	Commerce		
29.	Mr. Rafeeq Ali Mundodan	Commerce		
30.	Ms. Aneesath. M	Commerce		
31.	Ms. Jaseena. P.P	Commerce		
32.	Ms. Balkees. K.S	Commerce		
33.	Mr. Muhammed Faisal. T	Commerce		
34.	Mr. Nahas Sha. A.A	Commerce		
35.	Mr. Munavar Jasim. P.K	Commerce		
36.	Ms. Faseela N.K (P.T)	Commerce		
37.	Mr. Ibrahim P A	Commerce		
38.	Dr. Riyad. A.M	Computer Science		
39.	Dr. Jamsheela. O	Computer Science		
40.	Dr. Shamsudeen. E	Computer Science		
41.	Mr. Mohamed Jamshad. K	Computer Science		
42.	Ms. Haulath. K	Computer Science		

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43.	Dr. Shiji Thomas	Microbiology	<i>Shiji</i>
44.	Ms. Jisha P.J.	Microbiology	<i>Jisha</i>
45.	Ms. Dufaida K.M	Microbiology	<i>Dufaida</i>
46.	Mr. Yonus Pariyarath	Microbiology	<i>Yonus</i>
47.	Ms. Ashitha Sanuj	Microbiology	<i>Ashitha</i>
48.	Ms. Hasna KP	Microbiology	<i>Hasna</i>
49.	Ms. Rasiya KT	Microbiology	<i>Rasiya</i>
50.	Dr. T Krishnakumar	Biochemistry	<i>T. Krish</i>
51.	Mr. Rajesh T.K.	Biochemistry	<i>Rajesh T.K.</i>
52.	Ms. Zaheera Banu N.K	Biochemistry	<i>Zaheera Banu</i>
53.	Mr. Sulikar Ali M	Biochemistry	<i>Sulikar</i>
54.	Dr. Mashhoor K	Biotechnology	<i>Mashhoor</i>
55.	Ms. Shilydas A	Biotechnology	<i>Shilydas</i>
56.	Ms. Rameesa K	Biotechnology	<i>Rameesa</i>
57.	Dr. Somy Soman	Biotechnology	<i>Somy</i>
58.	Mr. Asif N	BBA	<i>Asif</i>
59.	Ms. Amla K.K	BBA	<i>Amla</i>
60.	Mr. Jamsheer C K	BBA	<i>Jamsheer</i>
61.	Mr. Mohammed Ashik Sulthan	BBA	<i>Ashik</i>
62.	Dr. Rajasekharan K.E	Statistics	<i>Rajasekharan</i>
63.	Ms. Aswathi	Statistics	<i>Aswathi</i>
64.	Dr. Abdul Muneer V	Journalism	<i>Abdul Muneer</i>
65.	Dr Mohammed Haneefa P	Arabic	<i>Mohammed Haneefa</i>

Dr. Mohan *Librarian* *Ms. Nisha*
Prepared by Internal Quality Assurance Cell (IQAC), EMEA College of Arts and Science, Kondotti



66.	Mr. Mohammed Sadiqu PA	Arabic	<i>Sadiqu</i>
67.	Mr. Sibi Nijas K P	Arabic	<i>Sibi Nijas</i>
68.	Dr. Dhanya P.S	Hindi	<i>Dhanya</i>
69.	Ms. Suja U (PART TIME)	Hindi	<i>Suja</i>
70.	Mr. Askarali A	Malayalam	<i>Askarali</i>
71.	Ms. Renjitha O.K	Malayalam	<i>Renjitha</i>
72.	Dr. Ashraf Valoor	Political Science	<i>Ashraf</i>
73.	Mr. Shihabudheen Paikarathodi	Physical Education	<i>Shihabudheen</i>
74.	Mr. Mohammed Rashid P	Physical Education	<i>Mohammed Rashid</i>
75.	Ms. Mulsina Jasmine P	Chemistry	<i>Mulsina Jasmine</i>
76.	Ms. Juvairiya K K	Chemistry	<i>Juvairiya</i>
77.	Mr. Althaf T K	B Voc	<i>Althaf</i>
78.	Mr. Molden Shafeeq A	B Voc	<i>Molden</i>
79.	Mr. Binshad P	B Voc	<i>Binshad</i>
80.	Ms. Jaalya Salim	B Voc	<i>Jaalya</i>
81.	Ms. Sairabaru CK	B Voc	<i>Sairabaru</i>
82.	Dr. Muhammed Fazil N	Physics & Mathematics	<i>Fazil</i>
83.	Ms. Suneeta P.D	Physics & Mathematics	<i>Suneeta</i>
84.	Ms. Vrinda M	Physics & Mathematics	<i>Vrinda</i>

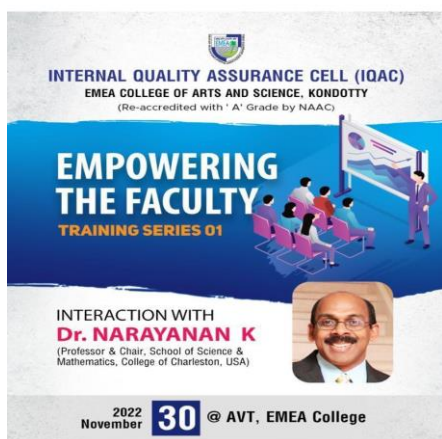
Principal

Prepared by Internal Quality Assurance Cell (IQAC), EMEA College of Arts and Science, Kondotti

2 LMS Workshop for Faculty on MOODLE Contents Development

The LMS Workshop for Faculty on MOODLE Contents Development was organized by the Internal Quality Assurance Cell (IQAC), on 15, October 2022, at the Computer Science lab of the college from 9:30 am to 4:30 pm. The primary objective of the workshop was to enhance the faculty's proficiency in utilizing Learning Management Systems (LMS) with a specific focus on MOODLE content development. Dr. Ashkarali P, the Principal of CHMKM Govt. Arts and Science College, Tanur, served as the resource person for the program. Dr. Ashkarali P, shared valuable insights and practical strategies for optimizing the use of MOODLE as a platform for educational content delivery. The workshop facilitated hands-on training sessions in the Computer Science lab, allowing faculty members to actively participate and apply the acquired skills necessary to create engaging and effective online learning materials.

	<div data-bbox="284 230 726 705">  <p>LMS Workshop for Faculty on MOODLE Content Development</p> <p>Resource Person: Dr. Ashkarali P (Principal, CHMKM Govt. Arts & Science College, Tanur)</p> <p>2022 OCTOBER SATURDAY 9:30 AM - 4:00 PM</p> <p>15 Computer Science Lab</p> <p>Organized by IQAC EMEA COLLEGE OF ARTS & SCIENCE KONDOTTY (Recognized with 'A' grade by NAAC) Kondotti, Malappuram (Dt) Kerala, Pin-673638</p> </div> <div data-bbox="782 212 1417 716">  <p>GPS Map Camera</p> <p>Karipur, Kerala, India 4WMV+J5W, Padinharathara, Karipur, Kerala 673647, India Lat 11.134028° Long 75.942818° 15/10/22 10:30 AM GMT +05:30 EMEA: Training Programme</p> </div>
3	<p>A Training Series on "Empowering the Faculty"</p> <p>A training series on "Empowering the Faculty", was organized by the Internal Quality Assurance Cell (IQAC) on Wednesday, November 30, 2022, at the AVT Hall. The primary objective of this training series was to enhance the professional development of faculty members, providing them with valuable insights and skills to excel in their roles. The resource speaker of the programme was Dr. Narayanan K, Professor and Chair of the School of Science and Mathematics at the College of Charleston, USA. The program commenced with a warm welcome by Mr. Abdul Razaque, the IQAC Coordinator, followed by a presidential address from Lt. Abdul Rasheed P, the Principal of the College. Dr. Shalina Beegam, Associate Professor in Chemistry at Farook College, extended felicitations to the participants, highlighting the collaborative spirit of the academic community. The keynote address was delivered by Dr. Narayanan K, gave a detailed training to enrich the participants for understanding the contemporary teaching methodologies and encouraging them to incorporate diverse and innovative approaches into their teaching methodologies. The event concluded with a vote of thanks from Haulath K, the Joint Coordinator of IQAC, expressing gratitude to all participants and the resource person for their contributions to the success of the training series. The programme demonstrated fostering a culture of continuous learning and professional growth among the faculty members.</p>

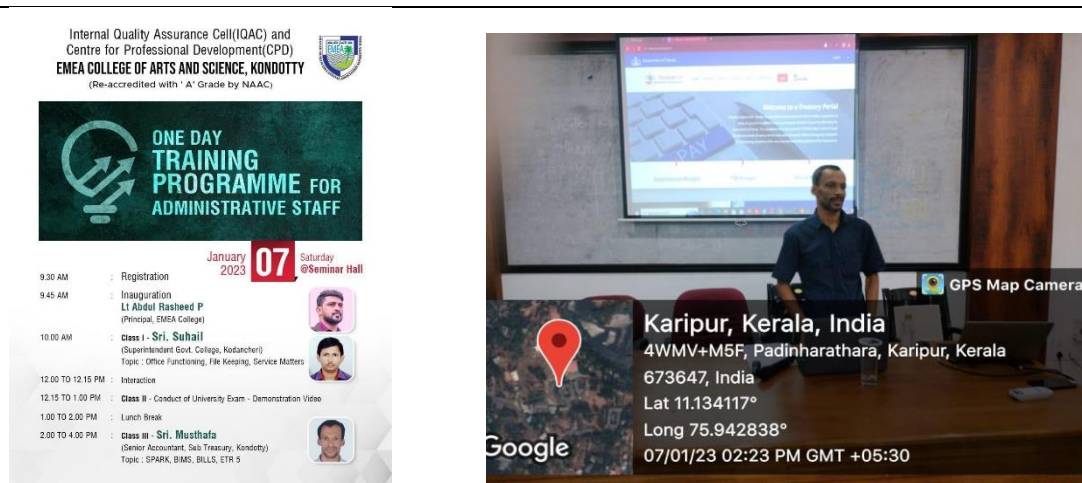


4 A One-Day Training Program for the Administrative Staff

The Internal Quality Assurance Cell (IQAC) and Centre for Professional Development (CPD) of the college was organized a one-day training program for the administrative staff on 07, January 2023, starting at 9:30 AM in the Seminar Hall. The primary objectives of the program were to enhance the administrative staff's skills, foster a better understanding of office functioning, file keeping, service matters, and provide insights into the practical aspects of conducting university exams.

The event commenced with the inaugural address by Lt. Abdul Rasheed P, the Principal of the college. He invited the resources persons to the programme. The technical sessions were conducted by experienced professionals, beginning with a class by Sri. Suhail, Superintendent at Govt. College, Kodancheri, from 10:00 AM to 12:00 PM. He addressed crucial topics such as office functioning, file keeping, and service matters, providing practical insights into efficient administrative practices.

The second session, from 12:15 PM to 1:00 PM, focused on the conduct of university exams, featuring a demonstration video. In the afternoon session from 2:00 PM to 4:00 PM, Sri. Musthafa, Senior Accountant at Sub Treasury, Kondotty, delved into SPARK, BIMS, BILLS, and ETR 5, offering valuable knowledge on essential administrative tools. The programme improved the skills and understanding among the administrative staff, ensuring a more streamlined and effective approach to their daily responsibilities. The hands-on and practical nature of the sessions facilitated enhanced learning and skill application, contributing to the overall professional development of the administrative staff.



5 **One-Day Training Programme for Teaching and Non-Teaching Staff**

A one-day Training Programme for Teaching and Non-Teaching Staff was jointly organized by the Centre for Professional Development (CPD) and EMEA College of Arts and Science, Kondotti, Kondotti, in collaboration with EMEA Training College, Kondotti, on the 17th of August 2022. The event took place at the Audio Visual Theatre of EMEA College, from 9:45 AM to 4:30 PM. The program commenced with a warm welcome by Mr. Mohamed Jamshad K, Assistant Professor in the Department of Computer Science. Dr. Abdul Muneer V, an Associate Professor of Journalism and the Director of CPD, delivered the Presidential Address, followed by Lt. Abdul Rasheed P, the Principal of EMEA College of Arts and Science, Kondotti, who gave the Principal's Address. Mr. Chandran Nair MN, an Assistant Professor of English at EMEA Training College, was introduced the Chief Guest, to the audience.

Adv. AV Vamanakumar, International Trainer, Junior Chamber International (JCI) and Lions played a pivotal role in the training Programme as a designated resource person. During his session, he provided an in-depth and comprehensive presentation on the crucial subject of training and development. His session was characterized by its depth and practicality, offering attendees a wealth of knowledge, tools, and strategies to enhance their professional skills, both in their respective roles and in personal growth.

Felicitations were extended by Dr. Abdul Kader Parambat, the Principal of EMEA Training College, and Mr. Abdurrasaque PM, the Coordinator of IQAC. Dr. Nisar U, an Assistant Professor in the Department of West Asian Studies and Ms Haulath K, Assistant Coordinator, IQAC, delivered the Vote of Thanks. A total of 124 staff members participated in this enriching and informative training program. The event successfully brought together professionals from different educational backgrounds and provided a platform for knowledge sharing and skill development.

Be Relevant
Not just an Element

One-day Training Programme for Teaching and Non-Teaching Staff

Technical Sessions:
Adv AV Vamanakumar
International Trainer (JCI and Lions)

August 2022 **17** Wednesday
9:45 AM – 4:30 PM

Audio Visual Theatre, EMEA College

JOINTLY ORGANISED BY
Centre for Professional Development (CPD)
EMEA College of Arts and Science, Kondotti
&
EMEA Training College, Kondotti

Adv AV Vamanakumar is a renowned motivational trainer and speaker. He is a qualified international trainer of JCI and Lions. He has been very active in the training field for the last 30 years and has conducted more than 4000 training programs in 27 countries. He has trained more than five lakh people physically and thousands virtually. He served JCI India as its National President in 2003 and Lions District 318 C as its District Governor in 2010-19.



Participants

SL NO	NAME OF TEACHER	INSTITUTION
1	Mr. Roy. P. P	EMEA College of Arts and Science, Kondotti
2	Ms. Abidha. K. P	EMEA College of Arts and Science, Kondotti
3	Mr. Abdul Jaleel. M	EMEA College of Arts and Science, Kondotti
4	Dr. Afsal P C	EMEA College of Arts and Science, Kondotti
5	Ms. Nargees. M. K	EMEA College of Arts and Science, Kondotti
6	Ms. Faseela P A	EMEA College of Arts and Science, Kondotti
7	Ms. Lubna K T	EMEA College of Arts and Science, Kondotti
8	Ms. Sajeera Cholakal	EMEA College of Arts and Science, Kondotti
9	Mr. Althaf Mohammed Hussain P A	EMEA College of Arts and Science, Kondotti
10	Ms. Nisna V	EMEA College of Arts and Science, Kondotti
11	Ms. Adithya Sunil K	EMEA College of Arts and Science, Kondotti
12	Mr. P.M. Mohamed Najeeb	EMEA College of Arts and Science, Kondotti
13	Mr. P.M. Abdurazaque	EMEA College of Arts and Science, Kondotti
14	Dr. Ibrahim Cholakal	EMEA College of Arts and Science, Kondotti
15	Mr. Hussain. V	EMEA College of Arts and Science, Kondotti
16	Mr. Mohammed Nisar.T.V.	EMEA College of Arts and Science, Kondotti
17	Mr. K.T. Firoz	EMEA College of Arts and Science, Kondotti
18	Dr. Nisar U	EMEA College of Arts and Science, Kondotti
19	Prof. K.M. Aboobacker	EMEA College of Arts and Science, Kondotti
20	Mr. Muhammed Shafi. T	EMEA College of Arts and Science, Kondotti
21	Ms. Sehla Khansah. P	EMEA College of Arts and Science, Kondotti
22	Ms. Haseena K V	EMEA College of Arts and Science, Kondotti
23	Ms. Kamalam Edathil	EMEA College of Arts and Science, Kondotti
24	Mr. A.V. Hassan (PART TIME)	EMEA College of Arts and Science, Kondotti
25	Mr. Abbobacker Siddeeq Kakkattuchali	EMEA College of Arts and Science, Kondotti

26	Mr. Rafeeqe Ali Mundodan	EMEA College of Arts and Science, Kondotti
27	Ms. Aneesath. M	EMEA College of Arts and Science, Kondotti
28	Ms. Jaseena. P.P	EMEA College of Arts and Science, Kondotti
29	Ms. Balkees. K.S	EMEA College of Arts and Science, Kondotti
30	Mr. Muhammed Faisal. T	EMEA College of Arts and Science, Kondotti
31	Mr. Nahas Sha. A.A	EMEA College of Arts and Science, Kondotti
32	Mr. Munavar Jasim. P.K	EMEA College of Arts and Science, Kondotti
33	Ms. Faseela N K (P.T)	EMEA College of Arts and Science, Kondotti
34	Dr. Riyad. A.M.	EMEA College of Arts and Science, Kondotti
35	Dr. Shamsudeen. E	EMEA College of Arts and Science, Kondotti
36	Mr. Mohamed Jamshad. K	EMEA College of Arts and Science, Kondotti
37	Ms. Haulath. K	EMEA College of Arts and Science, Kondotti
38	Dr. Shiji Thomas	EMEA College of Arts and Science, Kondotti
39	Ms. Jisha. P.J.	EMEA College of Arts and Science, Kondotti
40	Ms. Dufaida. K.M	EMEA College of Arts and Science, Kondotti
41	Mr. Yoonus Pariyarath	EMEA College of Arts and Science, Kondotti
42	Ms. Hasna KP	EMEA College of Arts and Science, Kondotti
43	Ms. Rasiya KT	EMEA College of Arts and Science, Kondotti
44	Ms. Rasheeda E V	EMEA College of Arts and Science, Kondotti
45	Dr. T Krishnakumar	EMEA College of Arts and Science, Kondotti
46	Mr. Rajesh. T.K.	EMEA College of Arts and Science, Kondotti
47	Ms. Zaheera Banu. N.K	EMEA College of Arts and Science, Kondotti
48	Mr. Sulfikar Ali. M	EMEA College of Arts and Science, Kondotti
49	Dr. Mashhoor. K	EMEA College of Arts and Science, Kondotti
50	Ms. Shillydas. A	EMEA College of Arts and Science, Kondotti
51	Ms. Rameesa K	EMEA College of Arts and Science, Kondotti
52	Dr. Somy Soman	EMEA College of Arts and Science, Kondotti
53	Mr. Asif. N	EMEA College of Arts and Science, Kondotti
54	Ms. Amla. K.K	EMEA College of Arts and Science, Kondotti
55	Ms. Rinsha C	EMEA College of Arts and Science, Kondotti
56	Ms. Fabisha P P	EMEA College of Arts and Science, Kondotti
57	Dr. Rajasekharan. K.E	EMEA College of Arts and Science, Kondotti
58	Dr. Abdul Muneer. V	EMEA College of Arts and Science, Kondotti
59	Mr. Mohammed Sadiqu. PA	EMEA College of Arts and Science, Kondotti
60	Mr. Sibi Nijas K P	EMEA College of Arts and Science, Kondotti
61	Dr. Dhanya. P.S	EMEA College of Arts and Science, Kondotti
62	Ms. Suja. U	EMEA College of Arts and Science, Kondotti

63	Mr. Askarali. A	EMEA College of Arts and Science, Kondotti
64	Ms. Renjitha. O.K	EMEA College of Arts and Science, Kondotti
65	Dr. Asharaf P	EMEA College of Arts and Science, Kondotti
66	Mr. Shihabudheen Paikarathodi	EMEA College of Arts and Science, Kondotti
67	Mr. Mohammed Rashid P	EMEA College of Arts and Science, Kondotti
68	Ms. Juvairiya K K	EMEA College of Arts and Science, Kondotti
69	Ms. Fairooz Jabin M	EMEA College of Arts and Science, Kondotti
70	Mr. Althaf T K	EMEA College of Arts and Science, Kondotti
71	Mr. Moideen Shafeeque. A	EMEA College of Arts and Science, Kondotti
72	Mr. Abdu Raheem V P	EMEA College of Arts and Science, Kondotti
73	Ms. Nufaila K	EMEA College of Arts and Science, Kondotti
74	Ms. Jasiya Salim	EMEA College of Arts and Science, Kondotti
75	Ms. Fasla P P	EMEA College of Arts and Science, Kondotti
76	Ms. Sairabanu CK	EMEA College of Arts and Science, Kondotti
77	Mr. Mohammed Asif. K	EMEA College of Arts and Science, Kondotti
78	Ms. Suneena P.D	EMEA College of Arts and Science, Kondotti
79	Mr. Muhammed Ajmal P	EMEA College of Arts and Science, Kondotti
80	Dr. Abdul Rasheed Paloli	EMEA College of Arts and Science, Kondotti
81	Dr. Ramsiya M	EMEA College of Arts and Science, Kondotti
82	Mr. Abdul Kareem P V	EMEA College of Arts and Science, Kondotti
83	Mr. Mohammed Nishad N K	EMEA College of Arts and Science, Kondotti
84	Mr. Mohammedali K M	EMEA College of Arts and Science, Kondotti
85	Mr. Mohammed Safeer P	EMEA College of Arts and Science, Kondotti
86	Mr. Mansoor P	EMEA College of Arts and Science, Kondotti
87	Mr. Irshad Parambil	EMEA College of Arts and Science, Kondotti
88	Mr. Jasir Thangal K P	EMEA College of Arts and Science, Kondotti
89	Mr. Shahul Hameed K	EMEA College of Arts and Science, Kondotti
90	Mr. Naseel Ismail C	EMEA College of Arts and Science, Kondotti
91	Mr. Abdu Razak K	EMEA College of Arts and Science, Kondotti
92	Mr. Subair Kalathil	EMEA College of Arts and Science, Kondotti
93	Mr. Aboobacker Siddeeque P	EMEA College of Arts and Science, Kondotti
94	Mrs. Vijayalakshmi	EMEA College of Arts and Science, Kondotti
95	Ms. Rahila Athikkavil	EMEA College of Arts and Science, Kondotti
96	Ms. Rahmath Beevi A.	EMEA College of Arts and Science, Kondotti
97	Ms. Subaida K	EMEA College of Arts and Science, Kondotti
98	Ms. Jaseena KP	EMEA College of Arts and Science, Kondotti
99	Ms. Sajitha E	EMEA College of Arts and Science, Kondotti

	100	Ms. Ramla K	EMEA College of Arts and Science, Kondotti
	101	Ms. Shibi E	EMEA College of Arts and Science, Kondotti
	102	Mr. Jabir CK	EMEA College of Arts and Science, Kondotti
	103	Mr. Mammed Kutty P	EMEA College of Arts and Science, Kondotti
	104	Mr. Veeran Koya	EMEA College of Arts and Science, Kondotti
	105	Mr. Kamarudheen K	EMEA College of Arts and Science, Kondotti
	106	Mr. Abdul Rasheed K	EMEA College of Arts and Science, Kondotti
	107	Mr. Shameer ET	EMEA College of Arts and Science, Kondotti
	108	Ms. Sabitha KT	EMEA College of Arts and Science, Kondotti
	109	Ms. Jasmin Kodavandi	EMEA College of Arts and Science, Kondotti
	110	Mr. Muhammed K	EMEA College of Arts and Science, Kondotti
	111	Mr. Abdu Rahim	EMEA College of Arts and Science, Kondotti
	112	Dr. P. Abdul Kader	Emea Training College, Kondotti
	113	Mr. O. K. Hafsamol	Emea Training College, Kondotti
	114	Ms. P V Maya	Emea Training College, Kondotti
	115	Mr. K. Muhammed Shareef	Emea Training College, Kondotti
	116	Mr. Muhammed Shafi K	Emea Training College, Kondotti
	117	Ms. Shahina Kadakkottiri	Emea Training College, Kondotti
	118	Mr. Rajesh T Thazhathayil	Emea Training College, Kondotti
	119	Ms. Sees Kozhangadan	Emea Training College, Kondotti
	120	Ms. K Naseera	Emea Training College, Kondotti
	121	Mr. M. N. Chandran Nair	Emea Training College, Kondotti
	122	Ms. P Thahasina	Emea Training College, Kondotti
	123	Mr. P K Arunkumar	Emea Training College, Kondotti
	124	Ms. A V Bindu	Emea Training College, Kondotti
6	Quality Improvement Training Programme - " EQUIP – 2022” 04th June 2022 The Internal Quality Assurance Cell (IQAC) of EMEA College organized a One - day Programme on “EQUIP – 2022” - Quality Improvement of EMEA. Lt. Abdul Rasheed P, the Principal of the college inaugurated the Programme. Mr. Abdurazaque P M the IQAC Coordinator of EMEA, delivered the felicitation address. The Programme was designed to prepare the institutions to face the challenges in this 21st century with regard to the following aspects: Academic Excellence, Effective Documentation & Presentation, Assessment and Evaluation Methodology (NAAC perspective), Quality Sustenance and Quality Enhancement through Internalization of Quality Culture, Institutionalization of Best Practice and Outcome based Education.		

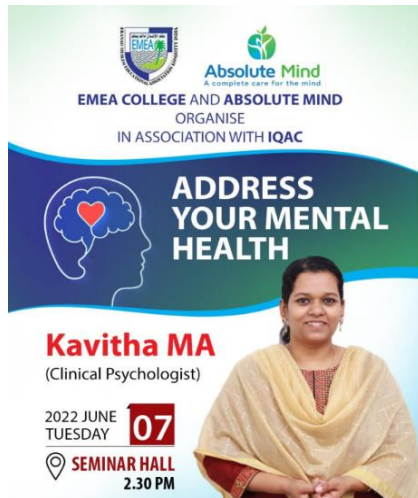
Objectives:

- To upgrade the expertise and capabilities of the faculty members.
- The Programs like this helps to improve the understanding and awareness of teaching community about different types of accreditation processes in the wake of New Education Policy.
- These programmes are initiated by the institution as part of an effort to quality enhancement.



7 **Interactive Session Titled Address Your Mental Health on June 7 2022.**

In association with IQAC, EMEA College Counseling Centre and Absolute Mind organized an interactive session titled ADDRESS YOUR MENTAL HEALTH on June 7 2022. Ms Kavitha M A was the invited resource person. The session was held in Seminar Hall at 2.30 P.M. The programme was coordinated by Ms N. K. Zaheera Banu. The welcome speech was delivered by Ms Fathima Anan. Ms Kavitha interacted and explained the importance of addressing one's mental health in the present scenario. A brief outlook on various mental health problems faced by students was given. With the active participation of students, different modes for addressing mental health issues were discussed and the resource person encouraged students to open up during similar discussions. The session was concluded with a vote of thanks from Ms Nadha Maryam. In overall, the talk was fruitful and gained positive feedback. Around 80 students were present.



Participants

Address Your Mental Health Seminar - Seminar Hall			
Sl	Name	Department	Signature
1	Fathima Subira K	BSc Biochemistry	
2	Fathima Aishwari E T	"	
3	Hanna P	"	
4	Fathima Ranya M C	"	
5	Reva K V	"	
6	Jayashree Arachanand	"	
7	Neha P	"	
8	Fathima Balasub	BSc Biochemistry	
9	Muhammed Samir H	BSc Biochemistry	
10	Safina Sheikh W	BSc Biochemistry	
11	Hafsa K	"	
12	Amrutha Shrinani	"	
13	Mafrika Samath E	"	
14	Lubna P	BSc Biochemistry	
15	Manika P	"	
16	Sahya T	"	
17	Vishnu Praga	BSc Biochemistry	
18	Nisha K M	"	
19	Nisha Nisha	BSc Biochemistry	
20	Nisha Nisha	BSc Biochemistry	
21	Sayana P S K	BSc Biochemistry	
22	Jayashree Arachanand	BSc Biochemistry	
23	Fathima Nisha M K	BSc Biochemistry	
24	Subila Rani K	"	
25	Rafina Shabir M	"	

26	Nishitha Rida	BSc Biochemistry	
27	Anish N	BSc Biochemistry	
28	Anish N	BSc Biochemistry	
29	Nishitha Rida	BSc Biochemistry	
30	Sahya P	BSc Biochemistry	
31	Rafina	BSc Biochemistry	
32	Rajashree	BSc Biochemistry	
33	Hafsa Shrinani	BSc Biochemistry	
34	Shrinani	BSc Biochemistry	
35	Abhishek	BSc Biochemistry	
36	Abhishek	BSc Biochemistry	
37	Sahya Shrinani	BSc Biochemistry	
38	Sahya Shrinani	BSc Biochemistry	
39	Nisha K	BSc Biochemistry	
40	Sahya Shrinani	BSc Biochemistry	
41	Amrutha Shrinani	BSc Biochemistry	
42	Abhishek	BSc Biochemistry	
43	Abhishek	BSc Biochemistry	
44	Amrutha Shrinani	BSc Biochemistry	
45	Abhishek	BSc Biochemistry	
46	Abhishek	BSc Biochemistry	
47	Abhishek	BSc Biochemistry	
48	Abhishek	BSc Biochemistry	
49	Abhishek	BSc Biochemistry	
50	Abhishek	BSc Biochemistry	
51	Abhishek	BSc Biochemistry	
52	Abhishek	BSc Biochemistry	
53	Abhishek	BSc Biochemistry	
54	Abhishek	BSc Biochemistry	
55	Abhishek	BSc Biochemistry	
56	Abhishek	BSc Biochemistry	
57	Abhishek	BSc Biochemistry	
58	Abhishek	BSc Biochemistry	
59	Abhishek	BSc Biochemistry	
60	Abhishek	BSc Biochemistry	

Naliniwela 99	BSc Biochemistry	
Jerica	BSc Biotechnology	
Asmitha C	BSc Microbiology	
Shrutha Madan C P	BSc Microbiology	
Tallima Chandra P P	BSc Biotechnology	
Mithal Ahmad	BSc Biotechnology	
Shrutha	BSc Biotechnology	
Hanni Banu A I	BSc Biotechnology	
Sahila Sherin	BSc Biotechnology	
Sharona	"	
T. Hanna	"	
Aysha Nafie	BSc Biochem	
Sameeha C	"	
Asmitha	"	
Liyanka	"	
Nushika	"	
Aksha	"	

8 Faculty Development Programme (FDP) on Scholarly Publishing and Indian Research Information Network System (IRINS)

Shihab Thangal Central library and research centre, EMEA College of arts and science in association with IQAC organised a two day FDP programme for faculties and research scholars. The FDP was based on Scholarly publishing and Indian Research Information Network System (IRINS) and VIDWAN. The programme was arranged on 16th and 17th November 2022. VIDWAN is the premier database of profiles of scientists / researchers and other faculty members working at leading academic institutions and other R & D organisation involved in teaching and research in India. It provides important information about expert's background, contact address, experience, scholarly publications, skills and accomplishments, researcher identity, etc. The database developed and maintained by Information and Library Network Centre (INFLIBNET) with financial support from the National Mission on Education through ICT (NME-ICT). The resource person of the programme was Mr. Jobin Jose, UGC Librarian, Marian College Kuttikkanam.


The first day of the programme was mainly confined on the general aspects of scholarly publishing and related topics. This was mainly to create an awareness among the faculties regarding different publishing portals and procedures. The programme on its first day was concluded.


The resource person Mr. Jobin Jose started the session on the second day at sharp 9.30 am on 17.11.2022. The resource person started the session by identifying to the audience different researcher profiles and identifiers like Google Scholar profile, Scopus profile, ORCID and Vidwan ID etc. The participants were initially trained for creating different profiles

by live demonstration before entering to the main topic. Each participant created their own profiles on the spot itself under the supervision of the resource person. After that the resource person started discussing on the main topic of Indian Research information network system (IRINS) and sholarly publishing. He explained that IRINS is a web-based Research Information Management (RIM) service developed by the Information and Library Network (INFLIBNET) Centre that facilitates the academic, R&D organisations and faculty members, scientists to collect, curate and showcase the scholarly communication activities. The participants were very curious listening to the class. It was a lively session as the participants asked different queries and it was immedietly solved by the resource person. After that the discussion extended to different scopus indexed journals, UGC care listed journals and peer reviewed journals. The final section of the program was engaged on the discussion about fake journals or predatory journals. He pointed out with the list of different fake journals and also remembered the audience to be aware of such journals which will have an adverse effect on their career. The session was concluded at 3.30 pm. The valedictory session started soon after the session. Mr. Nisar U, Assistant Professor of History and West Asian Studies proposed the vote of thanks. Most of the participants provided positive feedbacks. The certificates were distributed to all the participants.

**SHIHAB THANGAL MEMORIAL CENTRAL LIBRARY
& RESEARCH CENTRE**
EMEA COLLEGE OF ARTS AND SCIENCE - KONDOTTI
(Re-accredited with 'A' Grade by NAAC)
 in association with **IQAC**

Two days FDP program on
**Scholarly publishing and
 Indian Research Information
 Network System(IRINS)**
IN CONNECTION WITH LIBRARY WEEK

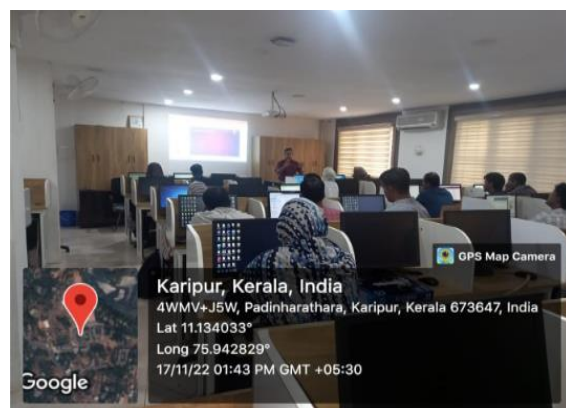
Inauguration : 
Lt Abdul Rasheed P
(Principal, EMEA College)

Resource Person : 
Jobin Jose
(Librarian, Marian College Kutikkanam)

2022 NOVEMBER 16 17

VENUE : COMPUTER LAB, EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Coordinator : Dr. Mahjabeen Aydeed - 9446 371 262



Mr. Jobin Jose handling the session

Participants

Attendance of the participants of the 2 day FDP on Scholarly Publishing		
16-11-2022 (Morning session:10 am to 1.00 pm)		
Sl.No:	Name	Signature
1.	Nasira Banu.M	Nasira
2.	Munavvira Banu A	Munavvira
3.	Umaima K.K	Umaima
4.	Dr. Ibrahim Othman	Dr. Ibrahim
5.	Dr. Nisara V	Dr. Nisara
6.	Sulfa A.M	Sulfa
7.	Muhammed Shafi T.	Muhammed
8.	Abd Rahman K.P	Abd Rahman
9.	Abdul Rahim M. - Research Scholar (Grip)	Abdul Rahim
10.	Saleet Ahmed S.K. - Research Scholar (Grip)	Saleet Ahmed
11.	Hussain V	Hussain
12.	Ahmad Mohammed Hussain Pa	Ahmad
13.	Moiddeen Shaheed A	Moiddeen
14.	ABDU RAHEEM V.P	ABDU RAHEEM
15.	Muhammed Faisal T	Muhammed
16.	Nahas Sha A	Nahas
17.	Jisha P.J	Jisha
18.	Abidha K.P	Abidha
19.	Dr. Shaji Thomas	Dr. Shaji
20.	Dufaida K.M.	Dufaida
21.	Nusaiba K.P	Nusaiba
22.		
23.		
24.		

Attendance of the participants of the 2 day FDP on Scholarly Publishing and IRINS		
16-11-2022 (Evening session:2pm to 4pm)		
Sl.No:	Name	Signature
1.	Dr. Ibrahim Othman	Dr. Ibrahim
2.	Muhammed Shafi T.	Muhammed
3.	Dufaida K.M.	Dufaida
4.	Sulfa A.M	Sulfa
5.	Dr. Nisara V	Dr. Nisara
6.	Abid Rahman K.P	Abid Rahman
7.	Nusaiba K.P	Nusaiba
8.	Abidha K.P	Abidha
9.	Dr. Ashraf Valoor	Dr. Ashraf
10.	Umaima K.K	Umaima
11.	Munavvira Banu A	Munavvira
12.	Hussain V	Hussain
13.	Ahmad Mohammed Hussain Pa	Ahmad
14.	Rajalekshmi K	Rajalekshmi
15.	Abdulhakeem Siddiqi - K.C	Abdulhakeem
16.	Muhammed Faisal T	Muhammed
17.	Nahas Sha A	Nahas
18.	Moiddeen Shaheed A	Moiddeen
19.	Rafique ali mandalan	Rafique
20.		
21.		

Two days FDP programme on Scholarly Publishing and IRINS		
Attendance of the Participants		
17-11-2022 Morning session(10 am to 1.00 pm)		
Sl.No:	Name	Signature
1.	Nasira Banu.M	Nasira
2.	Munavvira Banu A	Munavvira
3.	Umaima K.K	Umaima
4.	Dr. Ibrahim Othman	Dr. Ibrahim
5.	Abdulrahman P.M.	Abdulrahman
6.	Dufaida K.M.	Dufaida
7.	Dr. Shaji Thomas	Dr. Shaji
8.	Dr. Nisara V	Dr. Nisara
9.	Sulfa A.M	Sulfa
10.	Muhammed Shafi T.	Muhammed
11.	Hussain V	Hussain
12.	Ahmad Mohammed Hussain Pa	Ahmad
13.	Moiddeen Shaheed A	Moiddeen
14.	ABDU RAHEEM V.P	ABDU RAHEEM
15.	MUHAMMED FAISAL T	MUHAMMED
16.	Nahas Sha A	Nahas
17.	Jisha P.J	Jisha
18.	Abidha K.P	Abidha
19.	Nusaiba K.P	Nusaiba
20.		
21.		

Attendance of the participants of the 2 day FDP on Scholarly Publishing and IRINS		
17-11-2022 (Evening session:2pm to 4pm)		
Sl.No:	Name	Signature
1.	Dr. Ibrahim Othman	Dr. Ibrahim
2.	Dufaida K.M.	Dufaida
3.	Muhammed Shafi T.	Muhammed
4.	Sulfa A.M	Sulfa
5.	Dr. Nisara V	Dr. Nisara
6.	Abid Rahman K.P	Abid Rahman
7.	Nusaiba K.P	Nusaiba
8.	Abidha K.P	Abidha
9.	Umaima K.K	Umaima
10.	Munavvira Banu A	Munavvira
11.	Hussain V	Hussain
12.	Ahmad Mohammed Hussain Pa	Ahmad
13.	Rajalekshmi K	Rajalekshmi
14.	Abdulhakeem Siddiqi - K.C	Abdulhakeem
15.	Muhammed Faisal T	Muhammed
16.	Nahas Sha A	Nahas
17.	Moiddeen Shaheed A	Moiddeen
18.	Rafique ali mandalan	Rafique
19.	Abdulrahman P.M.	Abdulrahman

9 Orientation for Government Employment

Entrepreneurship Development Club and PSC Coaching Centre, EMEA College.Organized Orientation Program For Government Employment on 16th AUGUST, 2022-Tuesday,at 10.30 AM in the AVT-Audio Visual Theatre .The program was conducted to giving awareness to study and write competitive examination for connecting Government Employment. The Participants of this program was the Ed Club Members and 300 Registered Students from College, studying in the various Departments. Mr.Mansoor Ali kappungal ,PSC Exam Trainer and Mrs.Minu TP Beat Forest Officer Kuppady Forest Station has Attended as Chief Resource Person in the program The program was very

success and Interesting. The Entire coordination of the functions are controlled by Selected committees. All committee members has done their duties to the success of the program. The ED Club student coordinator, ED Club Teacher Coordinator, Program Conveners, IQAC Coordinator and Principal of EMEA College has given Very Well support and help.



10 Launching of Certificate Courses & An Orientation on NPTEL, Swayam Certificate Courses

Centre for Certificate Courses (CCC) organized a launching ceremony of certificate courses 2022-2023 and an orientation programme on Swayam, NPTEL certificate programmes at 2.30 PM on Tuesday, 20 December 2022 at Audio Visual Theatre. Dr. Afsal PC, Assistant Professor of English and Director, Centre for Certificate Courses, and Coordinator, Croterion-I, NAAC, welcomed the gathering. Lt. Abdul Rasheed P, Principal, EMEA College, inaugurated the programme and launched the certificate courses that the Centre offers for the academic year 2022-2023. Dr. Afsal PC, detailed each certificate programme and the importance and benefits of them. Mr. Aboobacker Siddeeq. K, Assistant Professor of Commerce and SPOC, NPTEL, EMEA College, delivered a talk on the Swayam Courses. As many as hundred and fifty two students attended the session. All class advisors also participated the programme. Ms. Haulath K, Assistant Coordinator of IQAC, EMEA College, proposed a vote of thanks.






11 One book one student challenge “Community library”

One book one student challenge is an initiative by the library club of EMEA college of arts and science in order to collect books from the students for setting up of a community library. The programme was meant for collecting books from students of the different departments of the college in such a way that at least one student can contribute a book. These collected books can be utilized for setting up of a community library in the Kumminiparamb locality. The programme one book one student challenge was started on February 22nd 2022 and extended till March 2nd 2022. As part of this programme a box was kept for putting the donating books at the main entrance of the college. Teachers of the different departments also contributed to the community library. Books were also handed over to the librarian by the students and teachers as part of the programme. Around four hundred books were collected for setting up of the library and most of them were in the Malayalam language. The community library was arranged inside the Arts and sports club of the locality. The books contributed by the students as part of One book one student challenge were taken for setting the community library. The inauguration of the community library was done by PK Basheer, the MLA and Secretary of the college by hand overing the books to the secretary of the Kumminiparamb club on 30th July 2022 at 5 pm. The event was held at the main entrance of the college. The principal of the college Lt. Abdul Rasheed sir, Club co-ordinators Dr. Mahjabeen Aydeed, Librarian and Mr.Firoz T.K, HOD, Department of WAS and the library club members also participated in the program.

LIBRARY CLUB
EMEA COLLEGE OF ARTS AND SCIENCE
 KONDOTTI, MALAPPURAM
 Re-accredited with 'A' Grade by NAAC



COMMUNITY LIBRARY INAUGURATION

An Initiative of EMEA College Library Club


Community Library is an initiative to promote reading among the public by providing Library facility free of cost.

INAUGURATION:

P.K. Basheer M.L.A
 (Gen. Secretary, EMEA Institutions)

2022 JULY 30 SATURDAY 5 PM

EMEA COLLEGE



Join us in our Book Donation Campaign

Language: English/ Malayalam

Program brochure of community library inauguration



P.K.Basheer, the MLA and the secretary of the EMEA college inaugurating the community library by hand overing the collected books to the Kuminiparamb club secretary



PRINCIPAL
 EMEA COLLEGE OF ARTS
 & SCIENCE, KONDOTTY
 MALAPPURAM DT. 673 638



EMEA

COLLEGE OF ARTS AND SCIENCE, Kondotty

Aided by Govt. of Kerala, Affiliate to the University of Calicut
Re-accredited with "A" Grade by NAAC

P O Kummiparamba - 673638

Malappuram Dist. Kerala-India

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Email: mail@emecollege.ac.in | www.emecollege.ac.in

NOTIFICATION

The IQAC of EMEA College of Arts and Science, Kondotty for the year 2022-23 has been reconstituted with the following members as per the new guidelines of National Assessment and accreditation Council (NAAC), Bangalore.

Sl No	Name	Designation
1.	Chairman	Principal
2.	Mr. P M Abdurazaque	Coordinator
3.	Ms. Haulath K	Joint Coordinator
4.	Dr. Ibrahim Cholakkal	Patrons
5.	Dr. Abdul Muneer V	
6.	Jb P.K. Moosa alias Bappu	Manager
7.	Mr. Askarali A	Member
8.	Dr. Riyad AM	Member
9.	Dr. Shamsudeen E	Member
10.	Dr. Shiji Thomas	Member
11.	Dr. Krishnakumar T	Member
12.	Mr. K.T. Firoz	Member
13.	Dr. K. Mashhoor	Member
14.	Mr. Aboobacker Siddeeqe K C	Member
15.	Mr. Shihabudheen P	Member
16.	Dr. Rajasekharan K E	Member
17.	Dr. Mahajabeen Aydeed	Member
18.	Mr. Althaf T K	Member
19.	Mr. Asif N	Member
20.	Dr. Ramsiya M	Member
21.	Mr. Abdul Jaleel M	Member
22.	Mr. Yoonus P	Member

Prepared by Internal Quality Assurance Cell (IQAC), EMEA College of Arts and Science, Kondotti

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EMEAC

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P O Kumminiparamba – 673638

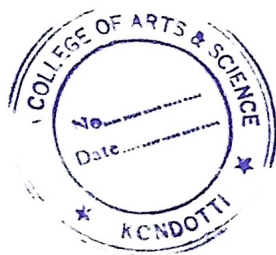
Malappuram Dist. Kerala-India

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Email: mail@emeacollege.ac.in | www.emeacollege.ac.in

23.	Mr. Irshad P, Superintendent	Administrative Staff Representative
24.	Mr. Abdul Kareem P V (HA)	Administrative Staff Representative
25.	College Union Chairman	Students Representative
26.	Mr. Mohammed Rafeeq PM	Local Society Representative
27.	Mr. Kabeer Muthuparamba	Alumni Representative
28.	Mr. Suhail C P	Employer Representative
29.	Mr. Siraj (Preethi Silk)	Industrialist

Principal



PRINCIPAL
EMEAC COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DISTRICT

Prepared by Internal Quality Assurance Cell (IQAC), EMEA College of Arts and Science, Kondotti

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IQAC Minutes 2022-23

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Proceedings of the meeting of IQAC and
centre for Research and publication held
on 9/6/22 at IQAC Room.

Agenda

1. Strengthening Research activities.
2. Review of IQAC activities.

Members Present.

1. Abdul Rasheed . P
2. Abdurazaghe . PM
3. Haulaib . K
4. Dr. Abdul Muneez . V
5. Dr. Ibrahim chollakki
6. Dr. Afsat . PC
7. Dr. Rajasekaran . KK
8. Abdul Jaleel
9. Firoz . KT.

Decisions.

1. It is decided to form a centre for Research and Innovation. All activities related with research and publication get in to the cell. Dr. Ibrahim chollakki appointed as the director of cell.
2. A Research committee is convened as Dr. Abdul Muneez . V as convenor,

Dr. Krishna Kumar as Joint. Convenor and
the following are as members.

1. Dr. Shaji Thomas
2. Dr. Afsal. PC
3. Dr. Mashore
4. Dr. Rajasekaram
5. Dr. Ibrahim Chotakkal.
6. Dr. Fasil.
7. Dr. Ibrahim. PA.
8. Dr. Riyad. Am.


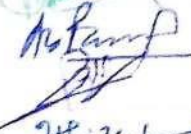
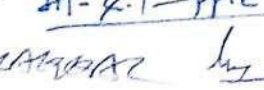
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Proceeding of the meeting of IQAC with
Core Team held on 9/6/22

Agenda

1. Approval of previous minutes and minutes.
2. AQAR 20-21 Final Submission.
3. AQAR 20-22 Data Collection
4. Discussion on Academic progress
5. Review of Action items
6. Any other Business.

Members Present

1. Lt Abdul Rashid P
2. Abdurazzeq P. 
3. Haniath K
4. Dr. Abdul Muneer V  2H-Z-1-PPie
5. Mr. IRRAHMAN 

Decisions

1. The minutes of previous IQAC meeting held on 9/6/22 were reviewed and approved.
2. The final submission of AQAR 20-21 will be held in the last week of July
3. All departments and clubs are requested to submit the data of AQAR 20-22 by the end of September 22
4. Head of Departments presented an overview of academic progress highlighting achievements and addressing challenges.
5. Action items from the previous meeting were reviewed and updates were provided on their status.

6. The Date and agenda for the next IQAC meeting were discussed and finalized.
7. IQAC co-ordinator concluded the meeting by thanking all members for their active participation and contribution.

Summary of meeting of TSC held on
10 August 2022

Agenda

1. Approval of previous minutes
2. Review of quality improvement
3. Feedback on institutional effectiveness
4. Report on student feedback
5. Consideration of research and innovation

Members Present

1. W. Abdul Fattah P
2. Abdulaziz P. Alkhatib
3. Hanan H. Alkhatib
4. Dr. Alkhatib H. Alkhatib
5. Dr. Alkhatib H. Alkhatib
6. Dr. Alkhatib H. Alkhatib
7. Dr. Alkhatib H. Alkhatib
- 8.

Decisions

1. The minutes of previous TSC meetings were reviewed and approved.
2. Various quality improvement initiatives undertaken by different departments were reviewed. Suggestions for further enhancement were discussed.
3. Minutes showed feedback and insights on the institutional effectiveness of College

focusing on areas that make the Institution unique and its contributions to academic and social development.

4. A summary of recent student feedback surveys ~~was~~ was presented, addressing concerns raised by students and outlining plans for improvement based ~~and based~~ on the feedback.
5. The IQAC discussed strategies to promote and support research and innovation within the college including collaboration opportunities and funding options.

Proceedings of Meeting of IQAC Held on 18 September 2022

Agenda

1. Approval of previous minutes
2. Planning for workshops and seminars
3. Data Collection & AQAR 2021-22 and Compilation
4. Discussion on Academic Plan
5. Any other Business (AOB)

Members.

1. U. Abdul Razaq, P
2. Haniffa K
3. Abdulaziz P. M. Alami
4. Dr. Zakir Hussain Chaudhary
5. Dr. Abdul Re
6. Dr. Abdul Munir V
7. Dr. Moshir K
- 8.

Decisions.

1. The minutes of previous IQAC meeting were reviewed. The minutes were approved without amendment.
2. Future workshop, seminars and faculty development programs were discussed. Members proposed topics and speakers and tentative schedule was drafted.
3. IQAC co-ordinator provided an update on the progress of data collection and compilation for AQAR.

4. planning of academic activities and goals
The following points were discussed:

1. Review of previous academic year
2. Goals for the academic year
3. Implementation of New Programs or Courses.
4. Faculty Development Plans
5. Student Support Service

5. The next academic plan meeting is scheduled. The focus will be on progress review and adjustments to the plan.

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Decisions

1. HOD's and DEAC members are assigned to collect the ADR Data.
2. HOD's are assigned to monitor the academic ~~gaps~~ improvements of syllabus and result.

Business of the meeting to make
 financial statements made 2002 till 2003
 2002 to 2003 term

Agenda

1. 2002 to 2003
2. financial statements
3. any other matter

- Minutes of the meeting
1. 2002 to 2003 2002
 2. Financial statements for 2002
 3. 2002 to 2003 2002
 4. 2002 to 2003 2002
 5. 2002 to 2003 2002
 6. 2002 to 2003 2002
 7. 2002 to 2003 2002
 8. 2002 to 2003 2002
 9. 2002 to 2003 2002
 10. 2002 to 2003 2002

Decisions

1. Information of ~~minutes~~ minutes - The minutes were reviewed. IQR Coordinator moved to accept the minutes as presented and it was seconded by Hamid. The minutes were approved without amendment.
2. proposed content for the college website including updated information on course faculty, facilities and other relevant details.

3. The next EQAC meeting is scheduled for the next month. The focus will be on progress review and further planning

Minutes of the Meeting of the Board of Directors
 of the National Association of Teachers in
 Education held on 2/2/2023 at College
 Council Hall

Agenda -

1. AGAR 2020-2022
2. Financial Performance 2022-23
3. Staffing Issues 2022-23
4. Day Observation (University from outside)
5. Best practice
6. Programs for the learners

Members Present

1. Mr. Abdul Kader
2. Mr. Kader P. Kader
3. Mr. K.T.
4. Mohamed Hujab B. B.
5. Dr. Hujab B. B.
6. Dr. Ibrahim Chafel
7. Dr. Abdul Muneer
8. Mr. Kader
9. Mr. Kader
10. Mr. Kader
11. Mr. Kader
12. Mr. Kader
13. Dr. Kader
14. Mr. Kader
15. Dr. Kader
16. Mr. Kader

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Conclusion

1. Teachers to conduct the program according to the syllabus of each department with minimum of 50 hours.
2. It will be 20% of the program to be the 40% of the total and 20% of the total to be the 40% of the total.
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കോളേജ് ആർട്ട്സ് & സയൻസ് കോണ്ടോട്ടി

Aided by Govt. of Kerala, Affiliated to The University of Calicut
Re-accredited with 'A' Grade by NAAC

പി.ഒ കുമ്മിണിപ്പറമ്പ്, മലപ്പുറം ജില്ല, കേരള - 673638

Ph: +91 483 2712030 | 2713530 | 2715020 Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

No. G2-206/2022/TS/Promotion

Date: 05-09-2022

From

The Principal

To

The Registrar
University of Calicut

237
06/09/2022
1ms

Sir,

Sub: UGC Scheme-Promotion and Placement of Teachers-EMEA College of Arts and Science,
Kondotti-Proposal Forwarding of -Approval Requested.

Ref: 1. G.O.(P) No.29/2019/HEDN dated 30/09/2019

2. University Letter No: 31479/GA-II-SPECIAL. CELL-I-ASST-3/2022/Admn dated:
19.03.2022 of the Registrar, University of Calicut.

As the promotion of **Dr. Abdul Muneer. V**, Associate Professor of Journalism, EMEA College of Arts and Science, Kondotti, from Academic Level 13A (Associate Professor) to Academic Level 14 (Professor) under Career Advancement Scheme was due on 03-01/2019 FN. As per ref.1.cited above an Associate Professor (Academic Level 13A) with three years of service is eligible for placement to the post of Professor (Academic Level 14). Dr. Abdul Muneer. V has completed three years of service as Associate Professor (Academic Level 13A) on 02-01-2019 AN. The selection and evaluation procedures for granting promotion to Dr. Abdul Muneer. V as Professor (Academic Level 14) under CAS were carried out with reference to the orders cited above. I am forwarding here with the promotion and placement order in respect to Dr. Abdul Muneer. V, Associate Professor, Department of Journalism along with the following documents. I request you to kindly approve the promotion and pay fixation at the earliest.

Thanking you.

Yours faithfully



PRINCIPAL

[Handwritten signature in green ink]

Encl:

1. Service book of the applicant.
2. Promotion order issued by the Manager.
3. Copy of the University letter regarding the appointment of subject experts.
4. Minutes of the selection and evaluation committee.
5. Copy of the University/DD orders of earlier promotions.
6. Statement of fixation of pay
7. Option form
8. Declaration regarding refund of pay consequent to change in the date of promotion, if any.
9. Annexure I of CAS Promotion and Service Certificate containing LWA, if any.
10. Application in the prescribed PBAS Performa and APAR along with all supporting documents
11. API Score sheet verified and duly signed by all members in the selection/screening cum evaluation committee.

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06

PROPOSAL FOR THE PLACEMENT OF


Dr. ABDUL MUNEER. V

(Associate Professor, Department of Journalism,
EMEA College of Arts and Science, Kondotti)

From Academic Level 13A to 14

**Under the
Career Advancement Scheme**


Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PQ.
Malappuram Dt. 673 638


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EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTI
P. O. Kumminiparamba, Via, Kondotti - 673 638, Malappuram District

Ref. No: G2-993/2001/Journalism.

Date: 28-12-2001

FORM I
(See statute 13 and 47)
APPOINTMENT ORDER

Sri, ABDUL MUNEER, V., Valappil House, Mavoor, P.O., Kozhikkode District is appointed as Lecturer in the Department of Journalism under this educational agency on a pay of Rs. 8,000.00 + allowances Per month in the scale of Rs. 8,000-275-13,500 in EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTI from 01-01-2002 to _____ subject to the provisions of the Calicut University Act, 1975 and the Statutes, Ordinances and regulations made there under and such other rules and orders issued from time to time by the University of Calicut or by such other authority who may be competent to issue such rules, orders etc., under the said Statutes.

MANAGER

To

Sri, ABDUL MUNEER, V., Valappil House,
Mavoor, P.O., Kozhikkode District

Copy to:

1. The Principal, EMEA College of Arts & Science, Kondotti.
2. The Registrar, University of Calicut,
3. The Director, Collegiate Education, Thiruvananthapuram,
4. The Deputy Director, Collegiate Education, North Zone, Kozhikkode.

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

UNIVERSITY OF CALICUT

(Abstract)

E.M.E.A College, Kondotty - Creation of posts - Change of Staff - approval of appointments - sanctioned - Orders issued.

GENERAL AND ACADEMIC BRANCH II 'C' SECTION

No. GAII/C3/2257/02

Calicut University P.O., 31-03-2004

- Read: 1) Letter No. G2-987/01/EC dated 18-03-02 from the Principal, E.M.E.A College - Kondotty.
2) Letter No. G2-990-01/Eng dated 18-03-02 from the Principal, E.M.E.A College, Kondotty.
3) Letter No. G2-993-01/Jouit dated 18-03-02 from the Principal, E.M.E.A College, Kondotty.
4) Letter No. G2-995-01/Bio-Chemistry dated 18-03-02 from the Principal, E.M.E.A College Kondotty.
5) Letter No. G2-992-01/Malayalam dated 18-03-02 from the Principal, E.M.E.A College Kondotty.
6) Minutes of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 30-05-03, Item No. 9.
7) G.O (R1) No. 365/2004/H.Edn dated 16-03-04
8) Minutes of the meeting of Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 22-03-04, Item No. 15.

ORDER

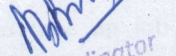
The Principal, E.M.E.A College of Arts and Science, Kondotty vide his letters read as 1 to 5 requested the creation of 1 post of Lecturer each in Journalism, English and Bio-Chemistry and the approval of appointments of Smt. Zabecna Hameed.P, Sri. Abdu Razaque.P.M and Sri. Ibrahim Cholakkal as Lecturers in Economics w.e.f 03-01-02, Sri. Abdu Latheef Kampuravan and Sri. Premkumar.K.P as Lecturers in English w.e.f 03-01-2002, Sri. Abdul Muneer.V as Lecturer in Journalism w.e.f 03-01-02, Sri. Askarali.A as Lecturer in Malayalam w.e.f 03-01-02 and Sri. Krishna Kumar.T as Lecturer in Biochemistry w.e.f 05-01-02.

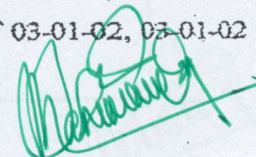
Of these 8 Lecturers approval has already been granted for the appointment of Sri. Askarali.A as Lecturer in Malayalam w.e.f 03-01-02 vide U.O No. GA II/C3/2706/2002 dated 01-03-03.

On the approval of appointments of the rest of the teachers the Standing Committee of the Syndicate on Staff of Affiliated Colleges vide its meeting referred as (6) above "resolved to seek concurrence from the Government for the approval of appointment of three teachers in the Department of Economics and one teacher in the Department of English and for creation of one post each in the Departments of Journalism, English and Bio-Chemistry and for the approval of appointments of teachers against these posts in the light of the judgment in O.P No. 21268/02 and connected cases."

"The Government may be appraised of the situation that almost all appointments then made except those at this college have got approved by the above judgment in spite of the fact that all these cases are exactly similar. Moreover, the courses have already been stabilized on the lapse of ample time. Also, the creation of posts and appointment of Staff were exempted from the ban on appointments due to the delinking of Pre-Degree course". The Principal Secretary, Higher Education was addressed accordingly seeking Government concurrence for appointments and creation of posts.

Government vide G.O read as 7 above accorded sanction in relaxation of the economy orders, for the creation of one post of Lecturer each in English, Journalism and Bio-Chemistry w.e.f 03-01-02, 03-01-02 and


Co-ordinator
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05-01-02 respectively and also conveyed concurrence for the approval of appointments of the following 8 Lecturers in E.M.E.A College, Kondotty:

Sl. No.	Name	Date of appointment
1	Sri. Abdul Latheef Kampuravan (English)	03-01-2002
2	Sri. Prem Kumar K.P (English)	03-01-2002
3	Smt. Zabeena Hameed.P (Economics)	03-01-2002
4	Sri. Abdu Razaque P.M (Economics)	03-01-2002
5	Sri. Ibrahim Cholakkal (Economics)	03-01-2002
6	Sri. Abdul Muneer.V (Journalism)	03-01-2002
7	Sri. Askar Ali. A (Malayalam)	03-01-2002
8	Dr. Krishna kumar.T (Bio-Chemistry)	05-01-2002

The Standing Committee of the Syndicate on Staff of Affiliated Colleges after considering the C.S.R. and other papers along with the proposal and the Government Order cited (7) vide its meeting read as (8) above resolved that one post each be created in the Departments of Journalism, English and Biochemistry w.e.f 03-01-2002, 03-01-2002 and 05-01-2002 respectively, in the light of the concurrence from Government as per G.O (R.T) No. 365/2004/H.Edn. dated 16-03-04 in E.M.E.A College, Kondotty. Further resolved that the appointments of the following teachers of E.M.E.A College, Kondotty, be approved w.e.f 3-01-02 (1) Sri. Abdu Latheef Kampuravan (2) Sri. Prem kumar.K.P, Lecturers in English (3) Smt. Zabeena Hameed.P (4) Sri. Abdu Razaque P.M, (5) Sri. Ibrahim Cholakkal, Lecturers in Economics (6) Sri. Abdul Muneer.V Lecturer in Journalism and that of (7) Dr. Krishna Kumar.T, Lecturer in Biochemistry, w.e.f 05-01-2002, in the light of the G.O referred."

Sanction has therefore been accorded by the Vice-Chancellor on 31-03-04 for the appointment of the following Lecturers in E.M.E.A College, Kondotty.

SL.No	Name and Vacancy	Department	Date of effect
1.	Sri. Abdu Latheef Kampuravan in the vacancy of Sri. Assif.C.A. relieved w.e.f 23-11-92 to join as Lecturer in P.S.M.O College, Tirurangadi	English	03-01-02
2.	Sri. Prem Kumar.K.P in the newly created post of Lecturer in English, created vide G.O (Rt) No. 365/2004/H.Edn dated 16-03-04.	English	03-01-02
3	Smt. Zabeena Hameed.P. in the resignation vacancy of Dr. A Abdul Salim, relieved w.e.f 26-09-01 to take up job as Lecturer in C.O.V.E College, Ettimadai.	Economics	03-01-02

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4	Sri. Abdu Razaque.P.M in the resignation Vacancy of Sri. Shaheed Ramzan.C.P relieved w.e.f 26-09-01 to take up job as Lecturer in Government College, Kalpetta.	Economics	03-01-02
5	Sri. Ibrahim Cholakkal in the resignation vacancy of Sri. Ibrahim Y.C relieved w.e.f 26-09-2001 to take up job as Lecturer in Government College, Malappuram.	Economics	03-01-02
6	Sri. Abdul Muneer.V in the newly created post of Lecturer in Journalism, created vide G.O (Rt) No. 365/2004/H.Edn dated 16-03-04.	Journalism	03-01-02
7	Sri. Krishna Kumar.T in the newly created post of Lecturer in Bio-Chemistry, created vide G.O (Rt) No. 365/2004/H.Edn dated 16-03-04.	Bio-Chemistry	05-01-02

Sd/-

Deputy Registrar(G&A II)
For REGISTRAR

To

The Principal,
E.M.E.A College of Arts & Science,
Kondotty (P.O)
Kumminiparamba,
Malappuram - 673 638.

Copy to :

1. The Individuals Concerned
2. The Educational Agency Concerned
3. The Director of Collegiate Education, Thiruvananthapuram.
4. The Deputy Director of Collegiate Education, Kozhikode
5. SF/DE/FC

Forwarded/By Order

SECTION OFFICER

M. Ravi
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

VR

[Signature]
PRINCIPAL
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PROCEEDINGS OF THE MANAGER, EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTI.

Sub:- Private College -Teaching Staff-Declaration of period of probation-Orders issued.

ORDER NO. G2-993/01/TS

DATED 15-04-2004

Read: -1. Appointment Order No. G2-993/01/TS dated 28-12-2001.

2. U. O. No. GA II/C3/2257/02 dated 31-3-04.

3. G. O. (R) No. 365/04/IL Edn. Dated 16-3-04.

As per the order read (1) above, Sri, Abdul Muneer, V. has been appointed as Lecturer in Journalism with effect from 3-1-2002. The appointment as Lecturer in Journalism has been approved as per the papers (2) and (3) read above. He has completed one year of duty in the cadre of Lecturer on the forenoon of 3-1-2003. He has been on leave as detailed below:-

Nature of leave other than casual leave availed	Holidays prefixed	Period of leave		Holidays suffixed	Total days of absence
		From	To		
Nil					

In the above circumstances, Sri, Abdul Muneer, V. in EMEA College of Arts & Science, Kondotti is declared to have satisfactorily completed the period of probation in the cadre of Lecturer with effect from 03-01-2003 FN.

To

Sri, Abdul Muneer, V

Copy to:

1. The Principal, EMEA College of Arts & Science, Kondotti.
2. The Deputy Director, Collegiate Education, Kozhikkode.

M. Muneer
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

MANAGER
MANAGER
EMEA. COLLEGE OF ART
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 638

M. Muneer
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI

UNIVERSITY OF CALICUT

(Abstract)

Placement of Teachers to Senior Scale, EMEA College of Arts and Science, Kondotty - approved - Orders issued.

GENERAL & ACADEMIC BRANCH - II - SPECIAL CELL

No.GAII/Spl.cell/3/1141/08

Dated, Calicut University P.O., 10/11/2008.

- Read: 1. Judgment in O.P. No. 8881/96, 9942/96, 14636/96 and 4884/97 of the Hon'ble High Court of Kerala.
2. Resolution of the Syndicate vide item No. 97-536 dated 01.10.97.
3. U.O. No. GA II/C1/3342/01 dated 19.9.2001.
4. Proposal, proceedings, Service book and other documents, received from the Principal, EMEA College of Arts and Science, Kondotty.
5. Minutes of the meeting of the Standing Committee of the Syndicate on affiliation and Staff of Affiliated Colleges held on 14/10/2008.

ORDER

In the wake of judgement of the Hon'ble High Court of Kerala read as 1st and the resolution of the Syndicate read as 2nd above, the placement of Teachers of Affiliated, Private (aided) Arts & Science Colleges in Senior Scale/Selection Grade are being done by the University on receipt of the proposals from the Principals of colleges. As per the U.O. read as (3) above, the University has framed guidelines for placement of teachers in Senior Scale/ Selection Grade who has completed 6/11 years of service on the basis of the revised University Grants Commission Scheme 1998.

In the light of the U.O. read as (3) above Principal, EMEA College of Arts and Science, Kondotty has forwarded the proposal and proceedings in respect of Sri.Abdul Muneer.V for the approval of placement to Senior Scale along with copies of performance appraisal report, qualifying certificates and certificates showing the RC/OC undergone by the teacher.

The proposal was placed before the Standing Committee of the Syndicate on Staff of Affiliated Colleges and the Committee at its meeting held on 14/10/2008 considered the proposal vide item No.7 and has resolved to approve the placement of Sri.Abdul Muneer.V, Department of Journalism, EMEA College of Arts and Science, Kondotty.

Co-ordinator
Internal Quality Assurance Cell (IQAC)
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After considering the proposal and the resolution of the Standing Committee of the Syndicate on Staff of Affiliated Colleges, the Vice-Chancellor on 4/1/2008 for the approval of placement of Sri. Abdul Muneer. V as detailed below:

Name of Teacher and Department	Post in which placed	Date of effect	Refresher Course/Orientation Course completed	Basic Pay before placement & scale of pay	Basic pay fixed after placement and scale of pay	Normal date of next increment	Remarks
Sri. Abdul Muneer. V Dept. of Journalism	Lecturer Senior Scale	3/01/2008	One Orientation Course & One Refresher Course	Rs. 9650/- [8000-275-13500]	Rs. 10000/- [10000-325-15200]	01/01/2009	NIL

Orders are issued accordingly.

Sd/-
DEPUTY REGISTRAR (GAIL.)
For REGISTRAR

To

The Principal
EMEA College of Arts and Science,
Kondotty

Copy to: The Individual Concerned/The Educational Agency/
The Deputy Director of Collegiate Education, Kozhikode
The Convenor, Standing Committee on Staff of Affiliated Colleges
SF/DF/FC

Forwarded/By Order

[Signature]
13.11.08

SECTION OFFICER

[Signature]

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

[Signature]

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotty, Kummamparamba PO
Malappuram Dt. 673 638

Ka/GAIL/Spel.Cell/141/08/Or.doc



UNIVERSITY OF CALICUT

Abstract

General and Academic Branch - Private Aided Colleges affiliated to the University - Establishment - Approval to the promotion of Sri.Abdul Muneer V, Assistant Professor, Department of Journalism, EMEA College of Arts & Science, Kondotty, from Assistant Professor Stage 2 in the pay band of ₹ 15,600-39,100/- with AGP of ₹7,000/- to Assistant Professor Stage 3 in the pay band of ₹15,600-39,100/- with AGP of ₹8,000/- with effect from 03.01.2013 F.N, under Career Advancement Scheme and fixation of pay consequent to promotion - Resolution of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 12.12.2019 as per Item No. 92 - Implemented - Orders issued.

G&A-II-Special Cell-I

U.O.No. 1286/2020/Admn

Dated, Calicut University.P.O, 30.01.2020

- Read:-1. Letter No G2-993/01/TS/09 dated 20.06.2019 received from the Principal, EMEA College of Arts & Science, Kondotty
2. Notification No.3696/GA-I-F1/2013/CU dated 26.02.2014
3. University Order No. GA II/C3/ 2257/02 dated 31.03.2004
4. University Order No. GA II/Spl.Cel/3/1141/08 dated 10.11.2008
5. G.O.(P) No.58/2010/H.Edn. dated 27.03.2010.
6. Minutes of the meeting of the Screening cum Evaluation Committee held on 17.06.2019
7. Item No.92 of the Minutes of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 12.12.2019
8. University Order No.11150/2017/Admn dated 02.09.2017.

ORDER

As per the paper read (1), the Principal, EMEA College of Arts & Science, Kondotty, forwarded the proposal for approval to the promotion of Sri.Abdul Muneer V, Assistant Professor, Department of Journalism, from Assistant Professor Stage 2, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹7,000/- to Assistant Professor Stage 3, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹8,000/- with effect from 03.01.2013 F.N under Career Advancement Scheme, and fixation of pay consequent to promotion.

2. As per the Amended Regulations of 2014 and subsequent amendments notified vide paper read as (2), Assistant Professor with completed service of five years in Stage 2 is eligible for promotion as Assistant Professor Stage 3, through a Screening cum Evaluation process, if they fulfill the minimum academic performance requirements and other conditions for promotion.
3. As per the paper read (8), the appointment of Sri.Abdul Muneer V as Lecturer in Journalism at EMEA College of Arts & Science, Kondotty with effect from the F.N. of 03.01.2002 was approved by the University of Calicut. In accordance with the provisions in the Government Order read as (5), the Deputy Director of Collegiate Education, Kozhikode, had re-designated the post of the incumbent as Assistant Professor with effect from 01.01.2006 F.N. On completion of six years of service he was placed as Lecturer Senior Scale (Assistant Professor Stage 2) with effect from 03.01.2008 F.N, which was approved by the University of Calicut as per the paper read (4). Sri.Abdul Muneer V completed five years of service as Assistant Professor Stage 2 on 02.01.2013 A.N. The teacher participated in one UGC sponsored Refresher Course conducted by the Academic Staff College, University of Calicut from 05.08.2009 to 25.08.2009.
4. As per the paper read (6), the duly constituted Screening cum Evaluation Committee at its meeting held on 17.06.2019 at the college scrutinized the PBAS records and supporting documents in respect of Sri.Abdul Muneer V and observed that the candidate has necessary API scores required in all three categories and fulfilled the conditions for promotion to Assistant Professor Stage 3. Hence the committee recommended him for promotion to stage 3 with effect from 03.01.2013 F.N. On the basis of the recommendation of the Screening cum Evaluation Committee, the Manager, EMEA College of Arts & Science, Kondotty promoted Sri.Abdul Muneer V to Assistant Professor Stage 3 with effect from 03.01.2013 F.N. Considering the matter, the Vice-Chancellor ordered to place the proposal for approval of promotion of teacher, before the Standing Committee of the Syndicate on Staff of Affiliated Colleges.

Internal Audit
EMA College of Arts & Science
Kondotti, Kumminiparamba P.O
Malappuram Dt. 673 636

Principal
EMA College of Arts & Science, Kondotty

5. As per the paper read (7), the Standing Committee of the Syndicate on Staff of Affiliated Colleges, at its meeting held on 12.12.2019 resolved to approve the promotion granted to Sri.Abdul Muneer V, Department of Journalism, EMEA College of Arts & Science, Kondotty, from Assistant Professor Stage 2 in the pay band of ₹ 15,600- 39,100/- with Academic Grade Pay of ₹7,000/- to Assistant Professor Stage 3 in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹8,000/- with effect from 03.01.2013 F.N under Career Advancement Scheme and fixation of pay consequent to promotion .

6. As per the paper read (8), the powers to grant approval to the promotion of teachers in Private Affiliated Colleges is delegated to the Vice Chancellor, if it is recommended by the Standing Committee of the Syndicate on Staff of Affiliated Colleges.

7. In the light of the above facts, sanction has been accorded by the Vice Chancellor for implementing the aforesaid resolution of the Standing Committee of the Syndicate on Staff of Affiliated Colleges, granting approval to the promotion of Sri.Abdul Muneer V as given below:

Name & Department of the teacher	Stage to which promoted	Date of effect	Details of Refresher Course	Basic pay before promotion & pay band	Basic pay as on the date of promotion & pay band as on 03.01.2013	Basic pay fixed after promotion and pay band (as on 01.07.2013)	Normal date of next increment	Remarks
1	2	3	4	5	6	7	8	9
Sri.Abdul Muneer V Department of Journalism EMEA College of Arts & Science, Kondotty	Assistant Professor Stage 3	03.01.2013 F.N	UGC-Refresher Course- Academic Staff College, University of Calicut from 05.08.2009 to 25.08.2009	₹22350+ AGP ₹7000/- ₹15600-39100 with AGP ₹7000/-	₹22350+ AGP ₹8000/- ₹15600-39100 with AGP ₹8000/-	₹ 24140+ AGP ₹ 8000/- ₹15600-39100 with AGP ₹8000/-	01.07.2014	Sri.Abdul Muneer V has opted to get his pay fixed in the higher post with effect from the date of Increment ie. 01.07.2013 as per provisions in the G.O.(P) No.58/2010/ H.Edn. dated 27.03.2010 and G.O(P) No. 234/2012/ HEdn dated 28.06.2012

8. The resolution as per Item No 92 of the minutes of meeting of the Standing Committee on Staff of Affiliated Colleges held on 12.12.2019 is therefore implemented.

Muhammed Basheer P

Assistant Registrar

To

The Principal, EMEA College of Arts & Science, Kondotty
Copy To:

1. The individual concerned (through the Principal), 2. The Educational Agency (through the Principal), 3. Deputy Director of Collegiate Education, Kozhikode 4. The Director of Collegiate Education, Thiruvananthapuram 5. The Convenor, SC on SAC, 6. PS to VC/PA to Registrar, 7. SF/DF/FC

Forwarded / By Order

Section Officer

M. L. S.
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

[Signature]
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

**STATEMENT SHOWING THE FIXATION OF PAY IN THE REVISED PAY CONSEQUENT ON PROMOTION
AS ASSOCIATE PROFESSOR STAGE IV.**

G.O. (P) No. 58/2010/H.Edn. Dated 27-03-2010 and

G.O. (P) No. 234 /12/H.Edn Dated 28.06.2012

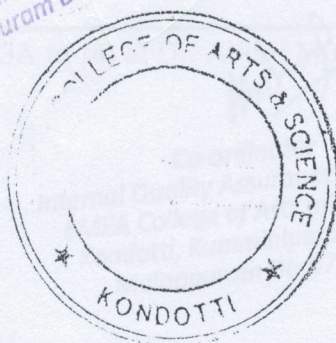
Fixation of pay opted as on promotion date as Associate Professor Stage IV

1.	Name of the College	EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI
2.	Name of the Incumbent	DR. ABDUL MUNEER V.
3.	Name of the Present Post	Assistant Professor of Journalism (Stage 3) with AGP 8000
4.	Designation of the Promotion Post	Associate Professor of Journalism with AGP 9000
5.	Date of Promotion	03-01-2016
6.	Date of Option	03-01-2016
7.	Date from which higher scale of pay is eligible	03-01-2016
8.	Pay, AGP and pay band of the incumbent as Assistant Professor Stage III on 03-01-2016	Rs.26110/- 15600 – 39100 + AGP 8000
9.	Pay, AGP and pay band of the incumbent as Associate Professor Stage IV on 03-01-2016 (Promotion Date)	37400/- 37400 – 67000 + AGP 9000
10.	Date of next increment	01-07-2017
11.	Remarks	

Station : KONDOTTI

Date : 10-08-2020

Pr. Rang
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kummiparamba PO
Malappuram Dt. 673 638



Pr. Rang
PRINCIPAL

PRINCIPAL
**EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI**
Malappuram Dt. 673 638

Pr. Rang
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI

SERVICE CERTIFICATE

This is to certify that Dr. Abdul Muneer. V, Associate Professor joined service in this college w.e.f. 03.01.2002 and he is now submitting the proposal for CAS placement from Level 13A to 14. The service details of Dr. Abdul Muneer. V as on his Placement due date is 03-01-2019 as follows:

Date of Joining	: 03-01-2002
Date of commencement of continuous service	: 03-01-2002
Qualifying service for placement	: 17 Years
LWA Availed during the period	: Nil
Number of days declared as dies-non	: Nil
Other non-qualifying service period if any	: Nil
Due date of placement	: 03-01-2019

(Office Seal)



Station: Kondotti

Date: 30.5.2022

Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
Name and Signature of Head of the Office
P.O Kumminiparamba -673638

3

CAS Promotion (13A to 14) of Dr. Abdul Muneer. V at EMEA College of Arts and Science, Kondotti

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

University Grants Commission

NATIONAL EDUCATIONAL TEST
ELIGIBILITY FOR LECTURESHIP

UGC Ref. No.: 6507/(NET-DEC., 99) Roll No.: H136307

Certified that SHRI ABDUL MUNEER V

Son/Daughter of Mother: SMT. FATHIMA

Father: SHRI EBRAHIM V N

has qualified at the UGC NET Examination for Lectureship held in
DECEMBER 1999 in the Subject JOURNALISM/MASS COMMUNICATION

He/She is declared eligible for Lectureship in Universities/Colleges
subject to the following conditions.

- At least 55% of the marks in the Post Graduate Degree (See instructions overleaf)
(50% marks for SC/ST candidates with effect from June, 1999 NET exam.)
- Category certificate as specified in Ref. No. above (See instructions overleaf)

The validity of the certificate is permanent.

Certificate No.: A0019216

M. K. S. S.
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638

Regubram
HEAD
NET BUREAU

[Signature]
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY



UNIVERSITY OF CALICUT



യൂണിവേഴ്സിറ്റി ഓഫ് കാലിക്കറ്റ്

FACULTY OF JOURNALISM

The Senate of the University of Calicut hereby makes it known that

Abdul Muneer. V.

has been admitted to

the Degree of

Doctor of Philosophy

in

Journalism & Mass Communication

he having been certified by duly appointed Examiners
to be qualified to receive the same

with all the Rights, Privileges and Honours thereunto appertaining.

Given under the seal of the University

[Signature]

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kummiparambil PO
Malappuram Dt. 673 658

Vice Chancellor

[Signature]

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

CALICUT UNIVERSITY P.O.
Kerala, INDIA
PIN - 673 635
31/08/2015

Date





Phone : 0494 2407497
E-mail : dor@uoc.ac.in

**UNIVERSITY OF CALICUT
(DIRECTORATE OF RESEARCH)**

Tagore Nikethan
Calicut University P.O.
Pin : 673 635
Kerala, India

No: 45754/RESEARCH-C-ASST-2/2014/Admn

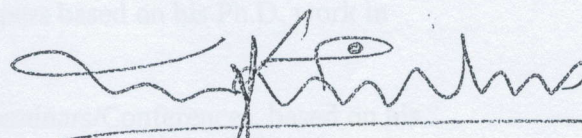
Dated : 16.05.2015

NOTIFICATION

AWARD OF RESEARCH DEGREE IN JOURNALISM AND MASS COMMUNICATION

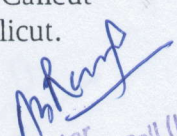
It is hereby notified that the Syndicate of this University at its meeting held on 05-05-2015 vide item no.2015.578* resolved that the Degree of Doctor of Philosophy (Ph.D.) in **Journalism and Mass Communication** be awarded to **Sri. Abdul Muneer.V** (CDC/B1/719/Ph.D.08 dated 22-04-2009) for the thesis entitled "**Influence of Election News and Debates on the voting behaviour of the Viewers of Malayalam TV News Channels**" in the Faculty of Journalism under the supervision of Dr. Syed Amjed Ahmed, Professor(Retd), Dept.of Journalism & Mass Communication, University of Calicut.

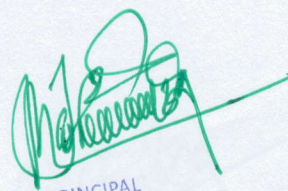
This award is effective from 02-05-2015.


Dr. Sailas Benjamin
Director of Research

Copy to:

1. Sri.Abdul Muneer.V
2. The Examiners (With Compliments)
3. The Supervising Teacher
4. The Head, Department of Journalism and Mass Communication, University of Calicut
5. The Librarian, C.H.M.K. Library, University of Calicut
6. The Controller of Examinations, University of Calicut
7. The P. S. to Vice-Chancellor, University of Calicut.
8. The P.A. to P.V.C., University of Calicut
9. The P.A. to Registrar, University of Calicut
10. The P.R.O., University of Calicut
11. DoR 'B' Section, University of Calicut
12. Pl.D 'A' Section
13. The Librarian, A.I.U. Rose Avenue, New Delhi-110002
14. The Secretary, UGC., Bahadurshah Zafar Marg, New Delhi - 110002
15. The Editor, University News, A.I.U. House, 16 Kotla Road, New Delhi - 110002
16. The Director, Inflienet Centre, Infocity, Gandhinagar, Gujarat - 382 007


Co-ordinator
Internal Quality Assurance Cell (IQAC)
Faculty of Arts and Science
Kondotty, Kandaniparamba PO
Kannur District - 673 638


PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY



UNIVERSITY OF CALICUT
(Directorate of Research)

Grams : UNICAL
Phone : 0494-2407497
: 0494-2407545
e-mail : dor@uoc.ac.in

Tagore Nikethan
Calicut University
P.O. 673 635
Kerala, In

21874/RESEARCH-C-ASST-2/2020/Admn

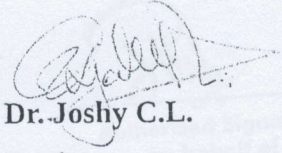
12.02.2020

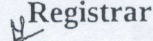
TO WHOMSOEVER IT MAY CONCERN

This is to certify that, **Dr.Abdul Muneer V.** ,(Registration Order No.CDC/B1/719/PhD.08 dated 22.04.2009) has been awarded Ph.D. Degree in **Journalism and Mass Communication**, in the faculty of in Journalism, under the guidance of Dr. Syed Amjed Ahmed , Professor (Retd.), Dept.of Journalism & Mass Communication, University of Calicut, on the thesis entitled "**Influence of Election News and Debates on the voting behaviour of the Viewers of Malayalam TV News Channels**" by this University on 05.05.2015, as per the UGC Regulations prior to 2009. Further certified that the award is effective from 02.05.2015 ie the date of his Open Defence and the following conditions are satisfied:

- Ph.D. Degree of the candidate awarded is in regular mode.
- Evaluation of the Ph.D. thesis has been done by two external examiners.
- The candidate has published two research papers based on his Ph.D. work in referred journals.
- The candidate has presented two papers in Seminars/Conferences, based on his Ph.D. work.
- Open Ph.D. Viva -voce of the candidate has been conducted .

This certificate is issued as per the request of Dr. Abdul Muneer V


Dr. Joshy C.L.


Registrar

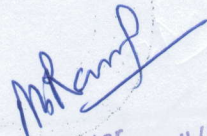
To


Dr. Abdul Muneer V

S/o Ebrahim. V.N.

Valappil House, Palliyol,

Mavoor P.O, Kozhikode — 673 661


Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638


PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

Graphics

PERFORMANCE STATEMENT

Name : ABDUL MUNEER .V

Enrolment No. : 901

Centre : CALICUT

Examination Date : 03/02/2002

Subjects : Computer Fundamentals & Operating Systems, Concept of Multimedia and Internet, Fundamentals of Design & Visualization, Creating Illustrations, Image Magic, Media Publishing, Knowledge enhancement in OCR, voice recognition and CD writing

Internal Course Work	64.4
Project	66
Sem-End Exam	19.2
Overall Weighted Marks	42.12
Grade*	D

Overall Weightage = 30% of Internal Course Marks + 20% of Project Marks + 50% of Sem-End Exam Marks

15/02/2002

Date of Issue



[Signature]

Authorised Signatory
on behalf of
Board of Examiners



CREATING WINNING CAREERS



[Signature]
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

Issued by APTECH LIMITED having its registered office at Elite House, 54 A, Sir M. Vasanthi Road, Andheri (E), Mumbai-400 093

**University Grants Commission
Academic Staff College
University of Calicut**




UGC-SPONSORED REFRESHER COURSE

This is to certify that **Mr. ABDUL MUNEER V.**, Assistant Professor, Department of Journalism, E.M.E.A. College of Arts and Science, Kondotti affiliated to University of Calicut, has participated in the **Refresher Course in Human Rights (Interdisciplinary)** conducted by the UGC-Academic Staff College from **28.09.2012** to **18.10.2012** and has obtained grade.....**A**.....


Course Co-ordinator

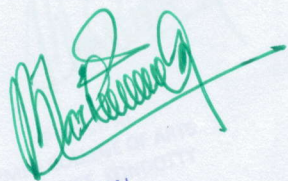
Calicut University P.O.
Date: 18-10-2012


Director


Registrar/Vice Chancellor

Folio No: **1939**


Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kumminiparamba PO
Malappuram Dt. 673 638


PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

University Grants Commission


Academic Staff College

University of Calicut

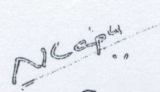


UGC-SPONSORED REFRESHER COURSE

This is to certify that Sri./Smt./Dr. Abdul Muneer V
..... Lecturer (Senior Scale/Selection Grade/Reader)
Department of Journalism, EMEA College of Arts
& Science, Kondotti
affiliated to Calicut University participated in the
Refresher course in the subject Human Rights (Multi Disciplinary)
from 05-08-2009 to 25-08-2009 and obtained Grade A


Director

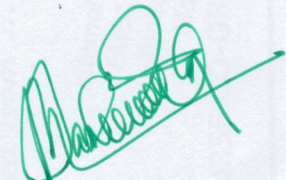
132


Course Co-ordinator

Registrar/Vice-Chancellor

CUP 6541/08/1000


Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kuminiparamba PO
Malappuram Dt. 673 638


PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

UNIVERSITY GRANTS COMMISSION

ACADEMIC STAFF COLLEGE

Osmania University, Hyderabad - 500 007.



UGC SPONSORED REFRESHER COURSE

CERTIFICATE OF PARTICIPATION

This is to certify that Mr. Abdul Muneer, V., Lecturer in Journalism

EMEA College of Arts & Science, Kondotti, Malappuram Dist., Kerala participated in

RESEARCH METHODOLOGY (MULTI DISCIPLINARY)

the Refresher Course in and obtained grade 'A'

organised from 01-02-2008 to 22-02-2008

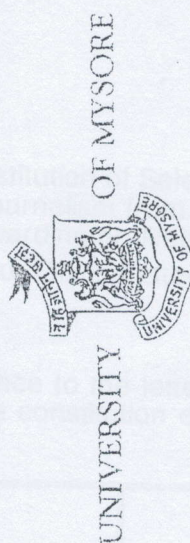
Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kurnimparamba PO
Malappuram
COURSE CO-ORDINATOR: 673 638

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY

DIRECTOR

REGISTRAR / VICE - CHANCELLOR

University Grants Commission
ACADEMIC STAFF COLLEGE



UGC SPONSORED ORIENTATION PROGRAMME


Certificate of Participation

This is to certify that

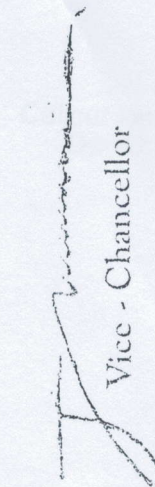
Abdul Muneeb V. (Name of Participant) EMEA College of Kummniparamba,
Journalism Arts and Science Kondotti
(Designation) (College/University) (Place)

Participated in the Orientation Programme

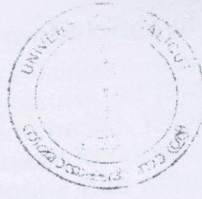
From 03.11.2006 to 30.11.2006 and obtained grade A


Director

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kummniparamba PO
Malappuram Dt. 673 638


Vice - Chancellor

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI



**UNIVERSITY OF CALICUT
G&A-II-SPECIAL CELL-I**

No. 31479/GA-II-SPECIAL.CELL-I-ASST-3/2022/Admn

Calicut University.P.O
Dated: 19.03.2022

From The Registrar
To The Principal,
EMEA College of Arts & Science, Kondotty

Sir/Madam,

Sub:- Constitution of Selection Committee for the CAS promotion of Dr.Abdul Muneer V, Department of Journalism from Associate Professor to Professor - List of the subject experts nominated - Forwarding of -Reg-

Ref:- 1.Your Office Letter No. G2-326/2021/TS/Promotion dated 05.02.2022

With reference to the letter cited, I may forward the panel of subject experts nominated by the Vice Chancellor, for the constitution of Selection Committee to consider the promotion of the following Teacher under CAS.

NAME OF TEACHER	SUBJECT	STAGE OF PROMOTION	NAME, DESIGNATION & ADDRESS OF THE EXPERTS NOMINATED	
			As per the Clause 5.1 VII.a - (iv) UGC Regulations 2018 (Panel from which two experts, preferably from minority communities to be nominated by the Chairperson of the governing body of the college)	As per the Clause 5.1 VII.a - (v) UGC Regulations 2018 (Panel from which, two subject experts preferably from minority communities to be nominated by the Chairperson of the Governing Body of the College)
Dr. Abdul Muneer	Journalism	Associate Professor Level 13 A to Professor (Academic Level 14)	Dr. Vasudevan T.M, Professor, Department of Library & Information Science, University of Calicut	Dr. B.K.Ravi, Professor, Department of Communication, Bangalore University
			Dr Muhammed Haneefa K, Professor Department of Library & Information Science, University of Calicut	Dr.Niranjana, Professor, Department of Journalism and Communication, University of Mysore
			Dr.Baby Shari P.A, Professor Department of Pscychology, University of Calicut	Dr.G.Balasubramaniraja, Professor, Department of Communication, Manomaniam Sundaranar University Tirunelveli
			Dr K K Geethakumary, Professor Department of Sanskrit, University of Calicut	Dr. Sapna M.S, Professor, Department of Journalism and Communication, University of Mysore
			Dr.A.Hameed, Professor Department of Education, University of Calicut	Prof.Ehtesham Ahmad Khan, Professor, Department of Mass Communication & Journalism, Maulana Azad National urdu University, Hyderabad



EMEA

COLLEGE OF ARTS & SCIENCE Kondotti

Aided by Govt. of Kerala, Affiliated to The University of Calicut
Re-accredited with 'A' Grade by NAAC

P.O. Kumminiparamba - 673 638
Malappuram Dist. Kerala - India

Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

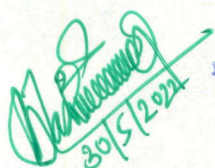
Minutes of the Selection Committee for considering the application of the following teacher in the Department of Journalism, EMEA College of Arts and Science Kondotti, Malappuram, for the promotion from the post of Associate Professor (level 13 A) to the post of Professor (level 14 (AGP 10000), as per UGC Regulation 2018.

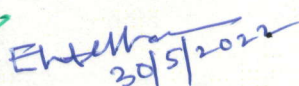
The meeting was held on 30 May 2022 at EMEA College of Arts and Science Kondotti, Malappuram.


Name of the Candidate	Designation
Dr. Abdul Muneer. V	Associate Professor (Level 13A) Department of Journalism EMEA College of Arts and Science, Kondotti, Malappuram,


SELECTION COMMITTEE MEMBERS PRESENT

Sl No.	Name	Designation
1.	P.K. Moosa alias Bappu	Manager, EMEA College of Arts and Science, Kondotti
2.	Lt. Abdul Rasheed.P	Principal EMEA College of Arts and Science, Kondotti
3.	Dr. G. Balasubramaniam	Professor, Department of Communication, Manonmaniam Sundaranar University, Tirunelveli.
4	Prof. Ehtesham Ahmad Khan	Professor, Department of Mass Communication & Journalism, Maulana Azad National Urdu University, Hyderabad
5	Dr. Vasudevan T.M	Professor, Department of Library & Information Science, University of Calicut


30/5/2022


30/5/2022


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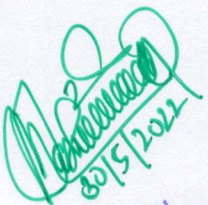
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This Committee is constituted according to the guidelines laid down in G.O. (P) No. 29/2019/H.Edn dated 30.09.2019 and as per the letter (No. 31479/ GA – II- SPECIAL. CELL-I- ASST-3 /2022/Admn dated 19/03/2022 of the Registrar, University of Calicut. All the details pertaining to age, qualification and service details of the candidate such as service book, qualifying certificates and APAR Grade sheet for the academic years 2016-17, 2017-18 and 2018-19 were produced for verification and scrutiny.

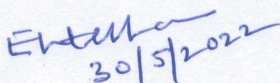
The Committee has carefully scrutinized the APAR Records regarding the work done by the teacher and the service records, Research Score, Academic qualifications and research publications of the teacher. The APAR Grades for various categories are verified and the committee found that the teacher has an overall grade of 'Good' in each category.

After making a detailed examination of the documents, the committee further found that;

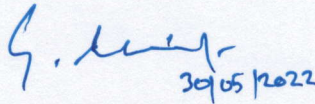
1. The applicant, Dr. Abdul Muneer. V is an Associate Professor (w.e.f. 03.01.2016) and has completed three years of service in Academic Level 13 A
2. He has secured Ph.D. degree in Journalism and Mass Communication
3. He has a minimum of ten research publications in the peer reviewed / UGC listed journals out of which three research papers have been published during the assessment period (2016-19)
4. He has a minimum of 110 Research score as per Appendix II Table 2 of UGC Regulation 2018.



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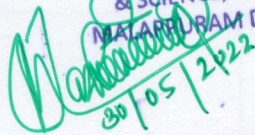
Taking into consideration the existing UGC norms, Government orders and statutes of the University of Calicut, the above mentioned teacher is found eligible for promotion to the post of Professor w.e.f 03-01-2019 FN (Academic level 14) as per UGC Regulation 2018 and hence, the promotion of Dr. Abdul Muneer. V, from the post of Associate Professor (Academic Level 13 A) to the post of Professor of Journalism (Academic level 14) w.e.f 03-01-2019 FN is recommended.

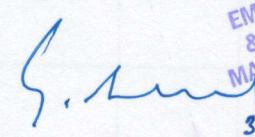
Sl No. Name of the Committee Members

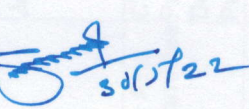
1. P.K. Moosa alias Bappu
2. Lt. Abdul Rasheed P
3. Dr. G. Balasubramaniaraja
4. Prof. Ehtesham Ahmad Khan
5. Dr. Vasudevan T.M

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Ehtesham
30/5/2022


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API Score Sheet (For Associate Professor and Professor) as per UGC Regulation 2018 Assessment Criteria and Methodology for University/College Teachers

Table 1

1. Teaching

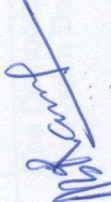
S.No.	Number of Classes	Number of Classes Taught	Total Assigned Classes	API Score	Encl.No.
1.	12 Hours/Week	12 Hours/Week	12 Hours/Week	Good	Service Certificate

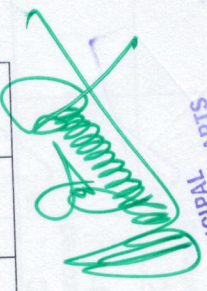
2. Involvement in the University/College students related activities/research activities:

S. No.	Administrative responsibility such as Head, Chairperson/Dean / Director/ Coordinator, Warden etc.	Examination and evaluation duties assigned by the college/ University or attending the examination paper evaluation	Student related co-curricular, extension and field based activities such as student clubs, career counselling. Study visits, student seminars and other events, cultural, sports, NCC, NSS and community services	Organizing seminars/ conference/ workshops, other colleges/ University activities	Evidence of actively involved in guiding Ph.D. students	Conducting minor or major research project sponsored by National or International agencies.	At least one single or joint publication in peer reviewed or UGC list of Journals	API Score	Encl No.
1.	Member Staff council	Invigilator, internal and external examination	Coordinator, Students Advisory Scheme	Coordinator, Bridge Course in Journalism			18 Publications (17 single and 1 joint publications)	Good	
2.	Assistant Coordinator- IQAC	Examiner, college / University examinations	Member, Fine Arts Advisory Committee	Coordinator, Professional Development Programme					
3.	Editor IJARED	Chairman UG, BOE, University of Calicut	Member, Shelter for the Needy Programme (CSS)	Coordinator, Induction Programme for UG/PG students					
4.	Co-ordinator Quality Assurance Cell (IQAC), Internal Quality Assurance Cell (IQAC) EMEA College of Arts and Science Kondotti, Kummiparamba PO Malappuram Dt. 673 638	Chairman, PG	Advisory	Director,					

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Research Committee	BOE, University of Calicut	Committee Member, Principal Club	Corporate Video Production						
5. Member, Academic Council	Member, Examination & Viva Board, Dept. of JMC, University of Calicut, Mar Ivanios Autonomous College, Thiruvananthapuram, Farook Autonomous College, Calicut and St Joseph Autonomous College, Devagiri, Kozhikode.		RP Team Member, Induction Programme at the DJMC, University of Calicut						1
6. Chairman, Board of Studies, University of Calicut and Kannur University			Member, Inspection Commission of the University in connection with the continuation of the provisional affiliation of UG programmes.						


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Methodology for University and College Teachers for calculating Academic/Research Score (Assessment must be based on evidence produced by the teacher such as: copy of publications, project sanction letter, utilization and completion certificates issued by the University and acknowledgements for patent filing and approval letters, students' Ph.D. award letter, etc.,)

1. Research Papers in Peer-Reviewed or UGC listed Journals

S.No	Title of paper	Journal	Year	Vol.	PageNo.	ISSN No.	Impact Factor	Whether you are the First/Corresponding Author	Journal no. as per latest UGC list	API Score	Encl No.
1.	Television and Voting Behaviour: How Television News and Debates Matter	Communication and Media Studies	2018	7(2)	41-54	2395 - 1559		Yes	UGC Approved 64319	10	
2.	Political Communication: An Interdisciplinary Enquiry into a Multifaceted Communication Discourse	Communication and Media Studies	2018	7(1)	21-32	2395 - 1559		Yes	UGC Approved 64319	10	
3.	Does Television Matter in Political Participation?	Communication and Journalism Research	2018	7(1)	93- 102	2348 - 5663		Yes	UGC Approved 44695	10	
4.	Television as Politics Tutor: Analysing the Influence of Television on Political Learning	Communication and Media Studies	2017	6(2)	73 - 86	2395 - 1559		Yes	UGC Approved 64319	10	
5.	The Demographics of Malayalam Television Debates Viewership	Communication and Journalism Research	2017	6(2)	83-90	2348 - 5663		Yes	UGC Approved 44695	10	
6.	Reality Bytes: Anand Patwardhan's Documentaries on Human Rights Issues	Communication and Journalism Research	2017	6(1)	93-104	2348 - 5663		Yes	UGC Approved 44695	10	

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Time Debates of Malayalam News Channels		Communication and Journalism Research	2016	5(2)	41-63	2348 - 5663	Yes	UGC Approved 44695	10
8.	Many Souls and Many Worlds: The Kabir Documentaries	Communication and Journalism Research	2016	5(1)	55-63	2348 - 5663	Yes	UGC Approved 44695	10
9.	Poetry in Motion: Philosophy and Perspectives of Abbas Kiarostami's Films	IJARED - 2016 International Journal for Advanced Research in Emerging Disciplines	2016	4(1)	69-78	2348 - 3342	Yes	Peer Reviewed	10
10.	Television Viewing Habits: Regularity, Time-spent, and Genres	IJARED - 2015 International Journal for Advanced Research in Emerging Disciplines	2015	3(2)	64-76	2348 - 3342	Yes	Peer Reviewed	10
11.	Akira Kurosawa: The Man and his Muses	IJARED - 2015 International Journal for Advanced Research in Emerging Disciplines	2015	3(1)	83-91	2348-3342	Yes	Peer Reviewed	10
12.	Television as a Source of Influence on Voting Behaviour	IJARED - 2014 International Journal for Advanced Research in Emerging Disciplines	2014	2(2)	69-76	2348-3342	No	Peer Reviewed	10


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Politics and the Public in Times of Television: An Overview of Research on Televised Political Communication	2014	2(1)	74-89	2348-3342	No	Yes	Peer Reviewed	10
14. Televised Political Learning: Influence of Prime-Time Televised Political News and Debates on the Political Awareness of the Viewers of Malayalam TV News Channels	2014	3(5)	37-43	e-ISSN: 2319 - 7722 p-ISSN: 2319 - 7714	Between 5 and 10	Yes	Peer Reviewed	10
15. Credibility Perception of TV News and Debate Shows Before and During Election Campaign	2014	19(4)	47 - 54	e-ISSN: 2279-0837, p-ISSN: 2279-0845	Between 2 and 5	Yes	Peer Reviewed	7
16. Effects of Mediated Election Campaigns: Information, Reinforcement, and Conversion	2013	1(2)	147-57	2348 - 3342	No	Yes	Peer Reviewed	10
17. Teaching Out of the Box: The Role of Television as Mass Educator	2013	1(1')	96-107	2348-3342	No	Yes	Peer Reviewed	10

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16.	Political Communication Research: An Overview of the Past and the Present	Journalism Research	11/11	2010-2003/10	Yes	UGC Approved	10
						44695	

2. Publications (other than Research papers)


(a) Books authored which are published by International Publishers: ----- NIL

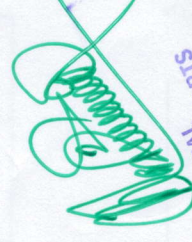
S. No	Title with Page No	Date of Publication	Book editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Enc I No.

National Publishers: -----NIL

S. No	Title with Page No	Date of Publication	Book editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Enc I No.

Chapter in Edited Book:


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S. No	Title with Page No	Date of Publication	editor & Publisher	ISSN / ISBN No.	Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Enc I No.
1.	Women 'Realities' in Iran: A Feminist Reading of the Emergence of New Wave Films. Pages: 109-120	2017	A View on Post Modern Feminist Writings Editors: Dr. R.S Regin Silvest & Dr. Sadaf Fareed, DJ Publications, Tamilnadu	9788193248553	Yes	Nil (Single)	Yes	5	
2.	Iranian Cinema: Unreeling Stories, Culture and Politics Pages: 134-144	2016	English Literature: A View from the Bridge Editors: Dr. R.S. Regin Silvest & Dr. R. Purushothaman, DJ Publications, Tamilnadu	9788193203392	Yes	Nil (Single)	Yes	5	

Editor of Book by International Publisher: NIL

S. No	Title with Page No	Date of Publication	Book Title & editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Enc I No.

Editor of Book by National Publisher

S. No	Title with Page No	Date of Publication	Book Title & editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Enc I No.
1.	IJARED	June 2013 (Vol.1. Issue.1)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA	8	
2.	IJARED	December 2013 (Vol.1. Issue.2)	IJARED EMEA College of Arts	2348-3342	Yes www.ijaredonline.com	NA	NA		

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S.N	Title with PageNo	Date of Publication	Book editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Encl No.
3.	IJARED	June 2014 (Vol.2. Issue.1)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA		
4.	IJARED	December 2014 (Vol.2.Issue.2)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA		
5.	IJARED	June 2015 (Vol.3. Issue.1)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA		
6.	IJARED	December 2015 (Vol.3. Issue.2)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA		
7.	IJARED	June 2016 (Vol.4. Issue 1)	IJARED EMEA College of Arts and Science, Kondotti	2348-3342	Yes www.ijaredonline.com	NA	NA		

(b) Translation works in Indian and Foreign Languages by qualified facultiesChapter or Research paper:-----NIL

S.N	Title with PageNo	Date of Publication	Book editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Encl No.

Book

S.N	Title with PageNo	Date of Publication	Book editor & Publisher	ISSN / ISBN No.	Whether Peer Reviewed	Nos. of co-author	Whether you are the main author	API Score	Encl No.

3. Creation of ICT mediated Teaching Learning pedagogy and content and development of new and innovative courses and curriculum

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(b) Design of new curricula and courses: _____

(c) MOOCs: NIL

S. No.	Development of Complete MOOCs in 4 quadrants (4 credit Course) (in case of MOOCs of lesser credits 5 marks/ credits)	MOOCs (developed in 4 quadrants) per module lecturer	Content writer / subject matter experts for each module of MOOCs (at least 1 quadrant)	Course co-ordinator for MOOCs (4 credit course) (in case of MOOCs of lesser credits 2 marks/ credits)	API Score	Encl No.

(d) E-Content:

S. No.	Development of E-Content in 4 quadrants for a complete course/ E-Book	E-Content (developed in 4 quadrants) per module	Contribution of Content module in complete course/ paper/ E-book (at least 1 quadrant)	Editor of E-Content for complete course / paper/ E-book	API Score	EnclNo.
1.			Introduction to Online Journalism Consortium for Educational Communication, New Delhi, an Inter University Centre under UGC (2017)		02	Certificate Enclosed
2.			Social Media for Reporting News Consortium for Educational Communication, New Delhi, an Inter University Centre under UGC (2017)		02	Certificate Enclosed

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4.			Consortium for Educational Communication, New Delhi, an Inter University Centre under UGC (2017)		10	Enclosed
5.			Blogging Consortium for Educational Communication, New Delhi, an Inter University Centre under UGC (2017)		09	Certificate Enclosed
6.			Electronic Media Fundamentals of Cinema (School of Distance Education, University of Calicut, 2017) Link: http://sdevoc.ac.in/sites/default/files/sde_videos/SLM-%20Electronic%20Media%20Introduction%20to%20New%20Media Introduction to New Media (School of Distance Education, University of Calicut, 2016) Link: http://www.universityofcalicut.info/cuonline/exnotifex4460.pdf		10	PDF and Link Attached
7.			Fundamentals of Cinema (School of Distance Education, University of Calicut, 2016) Link: http://www.universityofcalicut.info/SDE/Fundamentals of Cinema on 21 May		10	PDF and Link Attached
8.			Radio and Television (School of Distance Education, University of Calicut, 2015) Link: http://www.universityofcalicut.info/SDE/Radio%20&%20Television 25 April 20		10	PDF and Link Attached
9.			Introduction to Electronic Media (School of Distance Education, University of Calicut, 2015)		10	PDF and Link Attached

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10					<p>10</p> <p>PDF and Link Attached</p>
11					<p>10</p> <p>PDF and Link Attached</p>
12					<p>10</p> <p>PDF and Link Attached</p>
13					<p>10</p> <p>PDF and Link Attached</p>

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S.No.	Degree awarded	API Score	Encl No.
	M.Phil./PG Dissertation		
	Ph. D.		
		Thesis Submitted	
		0	

4 (b) Research Projects Completed

S. No.	Title of the project	Funding Agency	Period	Grant	API Score	Encl No.
1.						

4 (c) Research Projects Ongoing: NIL

S. No.	Title of the project	Funding Agency	Period	Grant	API Score	EnclNo.

4 (d) Consultancy: NIL

S. No.	Title	Agency	Period	Amount Mobilized(Rs lakh)	API Score	EnclNo.

International: _____

National: _____

5. (b) policy documents (submitted to an international body/ organization like UNO/UNESCO/World Bank/ International Monetary Fund etc. or Central Government or State Government)

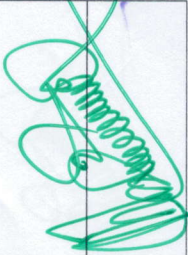
International: _____

National: _____

5 (c) Awards/Fellowships: NIL

S. No.	Name of Awarding Body	Name of Award/ Honor	Date	International /National	API Score	Encl No.

6 Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences/full paper in Conference Proceedings (Paper presented in Seminars/Conferences and also published as full paper in Conference Proceedings will be counted only once)

S. No.	Title of the Invited Lecture delivered/Paper presented	Details of Conference / Seminar/ FDP and Organizing Institution	Category: International (Abroad)/ International (within country)/ National/ State/University	Please select Invited Talk/Paper Presented	API Score	EnclNo.
1.	Public Relations Campaign: Creativity, Application, and Reception	Certificate Course in Public Relations and Corporate Communication, Dept. of Journalism and Mass Communication, University of Calicut, Kerala.	University	Invited Lecture	2 ✓	
2.	Mass Media Research in Post Truth Era.	National Seminar, Department of Mass Communication and	National	Paper Presentation in 3 Seminar	3 ✓	

3.	Journalist 2.0: Heralding A New Era	Government College, Kalpetta, Wayanad Invited Lecture and Association Inauguration, Department of Mass Communication, Ansar Women's College, Perumpilavu, Thrissur, Kerala.	State	Invited Lecture	2
4.	Media Skills in Digital Era.	Induction Training Programme conducted by the Department of Journalism and Mass Communication, University of Calicut.	University	Invited Lecture	2
5.	Corporate Image Engineering	Certificate Course in Public Relations and Corporate Communication, Dept. of Journalism and Mass Communication, University of Calicut, Kerala	University	Invited Lecture	2
6.	Medium or Message? Digital Mediation in Indian Elections	4th National Mass Communication Research Conference, Department of Journalism and Mass Communication, University of Calicut.	National	Paper Presentation in 3 Seminar	3
7.	Themes and Issues in Public Relations	Certificate Course in Public Relations and Corporate Communication, Dept. of Journalism and Mass Communication, University of Calicut, Kerala	University	Invited Lecture	2
8.	Political Communication: An	National Seminar, Department of	National	Paper Presentation in 3 Seminar	3

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Enquiry into a Multi-Faceted Communication Discourse	Journalism, University of Kerala, Thiruvananthapuram	International (within country)	Paper Presentation in Seminar	
9. Maritime Movies: A Bird's Eye View.	One Day International Seminar, PG Department of History and West Asian Studies, EMEA College of Arts and Science, Kondotti, Kerala.	International (within country)	Paper Presentation in Seminar	
10. Mad on Media: Creating 360 Degree Journalists	National Seminar, Department of Mass Communication and Journalism, NMSM Government College, Kalpetta, Wayanad.	National	Paper Presentation in Seminar	
11. Finding Real Values in Media Jobs.	Induction Training Programme conducted by the Department of Journalism and Mass Communication, University of Calicut.	University	Invited Lecture	
12. Authoring Ph.D.	National Seminar, Research Department of Economics, EMEA College of Arts and Science, Kondotti, Kerala.	National	Paper Presentation in Seminar	
13. Realities on Reels: Analysis of Documentary Films Dealing with Human Rights Issues	UGC Sponsored National Seminar, organised by the Department of Journalism and Mass Communication, University of Calicut, Kerala.	National	Paper Presentation in Seminar	
14. The Role of social media as a Mass Persuader	Annual Personality Development Camp, Chair for Gandhian Studies and Research,	University	Invited Lecture	2


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15	Redefining Cinema	Invited Lecture and Film Festival Inauguration, Anjar Women's College, Perumpilavu, Thrissur, Kerala	State	Invited Lecture	2 ✓	
16	Portrayal of Malabar Mappilas in Malayalam Cinema	UGC Sponsored National Seminar, PG Department of History and West Asian Studies, EMEA College of Arts and Science, Kondotty, Kerala	National	Paper Presentation in 3 Seminar	3 ✓	
17	Changing Trends in Media Career	Invited Lecture organised by the Department of Journalism and Mass Communication, University of Calicut.	University	Invited Lecture	2 ✓	
18	Global Power Equations and the Geo-Politics of West Asia	KSHEC Sponsored State Level Seminar on Changing Global Power Equations at Darunnajath Arabic College, Karuvarakundu, Kerala	State	Paper Presentation in 2 Seminar	2 ✓	
19	A Primer on Prime Time Debates of Malayalam News Channels	UGC Sponsored National Seminar, Department of Journalism and Mass Communication, University of Calicut, Kerala	National	Paper Presentation in 3 Seminar	3 ✓	
20	Reality Bytes: Education Functions of Anand Patwardhan's Documentaries.	International Seminar, organised by IFELT and EMEA Training College, Kondotty, Malappuram, Kerala	International (within country)	Paper Presentation in 5 Seminar	5 ✓	
21	Research Trends in Political Communication.	National Mass Communication Research Conference, organised by the Department of Journalism and Mass	National	Paper Presentation in 3 Seminar	3 ✓	

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22	Edutaining Millions: The Role of Television as a Mass-Educator.	University of Calicut National Seminar on Higher Education in India: Challenges and Prospects, organised by Kannur University, Kerala	National	Paper Presentation in 3 Seminar	✓
23	Aesthetics of West Asian Cinema.	Invited Lecture organised by the Communication Club, Department of Journalism and Mass Communication, University of Calicut.	University	Invited Lecture	2 ✓
24	Tweeting Notes: Teaching Mass Media in the Era of New Media Explosion	National Seminar, Department of Mass Communication and Journalism, Karnatak University, Dharwad, Karnataka	National	Paper Presentation in 3 Seminar	✓
25	Understanding Visuals	UGC Sponsored National Workshop on Educational Visual Communication, Department of Journalism and Mass Communication, University of Calicut.	National	Paper Presentation in 3 Seminar	✓
Total API Score (30% of 110)				66 (33)	✓


 Co-ordinator
 Internal Quality Assurance Cell (IQAC)
 EMEA College of Arts and Science
 Kondotti, Kummiparamba PO
 Malappuram Dt. 673 638



 PRINCIPAL
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 MALAPPURAM DT., 673 638

Table 2
Consolidated statement

Sl.No.	Section	API Score
1.	Research Papers in Peer-Reviewed or UGC listed Journals(17X10) +(1X7)	177 ✓
2.	Publications (other than Research papers): Chapter in Edited Book (2X5)	10 ✓
3.	Publications (other than Research papers): Editor of books by National Publisher (1X8)	8 ✓
4.	Creation of ICT mediated Teaching Learning pedagogy (d) – E-content	98 ✓
5.	Invited lectures / Resource Person/ paper presentation in Seminars/ Conferences	33 ✓
	Total	326 318

Note: Enclose all relevant documents for API Verification.

API Score Verified
and corrected as 318

[Signature]
30/05/2022

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MALAPPURAM DT., 673 638

[Signature]
30/05/2022

Entered
30/5/2022

[Signature]
MANAGER
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MALAPPURAM DT. - 673638

[Signature]

Co-ordinator
Internal Quality Assurance Cell (IQAC)
EMEA College of Arts and Science
Kondotti, Kummiparamba PO
Malappuram Dt. 673 638

ഇ.എം.ഇ.എ

കോളേജ് ആർട്സ് & സയൻസ് കൊണ്ടോട്ടി

Aided by Govt. of Kerala, Affiliated to The University of Calicut
Re-accredited with 'A' Grade by NAAC

പി.ഒ കുതിയിണിപ്പറമ്പ്, മലപ്പുറം ജില്ല, കേരള - 673638

Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

PROCEEDINGS OF THE MANAGER, EMEA COLLEGE OF ARTS AND SCIENCE KONDOTTI

Sub: Establishment- Private Aided College – EMEA College of Arts and Science Kondotti-
UGC Scheme-Promotion/ placement of Associate Professor after completion of 3
years of service –Professor (AGP 10000) Orders Issued.

DATED: 01-06-2022

ORDER NO: G2-206/2022/TS/Promotion.

Read: - 1. G O (P) No: 18/2019/H Edn, Dated: 29-06-2019.
2. G O (P) No: 9/2021/HEDN, Dated: 20-02-2021.
3 Minutes of the Selection committee held on 30May 2022.

ORDER

In accordance to the orders read above **Dr. Abdul Muneer. V**, Associate Professor
Academic Level 13A (AGP 9000), Department of Journalism promoted to the post of
Professor Academic Level 14 (AGP 10000) w e f 03-01-2019FN on completion of 3 years
qualifying service as Associate Professor Academic Level 13A (AGP 9000), Subject to the
approval of the University of Calicut.



To,

Dr. Abdul Muneer. V

Copy to :

1. Principal, EMEA College Kondotti.
2. The Registrar, University of Calicut.
3. The Deputy Director, Coll.Edn
4. Stock File.

MANAGER

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM Dt. - 673638

Appendix-II
FORM OF OPTION

[See G. O. (P) No. 18/2019HEDN dated 29/06/2019]

*1. I, Dr. ABDUL MUNEER. V, hereby elect the revised pay structure with effect from 03-01-2019FN.

2. I, Dr. ABDUL MUNEER. V (Name) hereby elect to continue on Pay Band and Grade Pay of my substantive/officiating post mentioned below until:

* The date of my next increment/the date of my subsequent increment raising my pay to Academic Level: 14/I vacate or cease to draw pay in the existing pay structure/the date of my promotion/up gradation to the post of Professor

Existing Pay Band and Grade Pay: Academic Level: 13A

HP-XI-PIR
Signature:

Name: **Dr. ABDUL MUNEER. V**

Designation: **Associate Professor**

Office in which employed: **EMEA College of Arts and Science, Kondotti**

*To be scored out, if not applicable.



PRINCIPAL
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MALAPPURAM DT., 673 638

**STATEMENT OF SHOWING THE FIXATION OF PAY IN THE REVISED PAY
CONSEQUENT ON PROMOTION AS ASSISTANT PROFESSOR/ASSOCIATE
PROFESSOR/PROFESSOR/PRINCIPAL ACADEMIC LEVEL 11.12.13 A. 14. 15**

(G. O (P) No. 18/2019/H.Edn Dated 29.06.2019)

1.	Name of the College	EMEA COLLEGE OF ARTS AND SCIENCE KONDOTTI
2.	Name of the Employee	Dr. ABDUL MUNEER. V
3.	Designation of the Present Post	Associate Professor
4.	Academic Level of the Present Post	Academic level:13A
5.	Date of Placement to the Higher Post	03-01-2019 FN
6.	Designation of the Higher Post in which Pay is to be fixed	Professor
7.	Academic level of the higher post	Academic level:14
8.	Applicable Cell of the Present Post	Pay Matric Cell :02
9.	Existing Basic pay in the Applicable Cell	Rs: 143600/-
10.	Amount in the next higher Applicable Cell (After adding a notional increment of 3% of the existing Basic pay, rounded off to the next ₹ 100)	Rs: 147900/-
11.	Applicable Academic level after Promotion	Academic level:14
12.	Applicable Cell No. in the higher Academic level containing the amount equal to or the higher obtained.	Pay Matric Cell :02
13.	Amount obtained in the higher Academic level of the applicable cell (I.e in Cell No:2	Rs: 148500/-
14.	Basic pay fixed for the Higher Post as on 03-01-2019 FN.	Rs: 148500/-
15.	Date of Next Increment	01-01-2020 FN.

Place: Kumminiparamba
Date: 01-09-2022

PRINCIPAL

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& SCIENCE, KONDOTTY
MALAPPURAM DT., 673 638

Appendix-III

UNDERTAKING

(See GO (P) No. 18/2019HEDN dated 29/06/2019)

I hereby undertake that in the event of my pay having been fixed in a manner contrary to the provisions contained in these Rules, as detected subsequently, any excess payment so made shall be refunded by me to the Government either by adjustment against future payments due to me or otherwise.

Signature:

Dr. Abdul Muneer V


Name: Dr. ABDUL MUNEER. V

Designation: Associate Professor

EMEA College of Arts and Science, Kondotti

Place: Kondotti

Date: 01/09/2022


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MALAPPURAM DT., 673 638



ഇ.എം.ഇ.എ

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Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

Dated: 06-05-2022

G2-32/2022/TS/Promotion

To

The Registrar
University of Calicut

Sir,

Sub:- UGC Scheme-Promotion and placement of teachers- EMEA College of Arts and Science, Kondotty- Proposal forwarding of- Approval requested-

Ref:- 1.GO(P).No.58/2010/H.Edn. dated 27.03.2010
2. University Letter No. 17291/GA-II-SPECIAL.CELL-I-ASST-3/2022/Admn dated 31-03-2022
3. UO No 237/2021/Admn dated 06/01/2021
4. UO No 774/2022/Admn dated 11/01/2022.

Ms. Shiji Thomas was appointed as Assistant Professor (Grade I) in the Department of Microbiology and she joined duty on 01-09-2005 FN. As per the ref.3 cited above Ms. Shiji Thomas was promoted from Assistant Professor (stage I) in the pay band of Rs 15600-39100(AGP-6000) to Assistant Professor stage II in the pay band of Rs 15600-39100 with AGP Rs. 7000 w.e.f 01-09-2010 FN. As per the ref.4 cited above Ms. Shiji Thomas was promoted from Assistant Professor (stage II) in the pay band of Rs 15600-39100(AGP-7000) to Assistant Professor stage III in the pay band of Rs 15600-39100 with AGP Rs. 8000 w.e.f 01-09-2015 FN. As per the reference 1 cited above an Assistant Professor Grade III with scale of pay 15600-39100 (AGP 8000) with three years of service is eligible for placement to the post of Associate Professor (37400-67000 AGP-Rs.9000). Ms.Shiji Thomas has completed 3 years of service as Assistant professor with AGP-Rs.8000 on 31-8-2018 AN.

The selection procedures for granting promotion to Ms. Shiji Thomas as Associate Professor with AGP-Rs.9000, under CAS were carried out with reference to the orders cited above.

I am forwarding here with the promotion and Placement Order in respect of Ms. Shiji Thomas, Department of Microbiology along with the following documents. I request you to kindly approve the promotion and pay fixation at the earliest.

Thanking You

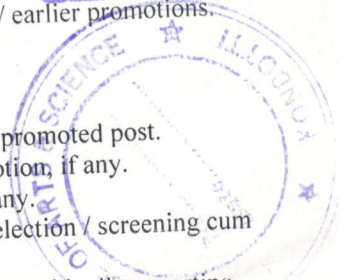
Yours Faithfully

Encl:

1. Promotion order issued by the Manager
2. Copy of the University letter regarding the appointment of subject experts.
3. Minutes of the Selection Committee.
4. Copies of the University orders of initial appointment, declaration of probation/ earlier promotions.
5. Copies of certificates of orientation and refresher courses
6. Statement of fixation of pay.
7. Service Book (to be attached later)
8. Document to prove option exercised by the applicant for fixation of pay in the promoted post.
9. Declaration regarding refund of pay consequent to change in the date of promotion, if any.
10. Service certificate containing details of leave without allowances availed, if any.
11. Consolidated API verification statement duly signed by all members in the selection / screening cum evaluation committee pertaining to the period.
12. Application in the prescribed PBAS proforma submitted by the applicant along with all supporting documents.

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PROCEEDINGS OF THE MANAGER, EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI

Sub: Private Colleges-EMEA College of Arts and Science, Kondotty – UGC Scheme – Promotion / Placement of teachers after completion of 3 years of service as Assistant Professor (Stage III with AGP- 8000)– Placement as Associate Professor(Stage IV with AGP- 9000) – Orders Issued

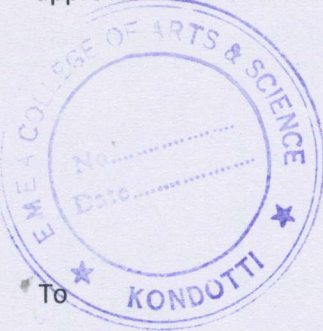
Order No. No.G2-32/2022/TS/Promotion

Date: 27-04-2022

Read: - 1. G. O. (P) No. 58/2010/H.Edn dated 27/03/2010,
2. Minutes of the Screening Committee held on 25-04-2022

ORDER

According to the orders read above **Mrs. Shiji Thomas**, Assistant Professor, Department of Microbiology is hereby promoted to the post of Associate Professor (Stage IV) on a scale of pay of Rs. 37400-67000 + 9000 AGP with effect from 01-09-2018 FN, on completion of 3 years of qualifying service as Assistant Professor Stage- III on a scale of pay of Rs. 15600 – 39100 + 8000 AGP, subject to the approval of the University of Calicut.

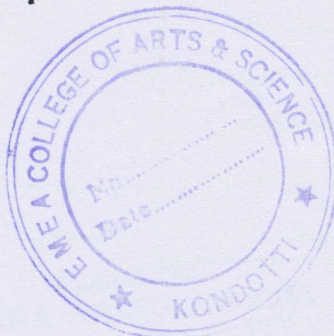


Shiji Thomas,
Assistant Professor,
Department of Microbiology,
EMEA College of Arts and Science, Kondotti.


MANAGER
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EMEA COLLEGE OF ARTS
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MALAPPURAM DL - 673638

Copy to:

1. Principal, EMEA College of Arts and Science, Kondotti
2. The Registrar, University of Calicut
3. The Deputy Director of Collegiate Education, North Zone, Calicut





**UNIVERSITY OF CALICUT
G&A-II-SPECIAL CELL-I**

No. 17291/GA-II-SPECIAL.CELL-I-ASST-3/2022/Admn (I)

Calicut University.P.O

Dated: 31.03.2022

From

The Registrar

To

The Principal,
EMEA College, Kondotty

Sir/Madam,

Sub:- Constitution of Selection Committee for the CAS promotion of Assistant Professors of the college as Associate Professors - subject experts nominated - Forwarding of -Reg-

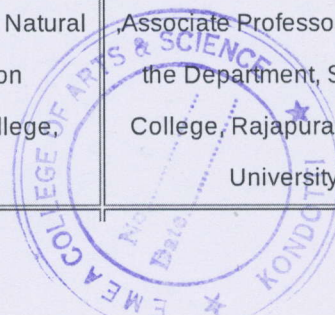
Ref:- 1.Your office letter No.G2-32/2022/T5/Promotion dated 13.01.2022

With reference to the letter cited, I may forward the panel of the subject experts nominated by the Vice Chancellor, for the constitution of Selection Committee for the promotion of Assistant Professors to Associate Professor (Academic Level 13 A) under CAS

Sl.No	NAME OF TEACHER	SUBJECT	STAGE OF PROMOTION	NAME, DESIGNATION & ADDRESS OF THE EXPERTS NOMINATED	
				As per the Clause 5.1 VI.a - (iv) UGC Regulations 2018 (Panel from which two experts, to be nominated by the Chairperson of the governing body of the college)	As per the Clause 5.1 VI.a - (v) UGC Regulations 2018 (Panel from which, two subject experts to be nominated by the Chairperson of the Governing Body of the College)
1	Smt.Shiji Thomas		Assistant Professor	Dr. K.C. Chithra Associate Professor Department of Zoology Calicut University	Prof.(Dr.) A. Mohamed Hatha ,Professor and Head,Dept. of Marine Biology, Microbiology & Biochemistry,CUSAT
				Dr. Hassan Koya Associate Professor of Natural Science Education Farook Training College, Calicut.	Dr. Sarala Gopalakrishnan Associate Professor & Head of the Department, St. Pius X College, Rajapuram,Kannur University.

[Handwritten signature]

**PRINCIPAL
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MALAPPURAM DT 673 611**



		Microbiology	Academic Level 12 to Associate Professor Level 13 A	Dr. P. V. Jyothi Associate Professor, Botany MES Ponnani College	Dr. Keerthi. T.R Professor, School of Biosciences MG University.
2	Smt Jisha P.J			Dr. U Sailaja Head & Associate Professor Department of Physics MES Keveeyam College Valanchery	Dr. Anu Augustine, Associate Professor, Dept. of Biotechnology and Microbiology, Kannur University
				Dr. Sebastian C.D Associate Professor, Department of Zoology Calicut University.	Dr. K. Sreejith, Professor, Dept. of Biotechnology and Microbiology, Kannur University.

The quorum for the meeting shall be five including two subject experts.

You are, therefore, requested to constitute the Selection Committee (ensuring adequate representation of subject experts from **Minority/Women Communities**) for granting promotion to above mentioned Assistant Professors to Associate Professors (Academic Level 13 A) observing the provisions in the applicable Regulation. Further, after the completion of the procedures, the proposal for promotions may be forwarded to this office in the prescribed proforma duly supported by all credentials. It is also requested that every page of the minutes of the committee should be signed by all the committee members present in the meeting.

Yours faithfully

Babu Thuluthur
Deputy Registrar
(For The Registrar)

[Handwritten signature in green ink]

PRINCIPAL
SHEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT. 673 63



EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Minutes of the Selection Committee meeting constituted for assessment of academic performance of Dr. Shiji Thomas Assistant Professor of Microbiology, EMEA College of Arts and Science, Kondotty for promotion under Career Advancement Scheme for Assistant Professor from Stage III to Associate Professor Stage IV (AGP-8000 to AGP-9000). The selection Committee meeting was held at 11 am on 25-04-2022 at EMEA College of Arts and Science, Kondotty.

Name of the Candidate.

Sl.No	Name	Designation
1	Dr. Shiji Thomas	Assistant Professor, Stage III Department of Microbiology EMEA College of Arts and Science, Kondotty

SELECTION COMMITTEE MEMBERS PRESENT:

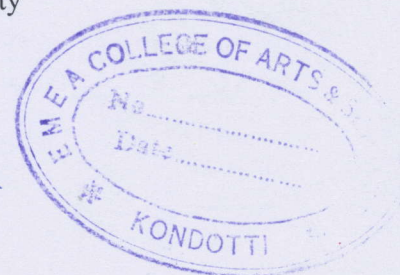
Sl.No	Name	Designation
1	Mr. P.K. Moosa	Manager, EMEA College of Arts and Science, Kondotty
2	Lt. Abdul Rasheed P	Principal, EMEA College of Arts and Science, Kondotty
3	Dr. Sebastian C.D (Subject Expert inside University)	Associate Professor, Department of Zoology, University of Calicut.
4	Dr. K.C Chitra (Subject Expert inside University)	Professor, Department of Zoology, University of Calicut.
5	Dr. Anu Augustine (Subject Expert outside University)	Associate Professor, Department of Microbiology and Biotechnology
6	Dufaida K.M	Head, Department of Microbiology, EMEA College, Kondotty

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Dr. Sebastian C.D
Dufaida K.M

Dr. K.C Chitra



This committee is constituted according to the guidelines laid down in the letter number 17291/GA-II-SPECIAL.CELL-I-ASST-3/2022/Admn dated 31-03-2022 and the UGC Regulations 2016 Fourth Amendment and 2018 regulations. The committee has carefully scrutinized the self-appraisal report; records of the work done regarding the teacher service records and also personally heard this specific report of the principal with regard to the teacher. After making detailed evaluation regarding the performance of the teacher in the interview, research contribution, subject domain and teaching practice, this committee finds she is eligible for promotion to associate professor. We also examined the PBAS proforma of the teacher for the year 2015 to 2018 and the committee found the following matters.

1. Shiji Thomas was appointed as lecturer in Microbiology at EMEA College of Arts and Science, Kondotty in permanent post on 01-09- 2005 FN. Her appointment was approved by University of Calicut and the manager of EMEA College declared probation on 31-08-2006. She was promoted to Assistant Professor Stage II (AGP 7000) with effect from 01-09-2010 and to Assistant Professor Stage III (AGP 8000) with effect from 01-09- 2015. Her next promotion is due on 01-09-2018 FN.

2. Shiji Thomas has completed three years of regular service in stage III on 31-08-2018 AN. The committee has examined the certificates and supporting data provided by the candidate and found that the data provided by her are sufficient for availing the promotion. She has attended one orientation course and three refresher courses till date but she could not attend mandatory refresher course for the promotion during this assessment period. As per the Calicut University order, No: 72431 /GA-II-F-SO/201 g/Admn Dated, 26.02.2020, she is eligible for exemption from the mandatory refresher courses.

3. The committee appreciates the research publications of the teacher. She has published five research papers in UGC Care List and UGC approved journals. Apart from this she has a research publication in the previous assessment period.

4. She has acquired enough Academic Grade points during the period 2015 to 2018 as mentioned in the university norms. The committee conducted the interview and evaluated the research contribution, subject domain and the performance in the interview.

5. The committee has found that Smt. Shiji Thomas is eligible for promotion from Assistant Professor stage III to Associate Professor stage IV (AGP 8000 to AGP 9000) under Career Advancement Scheme on 01-09-2018 FN on the basis of service requirement and API score.

Dr. Sebastian CD

Dr. Anu Augustine

Dr. K.C. Chitra
25/4/22

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MALAPPURAM DT. 673 638



Dr. Anu Augustine

CONSOLIDATED API SCORE SHEET OF THE CANDIDATE (2015-2018)

Sl No.	Criteria	API Score for 2015-16	API Score for 2016-17	API Score for 2017-18	Total API Score for 2015-18	Average Score
1	Criteria I	100	100	100	300	100
2	Criteria II	33	31.8	32.1	96.9	32.3
3	Criteria III	64	38	63	165	55
	Total II+III	97	69.8	95.1	261.9	87.3

The committee made an expert assessment on the overall performance of the teacher and the Consolidated score sheet of the assessment is given below;

CONSOLIDATED ASSESSMENT BY THE SELECTION COMMITTEE

Name of the Candidate: Shiji Thomas					
Sl. No	Name of the Selection Committee Members	Contribution to Research (Max.30)	Assessment of Domain Knowledge & teaching Practice(Max 50)	Interview Performance (Max.20)	Total Points(Max x 100)
1	Mr. P.K. Moosa	22	40	15	77
2	Lt.Abdul Rasheed P	23	40	16	79
3	Dr. Sebastian C.D	23	40	15	78
4	Dr. K.C. Chitra	25	40	15	80
5	Dr. Anu Augustine	20	40	15	75
6	Dufaida K.M	26	41	16	83
Average Total					78.6

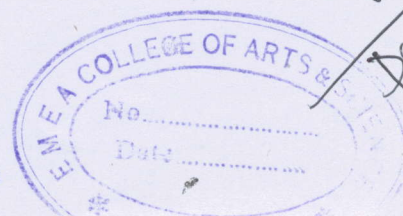
Dr. Sebastian C.D
Dufaida K.M

MANAGER
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MALAPPURAM DT. 673638

25/4/22

Dr. K.C. Chitra

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& SCIENCE, KONDOTTY
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Dr. Anu Augustine

RECOMMENDATIONS

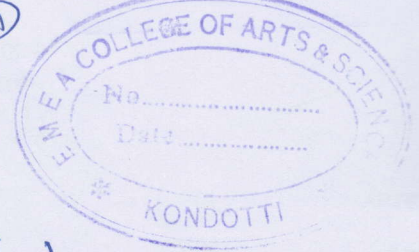
The committee recommends that Mrs. Shiji Thomas, Assistant Professor, Stage III of the Department of Microbiology, EMEA College of Arts and Science Kondotty, may be granted promotion as Associate Professor stage IV in the Pay Band of Rs. 37400 - 67000 with Academic Grade Pay of Rs. 9000/- with affect from 01-09-2018 FN under Career Advancement Scheme.

Name of the Committee members:

- 1 Mr. P.K. Moosa
Manager,
EMEA College of Arts and Science , Kondotty
- 2 Lt. Abdul Rasheed P
Principal,
EMEA College of Arts and Science , Kondotty
- 3 Dr. Sebastian C.D,
Associate Professor,
Department of Zoology,
University of Calicut.
(Subject Expert inside University)
- 4 Dr.K.C Chitra,
Professor,
Department of Zoology,
University of Calicut.
(Subject Expert inside University)
- 5 Dr.Anu Augustine,
Associate Professor,
Department of Microbiology and Biotechnology,
Kannur University.
(Subject Expert outside University)
- 6 Dufaida K.M
Assistant Professor and head,
Department of Microbiology,
EMEA College, Kondotty.

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& SCIENCE, KONDOTTY
MALAPPURAM DT. 673 638



Dr. K.C. Chitra

*Recommended for
Promotion to Assoc. Prof.
Dr. Anu Augustine*

Dufaidalam

Place: Kondotty
Date: 25.04.22

CONSOLIDATED ASSESSMENT SHEET BY THE SELECTION COMMITTEE FOR
THE PROMOTION OF Smt. SHIJI THOMAS FROM ASSISTANT PROFESSOR
STAGE III TO ASSOCIATE PROFESSOR STAGE IV

Sl. No	Name of the Selection Committee Members	Contribution to Research (Max.30)	Assessment of Domain Knowledge & teaching Practice(Max 50)	Interview Performance (Max.20)	Total Points(Max x 100)
1	Mr. P.K. Moosa	22	40	15	77
2	Lt. Abdul Rasheed P	23	40	16	79
3	Dr. Sebastian C.D	23	40	15	78
4	Dr. K.C. Chitra	25	40	15	80
5	Dr. Anu Augustine	20	40	15	75
6	Dufaida K.M	26	41	16	83
Average Total					78.6

Name and Signature of Committee Members

1 Mr. P.K. Moosa
Manager,
EMEA College of Arts and Science , Kondotty

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT. 673638

2 Lt.Abdul Rasheed P
Principal,
EMEA College of Arts and Science , Kondotty

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& SCIENCE, KONDOTTY
MALAPPURAM DT. 673 638

3 Dr. Sebastian C.D,
Associate Professor, Department of Zoology,
University of Calicut.
(Subject Expert inside University)

Dr. Sebastian CD

4. Dr.K.C Chitra,
Professor, Department of Zoology,
University of Calicut.
(Subject Expert inside University)

Dr. K.C. Chitra

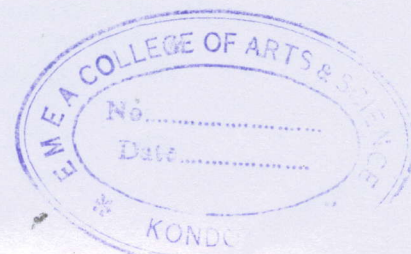
5. Dr.Anu Augustine,
Associate Professor,
Department of Microbiology and Biotechnology,
Kannur University
(Subject Expert outside University)

Dr. Anu Augustine
Assoc. Prof
Kannur Univ.

6. Dufaida K.M
Head, Department of Microbiology, EMEA College,
Kondotty.

Dufaidakm

Place: Kondotty
Date:25.04.22



API VERIFICATION SHEET

NAME: SHIJI THOMAS

ACADEMIC PERFORMANCE INDICATORS	PERIOD		
CATEGORY: I	01/09/2015 - 31/08/2016	01/09/2016 - 31/08/2017	01/09/2017 - 31/08/2018
Lectures, Seminars, Tutorials, Practicals, Contact Hours	100	100	100
Examination Duties Assigned and Performed	20	20	20
Use of participatory and Innovative teaching Learning Methodologies, Updating of subject contents/Courses mentoring etc	10	10	10
Total API	100	100	100
CATEGORY: II	01/09/2015 - 31/08/2016	01/09/2016 - 31/08/2017	01/09/2017 - 31/08/2018
Extension, Co-curricular and field based activities	15	15	15
Contribution to Corporate Life And Management Of The Institution	15	15	15
Professional Development Activities	3	1.8	1.2
Total API	33	31.8	31.2

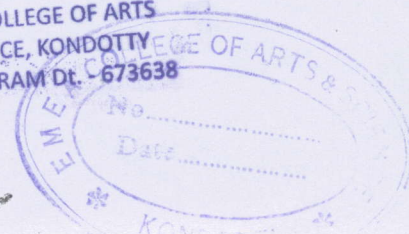
CATEGORY: III	01/09/2015 - 31/08/2016	01/09/2016 - 31/08/2017	01/09/2017 - 31/08/2018
Research Paper Published in UGC Approved Journals	51	25	50
Articles/Chapters published in Books			
Books Published			
Research Guidance			
Papers presented in Conferences, Seminars etc	3	3	3
Development of e-learning delivery process/material	10	10	10
Total API	64	38	63
Total API (CATEGORY: II+ CATEGORY: III)	96.9+165=261.9		

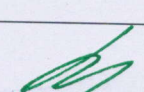
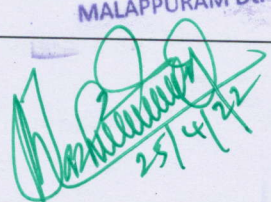
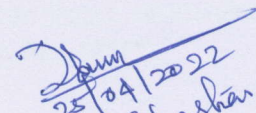
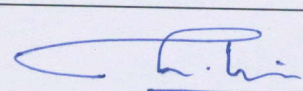
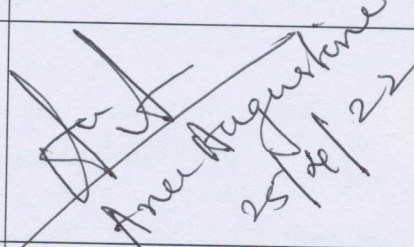
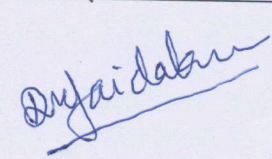
Dr. Sebastian

25/4/24

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT. 673 638

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT. 673638



Sl no:	Name of the Selection Committee Members	Signature with date
1	Mr. P.K. Moosa Manager, EMEA College of Arts and Science , Kondotty	 MANAGER EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTY MALAPPURAM Dt. - 673638
2	Lt.Abdul Rasheed P Principal, EMEA College of Arts and Science, Kondotty	 25/4/22 PRINCIPAL EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTY MALAPPURAM DT. 673 638
3	Dr. Sebastian C.D, Associate Professor, Department of Zoology, University of Calicut. (Subject Expert inside University)	 25/04/2022 Dr Sebastian CD
4	Dr. K.C Chitra, Professor, Department of Zoology, University of Calicut. (Subject Expert inside University)	 Dr K.C Chitra 25-04-2022
5	Dr. Anu Augustine, Associate Professor, Department of Microbiology and Biotechnology, Kannur University. (Subject Expert outside University)	 Anu Augustine 25/04/22
6	Dufaida K.M Assistant Professor and head, Department of Microbiology	 Dufaidakm

Place: Kondotty

Date:25.04.22



UNIVERSITY OF CALICUT

(Abstract)

Change of Staff – Provisional Approval – Appointments of Smt.Shiji Thomas and Smt.Jisha.P.J as Lecturers in Microbiology, Smt.Jamsheela.O, Sri.Riyad.A.M and Sri.Mohamed Jamshad.K as Lecturers in Computer Science and Sri.Shamsudeen.E as Lecturer in the Computer Application at EMEA College of Arts and Science, Kondotty – Sanctioned – Orders issued.

GENERAL AND ACADEMIC BRANCH II

No. GA II/C3/2588/05

Dated, Calicut University. P.O. 14/05/2010.

Read: (1) Letter No. G2-268/2005 TS from the Principal, EMEA College of Arts and Science, Kondotty dated 18/10/2005 and 25.10.2005.

(2) The Interim Order of Hon'ble High Court of Kerala dated 23/03/2010 in WP(C) No.33552/2009 (L) and WP (C) No.32462/2009 (C).

(3) The Minutes of the meeting of the Standing Committee on Staff of Affiliated Colleges dated 20/04/2010, vide item No.18(II).

ORDER

As per the paper read as 1st above, the Principal, EMEA College of Arts and Science, Kondotty has requested to approve the fresh appointments of Smt.Shiji Thomas and Smt.Jisha.P.J. as Lecturers in Microbiology under Department of Microbiology; Smt.Jamsheela.O, Sri.Riyad.A.M and Sri.Mohamed Jamshad.K as Lecturers in Computer Science under Department of Computer Science and Sri.Shamsudeen.E as Lecturer in the Computer Application under Department of Computer Application with effect from 01/09/2005 consequent on sanctioning of new courses by the Government. . In the absence of any specific Government concurrence for the posts, the University has been insisting upon the management of the college for submitting necessary permission from the Government. The management then approached the Hon'ble High Court. As per paper 2nd above the Hon'ble High Court passed an Interim Order instructing the University of Calicut to consider and pass orders on the approval of the appointments of the above lecturers afresh without reference to Section 57 of the Calicut University Act.

After considering the Change of Staff Return and other documents along with the paper second above, the Standing Committee on Staff of Affiliated Colleges resolved to grant provisional approval to the following teachers in EMEA College of Arts and Science, Kondotty in accordance with the direction of the Hon'ble High Court in WP (C) 32462 and.33552 of 2009 and after assessing the work load of the respective departments consequent on sanctioning new courses by the Government.

1. Shiji Thomas as Lecturer in Microbiology with effect from 01.09.2005 in the fresh post in the Department of Microbiology.
2. Jisha.P.J. as Lecturer in Microbiology with effect from 01.09.2005 in the fresh post in the Department of Microbiology.
3. Jamsheela.O as Lecturer in Computer Science with effect from 01/09/2005 in the Department of Computer Science against fresh vacancy and in the light of the UGC exemption from clearing NET.
4. Rivad.A.M. as Lecturer in Computer Science with effect from 01/09/2005 in the

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPUZHAM DT 671 62

PROCEEDINGS OF THE MANAGER, EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTI

Sub: - Private Aided College – Teaching Staff – Declaration of period of Probation of Smt, Shiji Thomas – Orders issued.

DATED 17-05-2010

ORDER NO. G2 – 181/10/TS

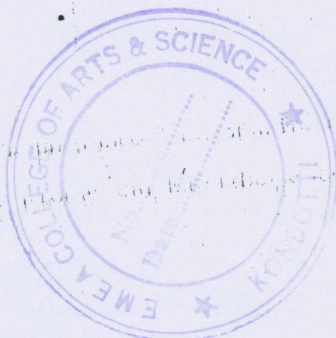
Read: - 1. Appointment Order No. G2-268/05/TS/MB (1) dated 27/08/2005
2. UO No. GA II/C3/2588/05 dated 14-05-2010 of the University of Calicut.

As per Order read (1), Smt, Shiji Thomas has been appointed as Lecturer in Microbiology with effect from 01-09-2005. The University as per Order read 2, approved the appointment. She has completed one year of duty in the cadre of Lecturer on 31-08-2006 AN. She has been on leave as detailed below:

Nature of leave Other than casual leave	Holidays prefixed	Period of leave	
		From	To
-----	-----	Nil	-----

In the above circumstances, Smt. Shiji Thomas in EMEA College of Arts & Science, Kondotti is declared to have satisfactorily completed the period of probation in the cadre of Lecturer with effect from 01-09-2006 FN.

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 629



PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 629

Tel: (0483) 2712030 (office)
2713530 (prl)
E-mail: emea@md4.vsnl.net.in.
Fax: 0483 - 2713530.

EMEA COLLEGE OF ARTS & SCIENCE

(Affiliated to the University of Calicut)

KONDOTTI, P. O. KUMMINIPARAMBA,
MALAPPURAM (DIST), PIN 673 638

Ref. No: G2-268/05/TS/MB (1)

Date: 27-08-2005

FORM I
(See Statute 13 and 47)

APPOINTMENT ORDER

Smt. Shiji Thomas, Kulathungal House, Anandashrama P. O., Kasaragod District is appointed as Lecturer in the Department of Microbiology under this educational agency on a pay of Rs. 8,000.00 + allowances per month in the scale of Rs. 8000-275-13,500 in EMEA COLLEGE OF ARTS & SCIENCE, KONDOTTI from 01-09-2005 to _____ subject to the provisions of the Calicut University Act, 1975 and the Statutes, Ordinances and regulations made there under and such other rules and orders issued from time to time by the University of Calicut or by such other authority who may be competent to issue such rules, orders etc., under the said statutes.

To

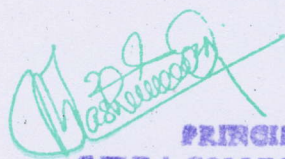
Smt. Shiji Thomas
Kulathungal House,
Anandashrama P. O.,
Kasaragod District

MANAGER
MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT, 673 638

Copy to:

1. The Principal, EMEA College of Arts & Science, Kondotti.
2. The Registrar, University of Calicut,
3. The Director Collegiate Education, Thiruvananthapuram.
4. The Deputy Director, Collegiate Education, North Zone, Kozhikkode.

hmf/-


PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 638



UNIVERSITY GRANTS COMMISSION
ACADEMIC STAFF COLLEGE
UNIVERSITY OF CALICUT



UGC-Sponsored Orientation Programme

This is to certify that *Sr./Smt./Dr.* Shiji Thomas.
(Lecturer / Lecturer Senior Scale / Lecturer Selection Grade)

Department of Micro biology
EMEA. College Kondotty

affiliated to University of Calicut University participated in the
Orientation Programme from 03.06.2010 to 30.06.2010 and obtained A Grade.

[Signature]
Course Co-ordinator

[Signature]
Director

[Signature]
Registrar / Vice-Chancellor

Calicut University P.O.
Date : 30.06.2010

Folio No: 1017

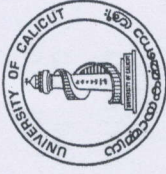
[Handwritten signature in green ink]

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DISTRICT





University Grants Commission Human Resource Development Centre University of Calicut



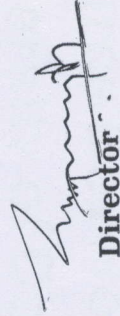
UGC Sponsored Special Summer School

This is to certify that **Ms. SHIJI THOMAS**, Assistant Professor, Department of Microbiology, E.M.E.A. College of Arts and Science, Kondotty, affiliated to University of Calicut, has participated in the ***Special Summer School** conducted by the UGC – Human Resource Development Centre from **06.05.2015 to 26.05.2015**. The Participant has obtained grade **A**.....

*Special Summer / Winter School programme is equivalent to one Orientation/Refresher Course for Career Advancement purpose of the beneficiary (UGC Letter No. F.24-4/2012 (ASC), dated: 01.04.2013).


Coordinator

Calicut University PO.
Date: 26-05-2015


Director


Vice Chancellor/ Registrar

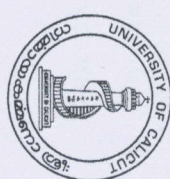
Folio No: 3817



PRINCIPAL
E.M.E.A. COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPUZAM DT. 673 63



University Grants Commission Human Resource Development Centre University of Calicut



UGC SPONSORED REFRESHER COURSE

This is to certify that **Dr. SHIJU THOMAS**, Assistant Professor, Department of Microbiology, E.M.E.A. College of Arts and Science, Kondotty affiliated to University of Calicut, has participated in the **Refresher Course in Life Sciences** conducted by the UGC - Human Resource Development Centre from **24.10.2018** to **13.11.2018** and obtained grade.....**A**.....

Coordinator

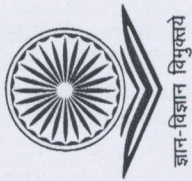
Calicut University P.O.
Date: 13-11-2018

Folio No: 5240

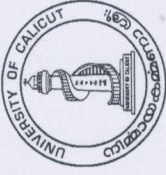


Director

Registrar / Vice Chancellor



University Grants Commission Human Resource Development Centre University of Calicut



UGC SPONSORED REFRESHER COURSE

This is to certify that **Dr. SHIJI THOMAS**, Assistant Professor, Department of Microbiology, E.M.E.A. College of Arts & Science, Kondotty affiliated to University of Calicut, has participated in the **Refresher Course in Experimental Techniques for Biological Sciences** (Biochemistry, Biotechnology, Botany, Microbiology, Zoology) conducted by the UGC - Human Resource Development Centre from **06.02.2020 to 19.02.2020** and obtained grade.....**A⁺**.....

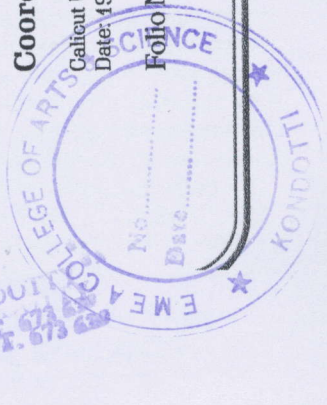
Coordinator

Calicut University Pg.
Date: 19-02-2020

Folio No: 6112

Director

Registrar / Vice Chancellor





UNIVERSITY OF CALICUT

Abstract

General and Academic Branch - Private Aided Colleges Affiliated to the University - Establishment - Approval to the promotion of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology, EMEA College of Arts & Science, Kondotty, from Assistant Professor Stage 2 in the pay band of ₹15,600-39,100/- with AGP of ₹7,000/- to Assistant Professor Stage 3 in the pay band of ₹15,600-39,100/- with AGP of ₹8,000/- with effect from 01.09.2015 F.N., under Career Advancement Scheme - Fixation of pay consequent to promotion - Resolution of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 22.12.2021, as per Item No.39 - Implemented - Orders issued.

G&A-II-Special Cell-I

U.O.No. 774/2022/Admn

Dated, Calicut University.P.O, 11.01.2022

- Read:-1.Letter No. G2-285/02/TS/2021 dated 12.07.2021 from the Principal, EMEA College of Arts & Science, Kondotty
2.Notification No.72431/GA-II-F-SO/2019/Admn dated 26.02.2020.
3.University Order No. GA II/C3/2588/05 dated 14.05.2010.
4.University Order No. 8988/2020/Admn dated 05.10.2020
5.G.O(P) No.58/2010/H.Edn dated 27.03.2010
6.University Order No. 237/2021/Admn dated 06.01.2021
7.University Order No. 7529/2021/Admn dated 03.08.2021
8.Minutes of the meeting of the Screening cum Evaluation Committee held on 09.07.2021
9. Order No.G2-285/01/TS/2021 dated 12.07.2021 of the Manager, EMEA College of Arts and Science, Kondotty
10.Item No 39 of the minutes of the meeting of the Standing Committee on Staff of Affiliated Colleges held on 22.12.2021
11.University Order No.14150/2017/Admn dated 02.09.2017

ORDER

As per the paper read (1), the Principal, EMEA College of Arts & Science, Kondotty, forwarded the proposal for approval to the promotion of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology of the College, from Assistant Professor Stage 2, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹7,000/- to Assistant Professor Stage 3, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹8,000/- with effect from 01.09.2015 F.N. under Career Advancement Scheme, and fixation of pay consequent to promotion.

2. Since the due date of promotion of Dr.Shiji Thomas is 01.09.2015 FN, the promotion shall be governed by the provisions in the UGC Amended Regulations 2014. However, as per Regulation 6.3 VII (a) of UGC Regulations 2018, teachers whose promotions have become due under the previous Regulations, shall be considered for promotion from one Academic Level/Grade Pay to another as per the CAS under 2018 Regulations also. As per this provision, Dr.Shiji Thomas opted UGC Regulations 2018 for her promotion from Assistant Professor Stage 2 to Assistant Professor Stage 3.

3. As per UGC Regulations 2018, notified vide paper read as (2), Assistant Professors who have completed five years of service in Academic Level 11/Senior Scale, and completed the mandatory courses that have to be done within the Assessment Period, as described in Regulation 6.4 B II of UGC Regulations 2018, may be promoted, if he/she gets a 'satisfactory' or 'good' grade in the annual performance assessment reports of atleast four of the last five years of the assessment period, and if the promotion is recommended by the Screening-cum-Evaluation Committee, constituted in accordance with the Regulations.

4.As per the paper read (3); the University of Calicut has approved provisionally the appointment of Dr.Shiji Thomas as Lecturer in Microbiology at EMEA College of Arts & Science, Kondotty, with effect from 01.09.2005 F.N. This appointment of the teacher was regularised by the University, vide the paper read (4). In accordance with the provisions in the Government Order read as (5), the Deputy Director of Collegiate Education, Kozhikode, had re-designated the post of the incumbent as Assistant Professor with effect from 01.01.2006 F.N. She is an M.Phil holder (2007, University of Calicut) and on completion of five years of service she was placed as Lecturer Senior Scale (Assistant Professor Stage 2) with effect from 01.09.2010 F.N., which was approved by the University of Calicut as per the paper read (6). Dr.Shiji Thomas has completed five years of service as Assistant Professor Stage 2 on 31.08.2015 A.N. She did not attend the Refresher course during the assessment period. As per Regulation 6.3 (VIII) of UGC Regulation 2018 implemented vide paper (7) above, the requirement for Orientation Course and



UNIVERSITY OF CALICUT

Abstract

General and Academic Branch - Priyate Aided Colleges Affiliated to the University - Establishment - Approval to the promotion of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology, EMEA College of Arts & Science, Kondotty, from Assistant Professor Stage 2 in the pay band of ₹15,600-39,100/- with AGP of ₹7,000/- to Assistant Professor Stage 3 in the pay band of ₹15,600-39,100/- with AGP of ₹8,000/- with effect from 01.09.2015 F.N. under Career Advancement Scheme - Fixation of pay consequent to promotion - Resolution of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 22.12.2021, as per Item No.39 - Implemented - Orders issued.

G&A-II-Special Cell-I

U.O.No. 774/2022/Admn

Dated, Calicut University P.O. 11.01.2022

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3.University Order No. GA II/C3/2588/05 dated 14.05.2010.
4.University Order No. 8988/2020/Admn dated 05.10.2020
5.G.O(P) No.58/2010/H.Edn dated 27.03.2010
6.University Order No. 237/2021/Admn dated 06.01.2021
7.University Order No. 7529/2021/Admn dated 03.08.2021
8.Minutes of the meeting of the Screening cum Evaluation Committee held on 09.07.2021
9. Order No.G2-285/01/TS/2021 dated 12.07.2021 of the Manager, EMEA College of Arts and Science, Kondotty
10.Item No 39 of the minutes of the meeting of the Standing Committee on Staff of Affiliated Colleges held on 22.12.2021
11.University Order No.14159/2017/Admn dated 02.09.2017

ORDER

As per the paper read (1), the Principal, EMEA College of Arts & Science, Kondotty, forwarded the proposal for approval to the promotion of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology of the College, from Assistant Professor Stage 2, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹7,000/- to Assistant Professor Stage 3, in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹8,000/- with effect from 01.09.2015 F.N. under Career Advancement Scheme, and fixation of pay consequent to promotion.

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UNIVERSITY OF CALICUT

Abstract

General and Academic Branch - Aided Colleges Affiliated to the University - Establishment - Approval to the placement of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology, EMEA College of Arts & Science, Kondotty, from Assistant Professor Stage 1 (Lecturer) in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹6,000/- to Lecturer Senior Scale (Assistant Professor Stage 2), in the pay band of ₹15,600-39,100/- with AGP of ₹7,000/- with effect from 01.09.2010 F.N, under Career Advancement Scheme and fixation of pay consequent to promotion - Resolution of the meeting of the Standing Committee on Staff of Affiliated Colleges held on 18.12.2020 as per Item No.43 - Implemented - Orders issued.

G&A-II-Special Cell-I

U.O.No. 237/2021/Admn

Dated, Calicut University.P.O, 06.01.2021

- Read:-1. Letter No. G2-268/2020/TS /Promotion dated 16.04.2020
2. University Order No.6414/2017/Admn dated 22.05.2017.
3. Amended Regulations of 2002 and Amended Regulation of 2009 of the Regulation 1977 (Chapter IV).
4. University Order No GA II/C3/2588/05 dated 14.05.2010
5. University Order No. 8988/2020/Admn dated 05.10.2020
6. G.O.(P) No. 58/2010/H.Edn. dated 27.03.2010.
7. UGC Public Notice No F.No.2.16/2002(PS)Pt FI II dated 16.10.2018.
8. Order No. G2-607/2019/TS promotion dated 23.03.2020 of the Manager, EMEA College of Arts & Science, Kondotty
9. Item No.43 of the minutes of the meeting of the Standing Committee on Staff of Affiliated Colleges held on 18.12.2020
10. University Order No.11150/2017/Admn dated 02.09.2017.

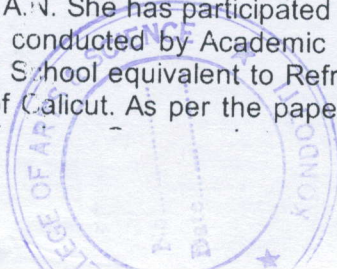
ORDER

As per the paper read (1), the Principal, EMEA College of Arts & Science, Kondotty, has forwarded the proposal for approval to the placement of Dr.Shiji Thomas, Assistant Professor, Department of Microbiology, from Assistant Professor Stage 1 (Lecturer) in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹6,000/- to Lecturer Senior Scale (Assistant Professor Stage 2), and fixation of pay at the appropriate stage in the pay band of ₹15,600-39,100/- with AGP of ₹7000/- with effect from 01.09.2010 F.N.

2. As per Regulation 18, notified vide the paper read as (2), in the event, any candidate became eligible for promotion under Career Advancement Scheme prior to 18.09.2010, the promotion of such a candidate shall be governed by the University Regulations as amended in 2002 and 2009.

3. As per Clause (3) of Regulation 4 & Clause (a) of Regulation 6 of the paper read as (3), a lecturer will be eligible for placement in Senior Scale through a procedure of selection if she/he has: (i) Completed 6 years of service after regular appointment with relaxation of one year and two years respectively for those with M.Phil and Ph.D, (ii) Participated in one orientation course and one refresher course or two refresher courses of approved duration or engaged in other appropriate continuing education programme of comparable quality as may be specified or approved by U.G.C. (those with Ph.D degree would be exempted from attending one refresher/one orientation course), & (iii) Consistently satisfactory performance appraisal reports.

4. As per the paper read (4), the University of Calicut has approved the provisional appointment of Dr.Shiji Thomas as Lecturer in Microbiology at EMEA College of Arts & Science, Kondotty, with effect from 01.09.2005 FN. This appointment of the teacher was regularised by the University vide the paper read (5). In accordance with the provisions in the Government Order read as (6), the Deputy Director of Collegiate Education, Kozhikode, had re-designated the post of the incumbent as Assistant Professor with effect from 01.01.2006. She is an M.Phil. holder (2007, University of Calicut) and completed five years of regular service as lecturer on 31.08.2010 A.N. She has participated in one UGC Sponsored Orientation Programme (from 03.06.2010 to 30.06.2010) conducted by Academic Staff College, University of Calicut and in one UGC Sponsored Special Summer School equivalent to Refresher Course (from 06.05.2015 to 26.05.2015) conducted by HRDC, University of Calicut. As per the paper read (7), the UGC has extended the date for



EMEAS COLLEGE OF ARTS
& SCIENCE, KONDOTTY
KALAMUNGI P.O.

entire assessment period from 01.09.2005 F.N to 31.08.2010 A.N. As per the paper read (8), the EMEA College of Arts & Science, Kondotty, has promoted the incumbent as Lecturer Senior Scale (Assistant Professor Stage 2), in the pay band of ₹15,600 - 39,100/- with AGP of ₹7000/- with effect from 01.09.2010 F.N. Considering the matter, the Vice Chancellor ordered to place the proposal for approval to the Standing Committee of the Syndicate on Staff of Affiliated Colleges.

6. As per the paper read (9), the Standing Committee of the Syndicate on Staff of Affiliated Colleges at a meeting held on 18.12.2020, has resolved to grant approval to the placement of Dr.Shiji Thomas (Lecturer) in the pay band of ₹15,600-39,100/- with Academic Grade Pay of ₹6,000/- to Lecturer Senior Scale (Assistant Professor Stage 2) and fixation of pay at the appropriate stage in the pay band of ₹15,600-39,100/- with AGP of ₹ 7000/- with effect from 01.09.2010 F.N.

7. As per the paper read as (10), the powers to grant approval to the promotion of teachers in Private Affiliated Colleges is delegated to the Vice Chancellor, if it is recommended by the Standing Committee of the Syndicate on Staff of Affiliated Colleges.

8. Under this circumstance, sanction has been accorded by the Vice Chancellor for implementing aforesaid resolution of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 18.12.2020, granting approval to the placement of Dr.Shiji Thomas as given below:

Name & Department of the teacher	Stage to which promoted	Date of effect	Details of Orientation Programme/ Refresher Course	Basic pay before promotion & pay band	Basic pay as on the date of promotion & pay band (as on 01.09.2010)	Normal date of next increment	Remarks
1	2	3	4	5	6	7	8
Dr.Shiji Thomas, Department of Microbiology, EMEA College of Arts & Science, Kondotty.	Lecturer Senior Scale (Assistant Professor Stage 2)	01.09.2010 F.N	Orientation Programme (from 03.06.2010 to 30.06.2010) conducted by Academic Staff College, University of Calicut Special Summer School equivalent to Refresher Course (from 06.05.2015 to 26.05.2015) conducted by HRDC, University of Calicut	₹19050+ AGP ₹6000/- ₹15600-39100 with AGP ₹6000	₹19810+ AGP ₹7000/- ₹15600-39100 with AGP ₹7000	01.07.2011	Dr.Shiji Thomas has opted to get her pay fixed in the higher post with effect from 01.09.2010 i.e. the date of promotion, as per provisions in the G.O.(P) No.58/2010/H.Edn. dated 27.03.2010 and G.O(P) No. 234/2012/HEd dated 28.06.2012

9. The resolution as per Item No.43 of the minutes of the meeting of the Standing Committee of the Syndicate on Staff of Affiliated Colleges held on 18.12.2020, is therefore implemented.

Muhammed Basheer P

Assistant Registrar

To

The Principal, EMEA College of Arts & Science, Kondotty
Copy to:- 1.The Individual concerned (through the Principal), 2.The Educational Agency (through the Principal), 3.The Deputy Director of Collegiate Education, Kozhikode, 4. The Director of Collegiate Education, Thiruvananthapuram, 5.Convenor, SC on SAC, 6.JD-KSAD/PS to VC/PA to Registrar, 7. SF/DF/FC)

Forwarded / By Order

Section Officer

**STATEMENT FOR PAY FIXATION OF ASSOCIATE PROFESSOR STAGE IV UNDER THE
UGC SCHEME**

(See G.O. (P) No. 58/2010/Hedn Dated 27.03 .2010)

1.	Name of the college/University	EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI
2.	Name of the Incumbent	Shiji Thomas
3.	Name of the present post	Assistant Professor of Microbiology (Stage 3 (Stage III) with AGP 8000/-)
4.	Pay band and Academic Grade pay of present post	15600-39100+ AGP 8000
5.	Designation of the higher post in pay is to be fixed	Associate Professor Stage 4(level 13) with AGP 9000/-
6.	Date of placement to the higher post	01.09.2018
7.	Pay and pay band of the present post	Rs. 28130/- 15600-39100 + AGP 8000
8.	Pay band of the higher post	37400-67000 + AGP 9000
9.	Date of option for pay fixation due to promotion on 01-09-2018	01/09/2018
10.	3% of the basic pay(rounded off to the next multiple of 10)	Rs. 1090/-
11.	Total pay as on the date of the promotion	(28130 + 1090) + AGP 9000 Rs. 29220/- + AGP 9000
12.	Pay, AGP and pay band of the incumbent as Associate Professor Stage IV on 01-09-2018 (Promotion Date)	37400/- 37400-67000+AGP 9000
13.	Date of next increment	01.07.2019
14.	Any other information:	NIL

Station: Kondotti
Date: 27-04-22

PRINCIPAL




PRINCIPAL
 EMEA COLLEGE OF ART
 & SCIENCE, KONDOTTI
 KALAPPURAM DT. 673 622

**STATEMENT FOR PAY FIXATION OF ASSOCIATE PROFESSOR STAGE IV UNDER THE
UGC SCHEME**

(See G.O. (P) No. 58/2010/Hedn Dated 27.03 .2010)

1.	Name of the college/University	EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTI
2.	Name of the Incumbent	Shiji Thomas
3.	Name of the present post	Assistant Professor of Microbiology (Stage 3 (Stage III) with AGP 8000/-)
4.	Pay band and Academic Grade pay of present post	15600-39100+ AGP 8000
5.	Designation of the higher post in pay is to be fixed	Associate Professor Stage 4(level 13) with AGP 9000/-
6.	Date of placement to the higher post	01.09.2018
7.	Pay and pay band of the present post	Rs. 28130/- 15600-39100 + AGP 8000
8.	Pay band of the higher post	37400-67000 + AGP 9000
9.	Date of option for pay fixation due to promotion on 01-09-2018	01/09/2018
10.	Pay, AGP and pay band of the incumbent as Associate Professor Stage IV on 01-09-2018 (Promotion Date)	37400/- 37400-67000+AGP 9000
11.	Date of next increment	01.07.2019
12.	Any other information:	NIL

Station: Kondotti
Date: 27-04-22


PRINCIPAL

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 630



FORM OF OPTION

(See G.O (P) No.58/2010/H. Edn. Dated 27.03.2010)

*(i) I, **Shiji Thomas.**, hereby elect the revised pay structure (37400-67000 + AGP 9000) with effect from 01-09-2018.

*(ii) I (name) hereby elect to continue in the existing scale of pay of post mentioned below until

Existing Scale of Pay Rs. 15600 – 39100 + AGP 8000

Signature

Name : Shiji Thomas

Designation : Assistant Professor Stage III.

University / College : EMEA College of Arts and Science, Kondotty

Date : 27-04-2022

Station : Kondotty


EME A COLLEGE OF ARTS & SCIENCE, KONDOTTI
MALAPPURAM DT. 673 420



PERSONAL UNDERTAKING FOR REFUND OF EXCESS PAY

I, **Shiji Thomas**., Assistant Professor, Department of Microbiology, EMEA College of Arts and Science, Kondotti, hereby agree and undertake to refund any amount to which I am not entitled on any amount which may be credited to my account in excess of the amount to which I am not entitled in connection with the second stage of promotion under Career Advancement Scheme (CAS) of UGC.

Name of the Faculty


Shiji Thomas

Date : 27-04-2022

Place : Kondotti

Counter Signed



PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
WALAPPURAM DT 673 630



SERVICE CERTIFICATE

This is to certify that **Mrs. Shiji Thomas, Assistant Professor, Dept. of Microbiology** joined service in this college w.e.f. **01-09-2005 FN** and she is now submitting the proposal for CAS placement from **Stage III to Stage IV**. The service details of **Mrs. Shiji Thomas**, as on her placement due date i.e. **01-09-2018 FN** are as follows:

Date of Joining	: 01-09-2005 FN
Date of commencement of continuous service	: 01-09-2005 FN
Qualifying service for placement	: 13 years
LWA Availed during the period	: N.A.
No of days declared as dies-non	: N.A.
Other non-qualifying service period if any	: N.A.
Due date of placement	: 01-09-2018 FN

(Office Seal)

Place: Kondotty

Date: 27.04.2022

PRINCIPAL



PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT 673 628



ഇ.എം.ഇ.എ

കോളേജ് ആർട്സ് & സയൻസ് കൊണ്ടോട്ടി

Aided by Govt. of Kerala, Affiliated to The University of Calicut
Re-accredited with 'A' Grade by NAAC

പി.ഒ കുമ്മിനിപരമ്പ്, മലപ്പുറം ജില്ല, കേരള - 673638

Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

G2-333/2020/NTS/H.A/Promotion.

29-07-2022
06-04-2022

പ്രേഷകൻ

പ്രിൻസിപ്പാൾ

സ്വീകർത്താവ്

കോളേജ് വിദ്യാഭ്യാസ ഡയറക്ടർ

വികാസ് ഭവൻ

തിരുവനന്തപുരം

സാർ,

വിഷയം : ഇ.എം.ഇ.എ കോളേജിലെ അന്യധാപക വിഭാഗം-ക്ലാർക്ക്
ശ്രീ. ഇർഷാദ് പറമ്പിൽ, ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിലേക്ക്
പ്രമോഷൻ നൽകിയതിന് അംഗീകാരം ലഭിക്കുന്നതിനുള്ള പ്രപ്പോസൽ
സമർപ്പിക്കുന്നത് - സംബന്ധിച്ച്

സൂചന : 1. സ്റ്റാഫ് പാറ്റേൺ ഓർഡർ നം. ഇ5/39524/16/കോളേജ് എജ്യൂക്കേഷൻ
2. നം. ഇ.5/30337/2020/കോ.വി.വാ തീയതി. 02-12-2020
3. ജി.2-333/2020/എൻ.ടി.എസ്/എച്ച്.എ/പ്രമോഷൻ തീയതി 06-04-2022

ഈ കോളേജിലെ ഹെഡ് അക്കൗണ്ടന്റ് ആയിരുന്ന ശ്രീ. മുത്തുകേരള തങ്ങൾ. കെ.പി
30-09-2020 ന് സ്വയം വിരമിച്ചതിനാൽ പ്രസ്തുത ഒഴിവിലേക്ക് ക്ലാർക്കായിരുന്ന ശ്രീ.
ഇർഷാദ് പറമ്പിൽ നെ 06-04-2022 ന് സൂചന (3) പ്രകാരം മാനേജർ സ്ഥാനക്കയറ്റം
നൽകിയിട്ടുണ്ട്. പ്രസ്തുത സ്ഥാനക്കയറ്റം അംഗീകരിക്കുന്നതിന് താഴെ പറയുന്ന രേഖകൾ
സഹിതം ഇതോടൊപ്പം സമർപ്പിക്കുന്നു.

ആയത്കൊണ്ട് ശ്രീ. ഇർഷാദ് പറമ്പിൽ നെ ഹെഡ് അക്കൗണ്ടന്റായി സ്ഥാനക്കയറ്റം
നൽകിയതിനെ എത്രയും വേഗത്തിൽ അംഗീകരിച്ച് ഉത്തരവാകണമെന്ന് അഭ്യർത്ഥിക്കുന്നു.

വിശ്വസ്തതയോടെ

ഉള്ളടക്കം: ചെക്ക് ലിസ്റ്റ്


പ്രിൻസിപ്പാൾ


PEN: 677157

Assistant Professor in Charge of Principal
EMEAC College of Arts & Science, Kondotty
P.O Kumminiparamba - 673638

ചെക്ക് ലിസ്റ്റ്

സ്വകാര്യ എയിഡഡ് കോളേജുകളിലെ അനധ്യാപക സ്ഥാനക്കയറ്റ പ്രൊപ്പോസലിനോടൊപ്പം ഹാജരാക്കേണ്ട രേഖകൾ

നമ്പർ	ഹാജരാക്കിയ രേഖകൾ	ഹാജരാക്കിയ രേഖകൾ (പേജ് നമ്പർ സഹിതം)
1.	ആമുഖ കത്ത്	
2.	പ്രൊഫോർമ I, II (പൂർണ്ണമായി രേഖപ്പെടുത്തിയത്)	
3.	മാനേജ്മെന്റിന്റെ സ്ഥാനക്കയറ്റ ഉത്തരവ്	
4.	വകുപ്പ് തല സർട്ടിഫിക്കറ്റ് കോപ്പി	
5.	ജോയിന്റിംഗ് റിപ്പോർട്ട് (നിയമനം ലഭിച്ച ജീവനക്കാരൻ സമർപ്പിച്ചത്),	
6.	ജോയിന്റിംഗ് റിപ്പോർട്ട്	
7.	ശമ്പള നിർണ്ണയ പട്ടിക	
8.	സൂപ്പർ ന്യൂമററി സർട്ടിഫിക്കറ്റ്	
9.	ഒഴിവിന് ആധാരമായ വിവരങ്ങൾ, രേഖകൾ	
10.	സ്റ്റാഫ് പാറ്റേൺ	
11.	സീനിയോരിറ്റി ലിസ്റ്റ്	
12.	സീനിയോരിറ്റി ലിസ്റ്റ് പ്രകാരം ഏറ്റവും ഒടുവിൽ സ്ഥാനക്കയറ്റം ലഭിച്ച ജീവനക്കാരൻ സ്ഥാനക്കയറ്റ അംഗീകാരം ലഭിച്ചതിന്റെ പകർപ്പ്	
13.	സീനിയോരിറ്റി സർട്ടിഫിക്കറ്റ്	
14.	സ്ഥാനക്കയറ്റം നടത്തുന്നതിന് തൊട്ടു മുൻ മാസത്തെയും, സ്ഥാനക്കയറ്റം നടത്തിയ മാസത്തെയും ശമ്പള ബില്ലിന്റെ പകർപ്പ്	
15.	സ്ഥാനക്കയറ്റം നടത്തുന്നതിന് തൊട്ടു മുൻ മാസത്തെയും, സ്ഥാനക്കയറ്റം നടത്തിയ മാസത്തെയും ഹാജർ പുസ്തകത്തിന്റെ പകർപ്പ്	
16.	സേവന പുസ്തകം	
17.	ശമ്പളം അധികമായി കൈപ്പറ്റിയിട്ടുണ്ടെങ്കിൽ തിരിച്ച് നൽകാം എന്നുള്ള ഡിക്ലറേഷൻ	
18.	അനുബന്ധമായി നൽകിയ പട്ടികകൾ	


പ്രിൻസിപ്പാൾ

Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

പ്രൊഫോർമ -1

സ്ഥാനക്കയറ്റ അംഗീകാരത്തിനുള്ള അപേക്ഷ

1.	പേര്	:	ഇർഷാദ് പറമ്പിൽ
2.	സ്ഥാനക്കയറ്റത്തിന് മുന്നേയുള്ള തസ്തിക	:	ക്ലാർക്ക്
3.	സ്ഥാനക്കയറ്റത്തിന് മുന്നേയുള്ള തസ്തികയിലെ ശമ്പളം, ശമ്പളസ്കെയിൽ	:	₹ 27200/- 26500-700-27900-800-31100-900-38300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700.
4.	യോഗ്യത (ഡിപ്പാർട്ട്മെന്റ് ടെസ്റ്റിൽ നിന്നും ഒഴിവാക്കിയിട്ടുണ്ടെങ്കിൽ ആയ വിവരം രേഖപ്പെടുത്തണം)	:	Account Test Lower (Reg No. 203828 July 2021 & 106915 January 2022) MOP (Reg No. 203828, July 2021)
5.	സ്ഥാനക്കയറ്റം നേടിയ തസ്തിക	:	ഹെഡ് അക്കൗണ്ടന്റ്
6.	സ്ഥാനക്കയറ്റം നേടിയ തീയതി, മാനേജ്മെന്റ് നൽകിയ സ്ഥാനക്കയറ്റ ഉത്തരവിന്റെ നമ്പർ, തീയതി	:	06-04-2022/G2-333/2020/NTS/HA/ Promotion. Dated 06/04/2022
7.	സ്ഥാനക്കയറ്റം നേടിയ തസ്തികയിലെ ശമ്പളം, ശമ്പളസ്കെയിൽ	:	₹39300/- (39300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-83000)
8.	ഒഴിവ്	:	ഹെഡ് അക്കൗണ്ടന്റ് ആയിരുന്ന ശ്രീ. മുത്തുകോയ തങ്ങൾ കെ.പി 30/09/2019 ന് സ്വയം വിരമിച്ചത് മൂലമുണ്ടായ ഒഴിവ്
9.	റിമാർക്സ്		


പ്രിൻസിപ്പാൾ
Lt. Abdul Rasheed P
PEN: 677157

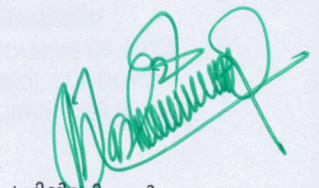
Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

പ്രൊഫോർമ -II

ശമ്പള നിർണ്ണയ പട്ടിക
(പതിനൊന്നാം പരിഷ്ക്കരണ പ്രകാരം)

06-04-2022 FN തീയതിയിലെ G2-333/2020/NTS/H.A/Promotion, നമ്പർ ഉത്തരവ് പ്രകാരം ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിലേക്ക് സ്ഥാനക്കയറ്റം ലഭിച്ച ശ്രീ. ഇർഷാദ് പറമ്പിൽ ന്റെ ശമ്പള നിർണ്ണയ പട്ടിക.

സ്ഥാനക്കയറ്റം ലഭിച്ച ജോലിയിൽ പ്രവേശിച്ച തീയതി.	:	06-04-2022 FN
സ്ഥാനക്കയറ്റം ലഭിക്കുന്നതിനു മുമ്പ് 26500-700-27900-800-31100-900-38300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700	:	27200/-
സ്ഥാനക്കയറ്റം ലഭിക്കുന്നതിനു മുമ്പുള്ള ശമ്പള - ത്തോടൊപ്പം ഒരു നോഷണൽ ഇൻക്രിമെന്റ് 500 രൂപ കൂട്ടിയാൽ ശമ്പളം	:	ബാധകമല്ല.
സ്ഥാനക്കയറ്റം ലഭിച്ച തസ്തികയിൽ 39300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-83000 ശമ്പള സ്കെയിലിൽ കെ.എസ്.ആർ പാർട്ട് 1 റൂൾ 28എ പ്രകാരം സ്ഥാനക്കയറ്റം ലഭിച്ച് ജോലിയിൽ പ്രവേശിച്ച തീയതി പ്രാബല്യത്തിൽ ശമ്പളം അടുത്ത ഇൻക്രിമെന്റ് തീയതി.	:	39300/-
	:	06-04-2023



പ്രിൻസിപ്പാൾ
Lt. Abdul Rasheed P
PEN: 677157
Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638



EMEA

COLLEGE OF ARTS & SCIENCE Kondotty

Aided by Govt. of Kerala, Affiliated to The University of Calicut
Re-accredited with 'K' Grade by NAAC

P.O. Kumminiparamba - 673 638
Malappuram Dist. Kerala - India

Ph: +91 483 2712030 | 2713530 | 2715020 | Fax: +91 483 2713530
E-mail: mail@emeacollege.ac.in | www.emeacollege.ac.in

G2-333/2020/NTS/HA/Promotion.

06-04-2022.

FORM I

(See Statutes 13 and 47)

PROMOTION ORDER

Sri, **IRSHAD PARMBIL**, Clerk, (PEN : 900041), Parambil (H), Kallidumbu, Edavanna Po, Malappuram Dt, 676541 Pin is promoted as **Head Accountant** with effect from 06-04-2022 in EMEA College of Arts & Science, Kondotti on a pay of Rs. 39300/- + DA in the scale of pay of Rs. 39300-1000-42300-1100-47800-1200-52600-1300-56500-1400-60700-1500-65200-1600-70000-1800-79000-2000-83000 under this educational agency against the voluntary retirement vacancy of Sri. Muthukoya Thangal KP, Head Accountant who relieved on 30-09-2019 AN.

The promotion and appointment subject to the provisions of the Calicut University Act 1975 and Statutes, Ordinance and Regulations made there under and such other rules and orders issued from time to time by the University of Calicut or by such other authority who may be competent to issue such rules, orders, etc., under the said statute.

To

Sri, **IRSHAD PARMBIL**


MANAGER

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT - 673638

Copy to:

The Director of Collegiate Education, Thiruvananthapuram with CL
The Dy. Director, Collegiate Education, Kozhikode with CL
The Principal, EMEA College of Arts & Science, Kondotti.

കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടറുടെ നടപടിക്രമം

കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ,തിരുവനന്തപുരം -സ്വകാര്യ എയ്ഡഡ് കോളേജ് -അനധ്യാപക ജീവനക്കാര്യം -കൊണ്ടോട്ടി ഇ.എം.ഇ.എ കോളേജിലെ ശ്രീ ഇർഷാദ് പറമ്പിൽ റെറ്റ് ക്ലാർക്ക് തസ്തികയിലെ നിയമനം പ്രൊവിഷണലായി അംഗീകരിച്ചു ഉത്തരവാകുന്നു.

ഉത്തരവ് നമ്പർ:E5/30337/2020/DCE

തീയതി:02.12.2020

- പരാമർശം:-1.29.02.2016 ലെ സർക്കാർ ഉത്തരവ് ജി.ഒ.(എം.എസ്)നമ്പർ 60/2016 /ഉ.വി.വ
 2.09.07.2019 ലെ സർക്കാർ കത്ത് D2/234/2019/HEdn
 3.21 .08.2020 ലെ ഇ എം ഇ എ കോളേജിന്റെ പ്രിൻസിപ്പാളിന്റെ G2 / 333 / 2020 NTS നോ കത്ത്
 4 .ശ്രീ .മുഹമ്മദ് ഫാഹിസ് .കെ യുടെ 20 / 10 / 2020 ലെ അപേക്ഷ

ഉത്തരവ്

കൊണ്ടോട്ടി ഇ.എം.ഇ.എ കോളേജിലെ അനധ്യാപക വിഭാഗം ശ്രീ ഇർഷാദ് പറമ്പിൽ റെറ്റ് ക്ലാർക്ക് തസ്തികയിലെ നിയമനം ഈ ഉത്തരവിനൊപ്പം ഉൾപ്പെടുത്തിയിരിക്കുന്ന സ്റ്റേറ്റ്മെന്റ് പ്രകാരം പ്രൊവിഷണലായി ശ്രീ .മുഹമ്മദ് ഫാഹിസ്.കെ യുടെ 20/10/2020 ൽ ലഭിച്ച അപേക്ഷയിന്മേലുള്ള സർക്കാർ നിർദ്ദേശത്തിന് വിധേയമായി അംഗീകരിച്ചു ഉത്തരവാകുന്നു.ഈ ഉത്തരവിന്റെയും അനുബന്ധ സ്റ്റേറ്റ്മെന്റിന്റെയും സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പ് പ്രിൻസിപ്പാൾ സേവനപുസ്തകത്തിൽ പതിക്കേണ്ടതും ആവശ്യമായ രേഖപ്പെടുത്തലുകൾ വരുത്തേണ്ടതുമാണ്.

നിയമനം ലഭിക്കുന്നതിന് ആവശ്യമായ അടിസ്ഥാനമായ യോഗ്യതകൾ,ജനന തീയതി എന്നിവ അതാതു മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർമാർ ശമ്പളം അനുവദിച്ചു നൽകുന്നതിന് മുമ്പായി പരിശോധിച്ച്,അത് സേവന പുസ്തകത്തിൽ സാക്ഷ്യപ്പെടുത്തേണ്ടതുമാണ്.

പ്രസ്തുത കോളേജിൽ സ്റ്റാഫ് പാറ്റേൺ പ്രകാരം അനുവദിച്ചിരിക്കുന്ന തസ്തികകളിൽ അനുവദനീയമായതലധികം ജീവനക്കാരില്ലെന്നും പരാമർശം 2 സർക്കാർ കത്തിലെ വ്യവസ്ഥകൾ പാലിച്ചിട്ടുണ്ടെന്നും,ശമ്പളം അനുവദിച്ചു നൽകുന്നതിനു മുമ്പായി മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർ ഉറപ്പു വരുത്തേണ്ടതുമാണ്.

ഈ നിയമനാംഗീകാരം ബന്ധപ്പെട്ട യൂണിവേഴ്സിറ്റി സ്റ്റാറ്റുട്ടുകൾക്കും സർക്കാർ ഉത്തരവുകൾക്കും വിധേയമായിരിക്കും.

Approval Valid

Digitally Approved By
 ഡോ. ജോതിരാജ്. എം
 Date: 02.12.2020
 Reason: Approved

Sd/-
 ഡോ. ജോതിരാജ്. എം
 ഡെപ്യൂട്ടി ഡയറക്ടർ
 0471-2303548
 dirdce.colledn@kerala.gov.in

പകർപ്പ്,

- 1.പ്രിൻസിപ്പാൾ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടോട്ടി (സേവനപുസ്തകം,ഒർജിനൽ സർട്ടിഫിക്കറ്റുകൾ എന്നിവ ഉൾപ്പെടെ)
- 2.മാനേജർ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടോട്ടി
- 3.കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ ,കോഴിക്കോട്
- 4.കരുതൽ ഫയൽ/നടപ്പു ഫയൽ

തിരുവനന്തപുരം കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ഡെപ്യൂട്ടി ഡയറക്ടറുടെ 02.12.2020 ലെ ഉത്തരവ് നമ്പർ

E5/30337/2020/DCE ഉത്തരവ് പ്രകാരമുള്ള സ്റ്റേറ്റ്മെന്റ്

കോളേജിന്റെ പേര്: ഇ.എം.ഇ.എ. കോളേജ് ഓഫ് ആർട്സ് & സയൻസ് കൊണ്ടോട്ടി

ക്രമ നമ്പർ	നിയമനം ലഭിച്ചയാളുടെ പേര്, വിലാസം	നിയമനം ലഭിച്ച തസ്തിക, പ്രാബല്യ തീയതി	ജനന തീയതി	യോഗ്യതകൾ	ശമ്പളം, ശമ്പള സ്കെയിൽ	ഒഴിവ് സംബന്ധിച്ച് വിവരങ്ങൾ
1.	ശ്രീ. ഇർഷാദ് പറമ്പിൽ പറമ്പിൽ(H), കല്ലിട്ടമ്പ്, എടവന്ന പി.ഓ, മലപ്പുറം- 676541	ക്ലാർക്ക്, 18.08.2020 FN	15.01.1987	എസ്.എസ്. എൽ.സി	19000/- ,(19000-43600)	ശ്രീ. ചേക്കുട്ടി, ക്ലാർക്ക് ,31/05/ 2019 ൽ വിരമിച്ച ഒഴിവ്

* ശ്രീ ഇർഷാദ് പറമ്പിൽ ന്റെ നിയമനം ശ്രീ മുഹമ്മദ് ഫാഹിസ്.കെ 20/10/2020 തീയതിയായി ഈ കാര്യലയത്തിൽ സമർപ്പിച്ചിട്ടുള്ള അപേക്ഷയിന്മേലുള്ള സർക്കാർ നിർദ്ദേശത്തിനു വിധേയമായിരിക്കും .

Dr. JOTHIRAJ. M

കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ

Dr. ജ്യോതിരാജ്.എം

Approval Valid

Digitally Approved By

Dr. JOTHIRAJ. M

Date: 20/12/2020

Reason: Approved

Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638



KERALA PUBLIC SERVICE COMMISSION

DEPARTMENTAL TESTS

Certificate ID : 133223#1#3

CERTIFICATE



Name of Candidate
IRSHAD PARAMBIL

Date of Birth
15-01-1987

Designation & Department
**LD Clerk
Collegiate Education**

Name of Examination
Manual of Office Procedure Test

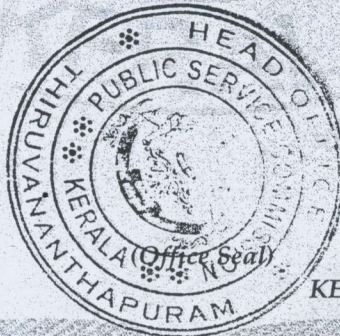


IRSHAD PARAMBIL
11-01-2020

Certified that the candidate has passed the examination conducted by the Kerala Public Service Commission as per the details given below :

Code	Paper Name	Month & Year of Test Notification	Reg. No.
027	Manual of Office Procedure (for Officers other than Secretariat)	Jul-2021	203828

Checked By: (Section Officer)



Office of the
Kerala Public Service Commission,
Thiruvananthapuram.

Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
R. K. Kuminiparamba 673638

UNDER SECRETARY
(Departmental Tests)

KERALA PUBLIC SERVICE COMMISSION

Dated: 24-01-2022

809702 092021021

0156212



KERALA PUBLIC SERVICE COMMISSION

DEPARTMENTAL TESTS

CERTIFICATE

Certificate ID : 148817#1#6

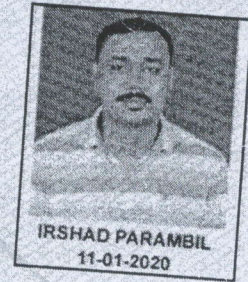


Name of Candidate
IRSHAD PARAMBIL

Date of Birth
15-01-1987

Designation & Department
**LD Clerk
Collegiate Education**

Name of Examination
Account Test (Lower)



IRSHAD PARAMBIL
11-01-2020

Certified that the candidate has passed the examination conducted by the Kerala Public Service Commission as per the details given below :

Code	Paper Name	Month & Year of Test Notification	Reg. No.
001	Kerala Service Rules (Paper I)	Jan-2022	106915
004	Introduction to the Indian Government Accounts and Audit (Paper III)	Jan-2022	106915
005	The Kerala Treasury Code (Paper IV)	Jul-2021	203828
006	Kerala Financial Code - PART I - II PAPER Account Test (Higher)	Jul-2021	203828

Checked By: (Section Officer)

Authenticity of this Certificate may be verified either by Scanning the QR Code or through <https://psc.kerala.gov.in/kpsc/certverify.php>

Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O. Kumminiparamba - 673638

Office of the
Kerala Public Service Commission,
Thiruvananthapuram.



UNDER SECRETARY
(Departmental Tests)
KERALA PUBLIC SERVICE COMMISSION

20-07-2022
Dated:

803885 092021021

0176619

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി സ്വീകർത്താവ്

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

സ്വീകർത്താവ്

പ്രിൻസിപ്പാൾ

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

പി.ഒ കുമ്മിണിപ്പറമ്പ് - 673638 പിൻ

സാർ,

വിഷയം : ക്ലാർക്ക് തസ്തികയിൽ നിന്നും ഹെഡ് അക്കൗണ്ടന്റായി - സ്ഥാനക്കയറ്റം ചെയ്തതിനാൽ ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിൽ ജോയിൻ ചെയ്യുവാൻ അനുവദിക്കണമെന്ന് അപേക്ഷ.

സൂചന : ഇ.എം.ഇ.എ കോളേജ് മാനേജറുടെ ഉത്തരവ് 06/04/2022 ലെ ജി2-333/2020/എൻ.ടി.എസ്.

മേൽ സൂചന ഉത്തരവ് പ്രകാരം ക്ലാർക്കായിരുന്ന എന്ന ഹെഡ് അക്കൗണ്ടന്റായി 06/04/2022 ലെ ജി2-333/2020/എൻ.ടി.എസ്/എച്ച്.എ/പ്രമോഷൻ എന്ന ഉത്തരവ് പ്രകാരം സ്ഥാനക്കയറ്റം ചെയ്യുവാനുള്ള അനുമതിയിൽ ഹെഡ് അക്കൗണ്ടന്റായി ജോയിൻ ചെയ്യുവാൻ 06/04/2022 മുതൽ അനുവദിക്കണമെന്ന് ഇതിനാൽ അപേക്ഷിക്കുന്നു.

വിശ്വസ്തതയോടെ

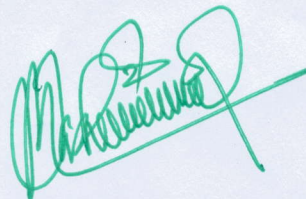


ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

06-04-2022

കുമ്മിണിപ്പറമ്പ്

*Permitted to join duty in the PM
8 6th April 2022.*



Lt. Abdul Rasheed P

PEN: 677157

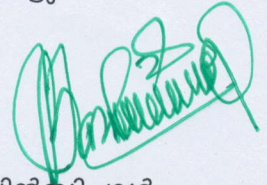
Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kuminiparamba - 673638

G2-333/2020/NTS/H.A/Promotion

Dated : 06-04-2022

ജോയിന്റിംഗ് റിപ്പോർട്ട്

ശ്രീ. ഇർഷാദ് പറമ്പിൽ, ക്ലാർക്ക് എന്നയാളെ 06/04/2022 FN ന് ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിലേക്ക് സ്ഥാനം കയറ്റം നൽകി ജോയിൻ ചെയ്തിട്ടുണ്ടെന്ന് ഇതിനാൽ അറിയിക്കുന്നു.



പ്രിൻസിപ്പാൾ

Lt. Abdul Rasheed P

PEN: 677157

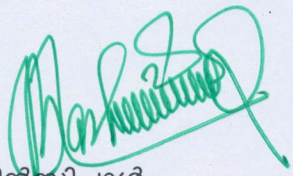
Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kuminiparamba -673638

Ref: G2-333/2020/NTS/HA/ Promotion.

Dated 06-04-2022

സൂപ്പർ ന്യൂമറി ഡിക്രേഷൻ

ഇ.എം.ഇ.എ. കോളേജ് - അനദ്ധ്യാപക വിഭാഗത്തിൽ ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിൽ ഗ്രൂപ്പ്-4 (നാലിൽ) സൂപ്പർ ന്യൂമറിയായി ആരും തന്നെ സേവനമനുഷ്ഠിക്കുന്നില്ല. കൂടാതെ അനദ്ധ്യാപക ജീവനക്കാരിൽ ക്ലാർക്ക് തസ്തികയിൽ നിന്ന് പ്രമോഷൻ അർഹരായി മറ്റാരും തന്നെ ഇല്ലാ എന്നും ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു.



പ്രിൻസിപ്പാൾ

Lt. Abdul Rasheed P
PEN: 677157

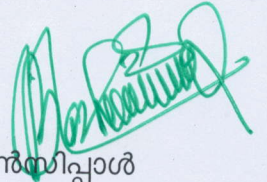
Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട് & സയൻസ്, കൊണ്ടോട്ടി

അന്ധ്യാപക ജീവനക്കാരുടെ സ്ഥാന കയറ്റം

ഒഴിവിന് ആധാരമായ വിവരം

ഹെഡ്സ് അക്കൗണ്ട് ആയിരുന്ന ശ്രീ. മുത്തുകോയ തങ്ങൾ കെ.പി G2-834/NTS/2019 dated 30/09/2019 ന് സ്വയം വിരമിച്ചത് മൂലമുണ്ടായ ഒഴിവ്.



പ്രിൻസിപ്പാൾ

Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

**PROCEEDINGS OF THE MANAGER, EMEA COLLEGE OF ARTS & SCIENCE,
KONDOTTI**

Sub : Establishment – Sri. Muthukoya Thangal K.P, Head Accountant, Retirement on Voluntarily of the duties of this college w.e.f 30.09.2019 AN – Orders Issued.

ORDER NO. G2-843/NTS/2019

DATED : 30-09-2019

ORDER

Sri. Muthukoya Thangal K.P, Head Accountant, Retirement on voluntarily of the duties of this college w.e.f 30.09.2019 AN .

In the above circumstances Sri.Muthukoya Thangal K.P, Head Accountant, Retirement on Voluntarily of EMEA College of Arts & Science, Kondotti is relieved of the duties of this college with effect from 30-09-2019 AN.

Orders are issued accordingly.

To

Sri.Muthukoya Thangal K.P

Copy to :

1. The Principal, EMEA College of Arts & Science, Kondotti
2. The Deputy Director, Collegiate Education, Kozhikode
3. The Director, Collegiate Education, Thiruvananthapuram


MANAGER

MANAGER
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM Dt. - 673638

21 OCT 2020

Verification Report

Dated: 25/09/2020

21#2059021 / P-11/5/1020483530

DEPUTY DIRECTOR

COLLEGIATE EDUCATION (NORTH ZONE) KOZHIKODE

Sub: Pension case in R/o Shri/Smt MUTHUKOYATHANGAL K P

Ref: Your letter no PRISM/3170 dated 10/08/2020

Referring to the above, the following particulars are reported. The pensionary benefits noted are subject to the further conditions given in the Remarks as Sl. No.10 below.

Name of the Employee: **Shri/Smt. MUTHUKOYATHANGAL K P**

1. DOR / DOD: **30/09/2019**

2. Designation: **HEAD ACCOUNTANT**

3. Pension Amount: **Rs. 24780 w.e.f. 01/10/2019** 3. (a) Pen Sanc. Amt. Rs. 24780

4. Family Pension(HR): **Rs. 24780 from / / to 14/05/2027 or for 7 years from the date of death of the pensioner whichever is earlier to**

Family Pension(NR): **Rs. 15120 from 15/05/2027 to Shri/Smt. HAFZA MALIYA THARAKKAL**

CRG Amount: **Rs. 937440** (a) SRVC. GRIV Rs. 0

Pension Commuted: **Rs. 9912**

Commuted value: **Rs. 1358341**

Reduced Pension: **Rs. 14868**

Remarks:-

- 1). This Verification Report is only for information.
- 2). The admissibility of any or all of the above pensionary benefits is subject to the sanction of the PSA and Payment orders will be issued only on receipt of sanction.
- 3). The Service Book(s) of the Pensioner / One Pension Book are returned herewith.
- 4). Payment is being/will be arranged on retirement/receipt of sanction, subject to production of LPC and NLC at Sub Treasury, Kondotty.
- 5). Event / Non event certificate may be forwarded.
- 6). SANCTION FOR VOLUNTARY RETIREMENT IS NOT SEEN AS ENCLOSED. HE HAS 31 YEARS OF QUALIFYING SERVICE. HENCE REVISED SANCTION ALSO MAY BE FORWARDED

ASS	: Voluntary Retirement	Rules	: KSR	GROSS Q.S	: (Y/M/D)
1. Nature	: Ordinary/Service Pension	Governed		NON Q.S	: 34/10/0
	: 49560	DA Reckoned	: 20 %	WEIGHTAGE	: 0/8/0
ST PAY	: 50400	Portion commuted: 40 (% / factor)		ADDL Q.S	: 0/0/0
		Q.S FOR DCRG		P.T.SERVICE	: 0/0/0
ALE	: 32300 - 68700 (10 KERALA - 2014)			NET Q.S	: 31

To Shri/Smt. MUTHUKOYATHANGAL K P

XV/87

ANUGRAH

PALLIKKAL

MALAPPURAM

673634

Endt. No. 01/5841/19 dt. 23/10/19.

Copy along with Service Book forwarded to Principal, EMEA College Kondotty for favour of necessary action.

Dr. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Pri
EMEA College of Arts & Science, Ko
P.O. Kummiparamba - 67363

Principal
Deputy Director

25/11/2020

PROVISIONAL
PROCEEDINGS OF THE DIRECTOR OF COLLEGIATE EDUCATION
THIRUVANANTHAPURAM

Collegiate Education Department - Revised Staff Pattern of NTS for Private aided colleges - grading of colleges & fixation of staff strength - pattern for EMEA College, Kondotty - orders issued.

ORDER No. E5/39524/16/ Coll.Edn

Dated : 02.03.2017

Read :- 1. G.O(MS) 60/2016/H.Edn dated 29/02/2016.
2. Letter No A3(F1)-655/4 dated 02.01.2016 of the Zonal Deputy Director of Collegiate Education, Kozhikode.

ORDER

Government have framed new guidelines for fixing the staff pattern of NTS for aided colleges on the basis of number of aided courses & students strength. The Director of Collegiate Education is entrusted to issue formal orders fixing staff patterns of aided colleges.

On examining the details in respect of Kondotty EMEA College and the proposal counter signed by the Zonal Deputy Director of Collegiate Education - Kozhikode vide reference cited 2nd above, the new staff pattern is fixed as follows.

- | | |
|---|------------------|
| 1. Number of courses (as on 29.02.2016) | - 9 (7 UG +2 PG) |
| 2. Sanctioned Strength of Students (as on 29.02.2016) | - 1040 |
| 3. Whether receiving UGC grant or not | - Yes/No |
| 4. Grading of the College | - |
| (a) Existing | - E |
| (b) New | - N.A |
| (c) Grade if protected | - |
| (d) Grade Admissible | - D |

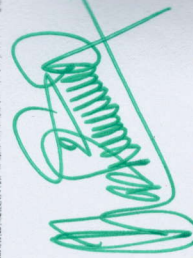

Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

Fixing of Revised Staff Pattern

Provisional

Sl. No.	Name of Post	3 No. of post sanctioned as per G.O(MS) 50/08/ H.Edn dated. 09.05.2008	4 No. of Supernumerary post identified as per G.O(MS)50/08/ H.Edn dated. 09.05.2008 and existing as on 28.02.2016	5 No. of Sanctioned post as per revised pattern vide G.O(MS) 60/16/H.Edn dated: 29.02.16	6 No. of Additional post created as per revised staff pattern	7 Surplus of any	8 Supernumerary	9 Remarks
1.	Administrative Assistant	Nil	Nil	Nil	Nil	Nil	Nil	
2.	Senior Superintendent	Nil	Nil	Nil	Nil	Nil	Nil	
3.	Junior Superintendent	Nil	Nil	Nil	Nil	Nil	Nil	Junior Superintendent post will be considered if eligible after receiving clarification from Govt.
4.	Head Accountant	1	Nil	1	Nil	Nil	Nil	
5.	Clerk	2	Nil	4	2	Nil	Nil	Two additional post created with effect from 29-02-2016
6.	LD Store keeper UD store keeper	Nil	Nil	Nil	Nil	Nil	Nil	
7.	A Librarian, Grade IV	1	Nil	Nil	Nil	Nil	1	Eligible for UGC Librarian post.
	B UGC Librarian	Nil	Nil	1	1	Nil	Nil	Vacancy effective from the date of extinction of supernumerary post of (A) IV Librarian
8.	L.D., Computer Assistant	1	Nil	1	Nil	Nil	Nil	



Lt. Abdul Rasheed P

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EMEA College of Arts & Science, Kondotty
P.O Kummiparamba -673638

Group	1	2	3	4	5	6	7	8	
Group 1	9.	Mechanic	Nil	Nil	Nil	Nil	Nil	Nil	
Group 2	10.	Herbarium Keeper	Nil	Nil	Nil	Nil	Nil	Nil	
	11.	Library Assistant	Nil	1	2	2	Nil	1	The supernumerary post exist as per pre-revised pattern should be adjusted against the newly created additional post.
	12.	Lab Assistant	Nil	Nil	2	2	Nil	Nil	
	13.	Office Attendant	2	3	3	1	2	3	
	14.	Sweeper	Nil	Nil	Nil	Nil	Nil	1	
	15.	Sanitation Worker	Nil	1	Nil	Nil	1	1	
	16.	Scavenger	Nil	Nil	Nil	Nil	Nil	Nil	
	17.	Night Watchman	Nil	Nil	Nil	Nil	Nil	Nil	
	18.	Specimen Collector	Nil	Nil	Nil	Nil	Nil	Nil	
	19.	Gasmen	Nil	Nil	Nil	Nil	Nil	Nil	
	20.	Gardener	Nil	Nil	Nil	Nil	Nil	Nil	
	21.	Marker	Nil	Nil	Nil	Nil	Nil	Nil	
	22.	Technical Assistant in computer application	Nil	Nil	1	1	Nil	Nil	One post newly created w.e.f 29.02.2010
		Total	7	5	15	9	3	6	

Sd/-

Director of Collegiate Education

// Approved for Issue //



Superintendent

Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kummintiparamba - 673638

Explanatory Note:-

This order will take effect from 29.02.2016, ie the date of G.O(MS)No.60/16 29.02.2016. The Staff strength has been fixed strictly in accordance with the guidelines shown in the above Government Order. Those who are aggrieved with this new staff pattern will submit relevant documents to rectify the anomalies, if any, within one month from the date of issue of this order.

The Principals, Deputy Director of Collegiate Education are hereby instructed to ensure that no appointment is made against the supernumerary post (identified so in the table shown above). Any wrong instance will be viewed seriously and the concerned Principal's will be held responsible for the same. The Deputy Director of Collegiate Education shall keep proper Book / Registers containing the details of supernumerary posts & admissible number of sanctioned posts and proper verification shall be done before admitting salary.

Consequent on delinking of pre-degree from colleges the staff pattern of aided colleges was revised as per G.O(MS) No.50/08/H.Edn dated.09.05.2008, and certain posts, namely in the categories of Gasman, Watchman, Sweeper, Scavenger, Sanitation Worker, Specimen Collector etc were declared to be supernumerary. These excess incumbents who continue as supernumerary shall be adjusted against the vacancy of LGS, protecting his pay & designation. Fresh

Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMBA College of Arts & Science, Kondotty
P.O Kuminiparamba -673638

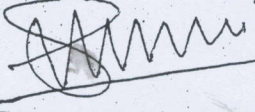
Appointment shall not be made against the vacancy of LGS until all the supernumerary incumbents working in the above categories are adjusted.

The Managements/Principals/ Deputy Director of Collegiate Educations are instructed to see that no regular appointment / promotion is done against supernumerary posts, identified in each college. Those present persons working in these supernumerary posts will be permitted to continue till the retirement or the post becomes vacant owing to any other reasons..

The Deputy Director of Collegiate Education is instructed Secure no Librarian is appointed in colleges where supernumerary incumbents in the post of Librarian Grade-IV- Grade I are working. They are instructed to ensure that only B.A. Qualified Librarians are posted, after the abolition of graded Librarian posts.

Sd/-
M.S.JAYA IAS
DIRECTOR OF COLLEGIATE EDUCATION

//Approved For Issue//


Superintendent


Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kuminiparamba -673638



Courses considered for Grading

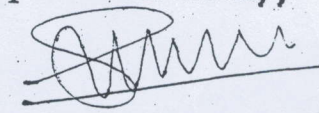
Sl. No.	Main	Subsidiary
1.	BSc Microbiology	Biochemistry & Computer Application
2.	BSc Computer Science	Mathematics & Statistics
3.	BA English	Political Science & Journalism
4.	BA West Asian Studies	Mass Communication & Computer Application
5.	B.Com	Computer Application
6.	BA Economics	Modern Indian History Indian Constitution Politics
7.	B.Com	Co-operation

PG Courses

8. MA Economics
9. M.Com

(Sd/-)
Director of Collegiate Education

// Approved for Issue //


Superintendent



Lt. Abdul Rasheed P
PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

SENIORITY LIST OF NON TEACHING STAFF – PRIVATE AIDED COLLEGE AS ON 01-04-2022
Name of the College: EMEA College of Arts & Science, Kondotti.

Present Designation	date of birth	qualification (academic & departmental)	whether exempted from test	Details of appointments in the entry post			details of appointments in the present post			details of relinquishment	details of LWA if any	Details of posts downgraded if	Remarks
				Name of post	Date of joining	Order No. & date of approval of DCE/DyDCE (if not approved, give details)	Name of post	Date of joining	Order No. & date of approval of DCE/DyDCE (if not approved, give details)				
3.	4.	5.	6.	7.	8.	9.	10.	11.	12.	13.	14.	15.	16.
Clerk	01-5-1972	SSLC, Predegree		Sweeper	31-05-1993	Estt.E6-15460/94 dt. 07-06-1995	Office Attendant	31-05-2017	E5/18626/2018, Coll. Edn dated 27-11-2018	NA	N	NA	
				Office attendant	31-05-2017		Lab Assistant	01-06-2018	E5/67048/2019/Co lle Edn dated 18.05.2019		A		
							Clerk	01-06-2019	Approval Pending				
Library Assistant	05-4-1971	VII	yes	Sanitary Worker	31-05-1993	Estt.E6-29989/97 dt. 12-11-1997	Office Attendant	31-05-2017	E5/30395/2017, Coll. Edn, dated 18/12/2018	NA	N	NA	
				Office attendant	31-05-2017		Library Assistant	01-06-2018	E5/16419/19 Coll. Edn, dated 14/11/2019		A		
Lab Assistant	25-6-1962	SSLC Failed	yes	Watchman	13-07-1993	Estt.E6-15460/94 dt. 07-06-1995	Office Attendant	01-06-2017	E5/33373/2017, Coll. Edn, dated 24/11/2018	NA	N	NA	
				Office attendant	01-06-2017		Lab Assistant	07-06-2019	E5/30205/2019, Coll. Edn, dated 16/07/2021		A		

Immed Safer P	L.D Computer Assistant	28-08-1991	Academic SSLC, Plus two, Degree, PG, KGTE typewriting Malayalam & English lower, KGTE English Higher, B.Ed, SET Departmental MOP,		L.D Computer Assistant	27-05-2020	Estt E5- 20414/2020/DCE, Dt : 30-12-2020	L.D Computer Assistant	27-05-2020	Estt E5- 20414/2020/DCE, Dt : 30-12-2020	NA	N A
ad Parambil	Clerk	15-01-1987	Academic SSLC, Plus Two, Degree, Departmental MOP,		Clerk	18-08-2020	Estt. E5/30337/2020/D CE dated 02-12- 2020	Clerk	18-08-2020	Estt. E5/30337/2020/DC E dated 02-12- 2020	NA	N A
hamed Nishad. NK	Office Attended	12-05-1993	SSLC, Plus Two, Degree, PG		Office Attendant	28-10-2020	Estt. E5/37293/2020/D CE dated 12-02- 2021	Office Attendant	28-10-2020	Estt. E5/37293/2020/DC E dated 12-02- 2021		
hul Hameed. K	Office Attended	03-07-1982	SSLC, Plus Two		Office Attendant	31-05-2021	E5/3155/2021/DC E, Dated 30-07- 2021	Office Attendant	31-05-2021	E5/3155/2021/DC , Dated 30-07-2021		
nsoor P	Office Attended	24-10-1992	SSLC, Plus Two		Office Attendant	24-01-2022	E5/39352/2021/D CE, Dated 14/02/2022	Office Attendant	24-01-2022	E5/39352/2021/DC E, Dated 14/02/2022		



Lt. Abdul Washeed
PEN: 677157
 Assistant Professor in Charge of
 EMEA College of Arts & Science
 P.O Kummiparamba -67

SENIORITY LIST OF NON TEACHING STAFF – PRIVATE AIDED COLLEGE AS ON 06-04-2022

Name of the College: EMEA College of Arts & Science, Kondotti.

Sl. No.	Name of employees	Present Designation	date of birth	qualification (academic & departmental)	Whether exempted from test	Details of appointments in the entry post			details of appointments in the present post			details of
						Name of post	Date of joining	Order No. & date of approval of DCE/DyDCE (if not approved, give details)	Name of post	Date of joining	Order No. & date of approval of DCE/DyDCE (if not approved, give details)	
2.	Abdul Kareem Puthanveettil	Clerk	01-5-1972	SSLC, Predegree	6.	7.	8.	9.	10.	11.	12.	13.
						Sweeper	31-05-1993	Estt.E6-15460/94 dt. 07-06-1995	Office Attendant	31-05-2017	E5/18626/2018. Coll. Edn dated 27-11-2018	NA
						Office attendant	31-05-2017		Lab Assistant	01-06-2018	E5/67048/2019/Co lle.Edn dtd.18.05.2019	
									Clerk	01-06-2019	Approval Pending	
	Abdu Razak. K	Library Assistant	05-4-1971	VII	yes	Sanitary Worker	31-05-1993	Estt.E6-29989/97 dt. 12-11-1997	Office Attendant	31-05-2017	E5/30395/2017. Coll.Edn, dated 18/12/2018	NA
						Office attendant	31-05-2017		Library Assistant	01-06-2018	E5/16419/19 Coll.Edn, dated 14/11/2019	
	Veeran Kutty Trikkannur Kolothott	Lab Assistant	25-6-1962	SSLC Failed	yes	Watchman	13-07-1993	Estt.E6-15460/94 dt. 07-06-1995	Office Attendant	01-06-2017	E5/33373/2017. Coll.Edn, dated 24/11/2018	NA
						Office attendant	01-06-2017		Lab Assistant	07-06-2019	E5/30205/2019. Coll.Edn, dated 16/07/2021	

Shahid Safer P	L.D Computer Assistant	28-08-1991	Academic SSLC, Plus two, Degree, PG, KGTE typewriting Malayalam & English lower, KGTE English Higher, B.Ed, SET Departmental MOP, Account Test Lower		L.D Computer Assistant	27-05-2020	Estt E5- 20414/2020/DCE, Dt : 30-12-2020	L.D Computer Assistant	27-05-2020	Estt E5- 20414/2020/DCE, Dt : 30-12-2020	NA	N A
Shahid Parambil	Clerk	15-01-1987	Academic SSLC, Plus Two, Degree, Departmental MOP, Account Test Lower	Clerk	Clerk	18-08-2020	Estt. E5/30337/2020/D CE dated 02-12- 2020	Clerk	18-08-2020	Estt. E5/30337/2020/DC E dated 02-12- 2020	NA	N A
Shahid Nishad. NK	Office Attended	12-05-1993	SSLC, Plus Two, Degree, PG	Office Attendant	Office Attendant	28-10-2020	Estt. E5/37293/2020/D CE dated 12-02- 2021	Office Attendant	28-10-2020	Estt. E5/37293/2020/DC E dated 12-02- 2021		
Shahid Hameed. K	Office Attended	03-07-1982	SSLC, Plus Two	Office Attendant	Office Attendant	31-05-2021	E5/3155/2021/DC E, Dated 30-07- 2021	Office Attendant	31-05-2021	E5/3155/2021/DC E, Dated 04-04- 2022		
Shahid P	Office Attended	24-10-1992	SSLC, Plus Two	Office Attendant	Office Attendant	24-01-2022	E5/39352/2021/D CE, Dated 14/02/2022	Office Attendant	24-01-2022	E5/39352/2021/DC E, Dated 14/02/2022		


 Lt. Abdul Rasheed
 PEN: 677157
 Assistant Professor in Charge
 EMEA College of Arts & Sciences
 P.O Kummiparamba

ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

അന്ധ്യാപക ജീവനക്കാരുടെ സ്ഥാനക്കയറ്റം

ഏറ്റവും ഒടുവിൽ സ്ഥാനക്കയറ്റം ലഭിച്ച ജീവനക്കാരന്റെ പേര് വിവരം സംബന്ധിച്ച്

ഈ കോളേജിൽ 27-11-2020 ന് ഓഫീസ് അറ്റൻഡായി നിയമിതനായ ശ്രീ. മുഹമ്മദ് നിഷാദ്. എൻ.കെ എന്നയാളെ 28-11-2021 FN ന് ലൈബ്രറി അസിസ്റ്റന്റായി സ്ഥാനക്കയറ്റം നൽകി മാനേജർ ഉത്തരവാകുകയും, 04-04-2022 ന് തിരുവനന്തപുരം DCE അപ്രൂവൽ ചെയ്തിട്ടുണ്ട്. പ്രസ്തുത അപ്രൂവൽ കോപ്പി ഉള്ളടക്കം ചെയ്യുന്നു.

പ്രിൻസിപ്പാൾ

Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba - 673638

കോളേജ് വിദ്യാഭ്യാസ ആസ്ഥാന കാര്യാലയം ഡെപ്യൂട്ടി ഡയറക്ടറുടെ നടപടിക്രമം

കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ്, തിരുവനന്തപുരം -സ്വകാര്യ എയ്ഡഡ് കോളേജ് -അനധ്യാപക ജീവനകാര്യം - കൊണ്ടാട്ടി, ഇ.എം.ഇ.എ കോളേജിലെ ശ്രീ.മുഹമ്മദ് നിഷാദ് എൻ കെ - ലൈബ്രറി അസിസ്റ്റന്റ് തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റം പ്രൊവിഷണലായി അംഗീകരിച്ചു ഉത്തരവാകുന്നു.

ഉത്തരവ് നമ്പർ:E5/45359/2021/DCE തീയതി:04.04.2022

- പരാമർശം:-1.29.02.2016 ലെ സർക്കാർ ഉത്തരവ് ജി.ഒ.(എം.എസ്)നമ്പർ 60/2016 /ഉ.വി.വ
3. 27.11.2021 തീയതിയിലെ ഇ എം ഇ എ കോളേജ് മാനേജരുടെ G2/462/2020/NTS/promotion നമ്പർ ഉത്തരവ്.
- 4 .29.11.2021 തീയതിയിലെ ഇ എം ഇ എ കോളേജിന്റെ പ്രിൻസിപ്പാളിന്റെ G2 /462/2020/NTS നമ്പർ കത്ത് .

ഉത്തരവ്

കൊണ്ടാട്ടി,ഇ.എം.ഇ.എ കോളേജിലെ അനധ്യാപക ജീവനക്കാരനായ ശ്രീ.മുഹമ്മദ് നിഷാദ് എൻ കെ യുടെ ഓഫീസ് അറ്റൻഡന്റ് തസ്തികയിൽ നിന്നും ലൈബ്രറി അസിസ്റ്റന്റ് തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റം ഈ ഉത്തരവിനൊപ്പം ഉൾപ്പെടുത്തിയിരിക്കുന്ന സ്റ്റേറ്റ്മെന്റ് പ്രകാരം പ്രൊവിഷണലായി അംഗീകരിച്ചു ഉത്തരവാകുന്നു.ഈ ഉത്തരവിന്റെയും അനുബന്ധ സ്റ്റേറ്റ്മെന്റിന്റെയും സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പ് പ്രിൻസിപ്പാൾ സേവനപുസ്തകത്തിൽ പതിക്കേണ്ടതും ആവശ്യമായ രേഖപ്പെടുത്തലുകൾ വരുത്തേണ്ടതുമാണ്.

നിയമനം ലഭിക്കുന്നതിന് ആവശ്യമായ അടിസ്ഥാനമായ യോഗ്യതകൾ,ജനന തീയതി എന്നിവ അതാതു മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർമാർ ശമ്പളം അനുവദിച്ചു നൽകുന്നതിന് മുമ്പായി പരിശോധിച്ച് ,അത് സേവന പുസ്തകത്തിൽ സാക്ഷ്യപ്പെടുത്തേണ്ടതുമാണ്.

പ്രസ്തുത കോളേജിൽ സ്റ്റാഫ് പാറ്റേൺ പ്രകാരം അനുവദിച്ചിരിക്കുന്ന തസ്തികകളിൽ അനുവദനീയമായതിലധികം ജീവനക്കാരില്ലെന്നും പരാമർശം 2 സർക്കാർ കത്തിലെ വ്യവസ്ഥകൾ പാലിച്ചിട്ടുണ്ടെന്നും,ശമ്പളം അനുവദിച്ചു നൽകുന്നതിനു മുമ്പായി മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർ ഉറപ്പു വരുത്തേണ്ടതുമാണ്.

ഈ നിയമനാംഗീകാരം ബന്ധപ്പെട്ട യൂണിവേഴ്സിറ്റി സ്റ്റാറ്റുട്ടുകൾക്കും സർക്കാർ ഉത്തരവുകൾക്കും വിധേയമായിരിക്കും.

Approval Valid

Digitally Approved By
ഡോ.ബി.ഉണ്ണികൃഷ്ണൻ നായർ
Date: 04/04/2022
Reason: Approved

Sd/-
ഡോ.ബി.ഉണ്ണികൃഷ്ണൻ നായർ
ഡെപ്യൂട്ടി ഡയറക്ടർ
0471-2303548
dirdce.colledn@kerala.gov.in

- പകർപ്പ്,
- 1.പ്രിൻസിപ്പാൾ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടാട്ടി (സേവനപുസ്തകം ഉൾപ്പെടെ)
 - ✓2.മാനേജർ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടാട്ടി
 - 3.കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ ,കോഴിക്കോട്
 - 4.കരുതൽ ഫയൽ/നടപ്പു ഫയൽ

തിരുവനന്തപുരം കോളേജ് വിദ്യാഭ്യാസ ആസ്ഥാന കാര്യലയം ഡെപ്യൂട്ടി ഡയറക്ടറുടെ 04.04.2022 ലെ E5/45359/2021/DCE ഉത്തരവ് പ്രകാരമുള്ള സ്റ്റേറ്റ്മെന്റ്

കോളേജിന്റെ പേര് : ഇ എം ഇ എ കോളേജ്, കൊണ്ടോട്ടി

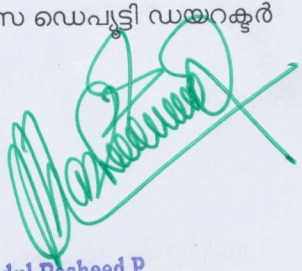
1	2	3	4	5	6	7
ക്രമ നം	സ്ഥാനക്കയറ്റം/ തസ്തികമാറ്റം ലഭിച്ച ജീവനക്കാരുടെ പേര്, നിലവിലെ തസ്തിക	യോഗ്യത	സ്ഥാനക്കയറ്റം/ തസ്തികമാറ്റം ലഭിച്ച തസ്തിക	സ്ഥാനക്കയറ്റം/ തസ്തികമാറ്റം ലഭിച്ച തസ്തികയിലെ ശമ്പളം, ശമ്പള സ്കെയിൽ	സ്ഥാനക്കയറ്റം/ തസ്തികമാറ്റം പ്രാബല്യത്തിൽ വന്ന തീയതി	ഒഴിവ് സംബന്ധിച്ച വിവരങ്ങൾ
1	ശ്രീ. മുഹമ്മദ് നിഷാദ് എൻ കെ ഓഫീസ് അറ്റൻഡന്റ് 17000/-, (16500-35700)	SSLC	ലൈബ്രറി അസിസ്റ്റന്റ്	18000/-, (17500-39500)	27.11.2021 FN	ശ്രീ. അബൂൾ ലത്തീഫ് പുത്തൻവീട്ടിൽ 31.07.2019 ന് വിരമിച്ച ഒഴിവ്.

*കേരള പബ്ലിക് സർവീസ് കമ്മീഷൻ തുടർച്ചയായി നടത്തുന്ന അറ്റൻഡന്റ് ടെസ്റ്റ് 5 അവസരത്തിനുള്ളിൽ പാസ്സാകണം എന്ന സ്റ്റാറ്റ്യൂട്ടിലെ വ്യവസ്ഥക്കും സർക്കാർ ഉത്തരവിനും വിധേയമായി സ്ഥാനക്കയറ്റം അംഗീകരിക്കുന്നു.

കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ

Approval Valid

Digitally Approved By
Dr.B.Unnikrishnan Nair
Date: 04.04.2022
Reason: Approved


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EMEA

COLLEGE OF ARTS & SCIENCE Kondotty

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06-04-2022.

G2-333/2020/NTS/H.A/Promotion.

സീനിയോറിറ്റി സർട്ടിഫിക്കറ്റ്

ഇ.എം.ഇ.എ കോളേജിൽ അനധ്യാപക വിഭാഗത്തിൽ ക്ലാർക്ക് (ഗ്രൂപ്പ് -5) തസ്തികയിൽ ശ്രീ. ഇർഷാദ് പറമ്പിൽ എന്നയാളാണ് സീനിയറായിട്ടുള്ളത് എന്ന് സാക്ഷ്യപ്പെടുത്തുന്നു.


മാനേജർ
MANAGER

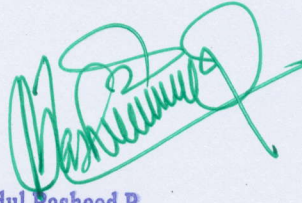
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DIST. - 673638

സാക്ഷ്യപത്രം

ശ്രീ. ഇർഷാദ് പറമ്പിൽ എന്ന ഞാൻ ഭാവിയിൽ ശമ്പളപരിഷ്കരണം, ഹെഡ് അക്കൗണ്ടന്റ് നിയമനത്തിൽ വരുന്ന സൂക്ഷമ പരിശോധനയിൽ അധിക സംഖ്യ കൈപ്പറ്റുകയുണ്ടെങ്കിൽ തിരിച്ച് നൽകുന്നതാണെന്ന് ഇതിനാൽ സാക്ഷ്യപ്പെടുത്തുന്നു.

കൊണ്ടോട്ടി
06/04/2022

ഒപ്പ് : 
ഇർഷാദ് പറമ്പിൽ



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ഇ.എം.ഇ.എ കോളേജ് ഓഫ് ആർട്സ് & സയൻസ്, കൊണ്ടോട്ടി

അന്യോപക ജീവനക്കാരുടെ സ്ഥാനകയറ്റ ഗ്രൂപ്പ് വിവരം

ജീവനക്കാരൻ സ്ഥാനക്കയറ്റം ആവശ്യപ്പെട്ടിരിക്കുന്ന തസ്തികയുടെ ഗ്രൂപ്പ്	സ്ഥാനക്കയറ്റം ആവശ്യപ്പെട്ടിരിക്കുന്ന ഗ്രൂപ്പിൽ മുൻ പാറ്റേൺ പ്രകാരം അനുവദനീയമായ തസ്തികകളുടെ എണ്ണം.	പുതുക്കിയ പാറ്റേൺ പ്രകാരം അനുവദനീയമായ തസ്തികകളുടെ എണ്ണം	നിലവിൽ ജോലി ചെയ്യുന്ന ജീവനക്കാരുടെ പേര്, തസ്തിക	നിലവിലുള്ള ഒഴിവുകളുടെ എണ്ണം/ സ്ഥാനം
ഗ്രൂപ്പ് 1				
ഗ്രൂപ്പ് 2				
ഗ്രൂപ്പ് 3				
ഗ്രൂപ്പ് 4	1	1	ഒഴിവ്	ഒഴിവ് 1
ഗ്രൂപ്പ് 5				
ഗ്രൂപ്പ് 6				
ഗ്രൂപ്പ് 7				
ഗ്രൂപ്പ് 8				

06/04/2022



Lt. Abdul Rasheed P

PEN: 677157

Assistant Professor in Charge of Principal
EMEA College of Arts & Science, Kondotty
P.O Kumminiparamba -673638

കോളേജ് വിദ്യാഭ്യാസ ആസ്ഥാന കാര്യാലയം ഡെപ്യൂട്ടി ഡയറക്ടറുടെ നടപടിക്രമം

കോളേജ് വിദ്യാഭ്യാസ വകുപ്പ് ,തിരുവനന്തപുരം -സ്വകാര്യ എയ്ഡഡ് കോളേജ് -അനദ്ധ്യപക ജീവനകാര്യം - കൊണ്ടോട്ടി, ഇ.എം.ഇ.എ കോളേജിലെ ശ്രീ.ഇർഷാദ് പറമ്പിലിന്റെ ക്ലാർക്ക് തസ്തികയിൽ നിന്നും ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റം പ്രൊവിഷണലായി അംഗീകരിച്ചു ഉത്തരവാകുന്നു.

ഉത്തരവ് നമ്പർ:E5/38691/2022/DCE

തീയതി:26.11.2022

പരാമർശം:-1.29.02.2016 ലെ സർക്കാർ ഉത്തരവ് ജി.ഒ.(എം.എസ്)നമ്പർ 60/2016 /ഉ.വി.വ

3.29.07.2022 തീയതിയിലെ ഇ എം ഇ എ കോളേജ് പ്രിൻസിപ്പാളിന്റെ G2/333/2020/NTS/HA/promotion നമ്പർ കത്ത്.

4 .06.04.2022 തീയതിയിലെ ഇ എം ഇ എ കോളേജ് മാനേജരുടെ G2/333/2020/NTS/HA/promotion നമ്പർ ഉത്തരവ്.

ഉത്തരവ്

കൊണ്ടോട്ടി,ഇ.എം.ഇ.എ കോളേജിലെ അനദ്ധ്യപക ജീവനക്കാരനായ ശ്രീ. ഇർഷാദ് പറമ്പിലിന്റെ ക്ലാർക്ക് തസ്തികയിൽ നിന്നും ഹെഡ് അക്കൗണ്ടന്റ് തസ്തികയിലേക്കുള്ള സ്ഥാനക്കയറ്റം ഈ ഉത്തരവിനൊപ്പം ഉൾപ്പെടുത്തിയിരിക്കുന്ന സ്റ്റേറ്റ്മെന്റ് പ്രകാരം പ്രൊവിഷണലായി അംഗീകരിച്ചു ഉത്തരവാക്കുന്നു.ഈ ഉത്തരവിന്റെയും അനുബന്ധ സ്റ്റേറ്റ്മെന്റിന്റെയും സാക്ഷ്യപ്പെടുത്തിയ പകർപ്പ് പ്രിൻസിപ്പാൾ സേവനപുസ്തകത്തിൽ പതിക്കേണ്ടതും ആവശ്യമായ രേഖപ്പെടുത്തലുകൾ വരുത്തേണ്ടതുമാണ്.

നിയമനം ലഭിക്കുന്നതിന് ആവശ്യമായ അടിസ്ഥാനമായ യോഗ്യതകൾ,ജനന തീയതി എന്നിവ അതാതു മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർമാർ ശമ്പളം അനുവദിച്ചു നൽകുന്നതിന് മുമ്പായി പരിശോധിച്ച് ,അത് സേവന പുസ്തകത്തിൽ സാക്ഷ്യപ്പെടുത്തേണ്ടതുമാണ്.

പ്രസ്തുത കോളേജിൽ സ്റ്റാഫ് പാറ്റേൺ പ്രകാരം അനുവദിച്ചിരിക്കുന്ന തസ്തികകളിൽ അനുവദനീയമായതിലധികം ജീവനക്കാരില്ലെന്നും പരാമർശം 2 സർക്കാർ കത്തിലെ വ്യവസ്ഥകൾ പാലിച്ചിട്ടുണ്ടെന്നും,ശമ്പളം അനുവദിച്ചു നൽകുന്നതിനു മുമ്പായി മേഖല ഡെപ്യൂട്ടി ഡയറക്ടർ ഉറപ്പു വരുത്തേണ്ടതുമാണ്.

ഈ നിയമനാംഗീകാരം ബന്ധപ്പെട്ട യൂണിവേഴ്സിറ്റി സ്റ്റാഫ്സ് കൾക്കും സർക്കാർ ഉത്തരവുകൾക്കും വിധേയമായിരിക്കും.

Approval Valid

Digitally Approved By

ഡോ.ബി.ഉണ്ണികൃഷ്ണൻ നായർ

Date: 26.11.2022

Reason: Approved

Sd/-

ഡോ.ബി.ഉണ്ണികൃഷ്ണൻ നായർ

ഡെപ്യൂട്ടി ഡയറക്ടർ

0471-2303548

dirdce.colledn@kerala.gov.in

പകർപ്പ്,

✓1.പ്രിൻസിപ്പാൾ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടോട്ടി (സേവനപുസ്തകം ഉൾപ്പെടെ)

2.മാനേജർ ,ഇ.എം.ഇ.എ കോളേജ്, കൊണ്ടോട്ടി

3.കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ ,കോഴിക്കോട്

4.കരുതൽ ഫയൽ/നടപ്പ് ഫയൽ

തിരുവനന്തപുരം കോളേജ് വിദ്യാഭ്യാസ ആസ്ഥാന കാര്യാലയം ഡെപ്യൂട്ടി ഡയറക്ടറുടെ 26.11.2022 ലെ E5/38691/2022/DCE ഉത്തരവ് പ്രകാരമുള്ള സ്റ്റേറ്റ്മെന്റ്

കോളേജിന്റെ പേര്: ഇ എം ഇ എ കോളേജ്, കൊണ്ടാട്ടി

1	2	3	4	5	6	7
ക്രമ നം.	സ്ഥാനക്കയറ്റം ലഭിച്ച ജീവനക്കാരുടെ പേര്, നിലവിലെ തസ്തിക	യോഗ്യത	സ്ഥാനക്കയറ്റം ലഭിച്ച തസ്തിക	സ്ഥാനക്കയറ്റം ലഭിച്ച തസ്തികയിലെ ശമ്പളം, ശമ്പള സ്കെയിലിൽ	സ്ഥാനക്കയറ്റം പ്രാബല്യത്തിൽ വന്ന തീയതി	ഒഴിവ് സംബന്ധിച്ച വിവരങ്ങൾ
1	ശ്രീ. ഇർഷാദ് പറമ്പിൽ ക്ലാർക്ക് 27200/-, (26500-60700)	SSLC അക്കൗണ്ട് ടെസ്റ്റ് (ലോവർ)	ഹെഡ് അക്കൗണ്ടന്റ്	39300/- (39300-83000)	06.04.2022 FN	ശ്രീ. മുത്തുകോയ തങ്ങൾ 30.09.2019 ന് വിരമിച്ച ഒഴിവ്.

കോളേജ് വിദ്യാഭ്യാസ ഡെപ്യൂട്ടി ഡയറക്ടർ

Approval Valid

Digitally Approved By

 Dr. B. Unnikrishnan Nair
 Date: 26.11.2022
 Reason: Approved



EMEAC

COLLEGE OF ARTS AND SCIENCE, Kondotty

Aided by Govt. of Kerala, Affiliate to the University of Calicut

Re-accredited with "A" Grade by NAAC

P O Kumminiparamba – 673638

Malappuram Dist. Kerala-India

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Email: mail@emeacollege.ac.in | www.emeacollege.ac.in

Research Committee

Sl No.	Name and Designation	Position
1	Lt. Abdul Rasheed P(Principal)	Ex-officio Chairman
2	Dr.KrishnaKumar.T;Assistant Professor HOD,Department of Biochemistry	Convener
3	Mrs.Kamalam Edathil;HOD,Associate Professor and PG Department of Commerce	Member
4	Mr.Riyad A M. HOD,Department of Computer Science	Member
5	Dr.Shiji Thomas;HOD,PG Department of Microbiology	Member
6	Dr.Mashoor K;HOD, Department of Bio-Technology	Member
7	Dr.Rajasekaran K E ;HOD,Assistant Professor, Department of Statistics	Member
8	Co-ordinator, IQAC	Member (Ex-officio)
9	Editorial Board Members, IJARED	Members(Ex -officio)



PRINCIPAL
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MALAPPURAM DT. 673 638

EMEA COLLEGE OF ARTS AND SCIENCE KONDOTTI

STAFF APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year – 2022-23

A. General Information

a) Name	MUHAMMED SAFEER. P
b) Address (Residential) and Phone No.	KUNDRAKKAD (H), KUZHIMANNUR
c) Designation	CLERK
d) Section	A4
e) Date of Birth	28/08/1991

B. Academic Qualifications

Exam Passed	Board/University	Subjects	Year	Division/Grade/Merit etc.
B. Ed	Calicut University	commerce	2015	
M. com	Calicut University	"	2014	
B. com	Calicut University	"	2012	
plus two	Secondary Board	E. I.	2009	
SSLC	Kerala.		2007	

Work Experience

Duty/Section	Name of the College/Institution	Duration

Prepared by Internal Quality Assurance Cell (IQAC), EMEA college of Arts and Science

Additional Duties Attended

Duty/Section	Event	Duration

Training attended

Sl. No	Programme	Duration	Organized by
1.	UGC - HRDC training.	one week	UGC - HRDC

Leave Details

Sl No	Type of Leave Availed	Maximum Limit /Credit	Leave Availed
1	Casual Leave	2.0	

Total Working Experience (Years) : 2 years

Please give a short account of your contribution to:

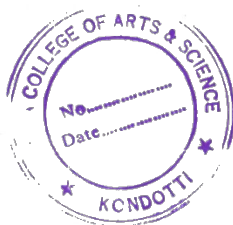
Details of Awards and Appreciation Received (if any)

Sl No	Type of Award/Appreciation	Issued by	Reason

Details of disciplinary Actions (if any)

Sl No	Type	Authority	Reason

Any other information, (Please give a separate list)



Superintend

Verified by
PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTI
MALAPPURAM DT. 673 638

Principal

(Signature)

Manager

EMEA COLLEGE OF ARTS AND SCIENCE KONDOTTI

STAFF APPRAISAL FORM FOR NON-TEACHING STAFF

Academic Year – 2022-23

A. General Information

a) Name	Padma Kureera P.V.
b) Address (Residential) and Phone No.	Puthan Vattal (H) Pazhayangadi, Kondotti.
c) Designation	Clk.
d) Section	A1
e) Date of Birth	01-05-1972

B. Academic Qualifications

Exam Passed	Board/University	Subjects	Year	Division/Grade/Merit etc.
Pre Degree	WU. University	Commerce	1989	
SSLC	Kerala			

Work Experience

Duty/Section	Name of the College/Institution	Duration
Village Extension Officer	Kondotti Bels, Pazhayangadi	6 months
Director	Kondotti Gramma Pazhayangadi	9 years

Prepared by Internal Quality Assurance Cell (IQAC), EMEA college of Arts and Science

Additional Duties Attended

Staff/Section	Event	Duration

Training attended

Sl. No	Programme	Duration	Organized by
	100% T.A.C. Training	3 Days	U.A. / S.C.

Leave Details

Sl No	Type of Leave Availed	Maximum Limit /Credit	Leave Availed
	Annual Leave	20 Days	3 Days

Total Working Experience (Years) : 2 years

Please give a short account of your contribution to:

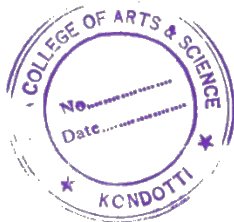
Details of Awards and Appreciation Received (if any)

Sl No	Type of Award/Appreciation	Issued by	Reason

Details of disciplinary Actions (if any)

Sl No	Type	Authority	Reason

Any other information, (Please give a separate list)



Superintend

Verified by

PRINCIPAL
EMEA COLLEGE OF ARTS
& SCIENCE, KONDOTTY
MALAPPURAM DT. 673 638
Principal

(Signature) 02/02/24

Manager

Prepared by Internal Quality Assurance Cell (IQAC), EMEA college of Arts and Science

Appendix- 2: Sample formats for Teacher appraisal Reports (Source: UGC)

Format- 1

PERFORMANCE APPRAISAL REPORT

Academic Year : 2022-23

FOR SELF APPRAISAL OF TEACHERS

i) **General Information**

a) Name	ABOBACKER SIDDEEQ .KAKKATTUCHALI
b) Address (Residential) and Phone No.	NECHITHADATHIL –HOUSE OZHUKUR (PO) MONGAM (VI) PIN:673642
c) Designation	ASSISTANT PROFESSOR
d) Department	COMMERCE
e) Date of birth	25/04/1989
f) Area of Specialization	FINANCE

A. Academic Qualifications

Exam Passed	Board/University	Subjects	Year	Division/Grade /Merit etc.
High School	KERALA STATE BOARD	-	2004	FIRSTCLASS (453/600)
Higher Secondary or Pre-degree	DHSE –KERALA	COMMERCE	2006	DINSTINCTION (511/600)
Bachelor's Degree(s)	CALICUT UNIVERSITY	B.COM	2009	DINSTINCTION (1205/1500)
Master's Degree(s)	CALICUT UNIVERSITY	M.COM	2011	FIRST CLASS (6.67/10)

Research Degree(s)				
Other Diploma/ Certificates etc.	PG in Direct tax laws –tezpur university		2019	First class
	PG in corporate tax planning – IGNOU		2019	Second class

ii) **Research Experience & Training**

Research Stage	Title of work/Theses	University where the work was carried out
M.Phil or equivalent	-	-
Ph.D.	Role of FPC in upliftment of farmers in Kerala	Calicut –registered 2020
Post-Doctoral		
Publications(give a list separately)		
Research Guidance (Give names of students guided successfully)		
Training (please specify)		

B. Research Projects carried out

Title of the project	Name of the funding agency	Duration	Remarks

C. Seminars, Conferences, Symposia, Workshops etc. Attended/ Paper Presented

Name of the Seminar/Conference/ Symposia, Workshop, etc	Attended/ Paper presented	Name of the Sponsoring Agency	Place and Date
Faculty induction programme	-	Ugc –HRDC maulana azad national urdu university	19 th October 2020 to 17 th November 2020 (online)

iii. Teaching Experience

Courses Taught	Name of the University/College/Institution	Duration
iv. U.G. (B.A./B.Sc., etc.Pass) (B.A./B.Sc., etc. Hons,)	EMEA College of arts and science .kondotty	7
v. P.G. (M.A./M.Sc., etc)	EMEA College of arts and science .kondotty	7
vi. M.Phil		
vii. Any other		

Total Teaching Experience (Years) :

a). Under- graduate (Pass) : 7

b). Under-graduate (Hons) :

c). Post-graduate : 7

viii) Innovations/Contributions in Teaching

a. Design of curriculum	The scrutiny of the newly prepared Self Learning
-------------------------	--

	Materials of Calicut university SDE I& II Semester M.Com Programme (2019 admission)
b. Teaching Methods	Lecture classes /seminars / ICT /LMS –EDMODO-Google class room
c. Laboratory experiments	
d. Evaluation methods	Class test / viva voice / online tests
e. Preparation of resource material including books, reading materials, Laboratory manuals etc.	Power point slides / printed notes /recorded classes
f. Remedial Teaching / Student Counseling (academic)	Remedial classes -5 th semester B.com CA (Income tax laws) Third semester M.com (Income tax law & practices)
g. Any Other	

ix. Extension work /Community Service

a). Please give a short account of your contribution to:

i). Community wok: (such as values of National Integration, secularism, democracy, socialism, humanism, peace, scientific temper, flood or drought relief, small family norms etc):	
ii). National Literacy Mission	
iii. Any Other	

b). Positions held/Leadership role played in organizations linked with Extension work and National Service Scheme (NSS), or NCC or any other similar activity:

Organization/Scheme	Position held	Period	Total year
----------------------------	----------------------	---------------	-------------------

NSS			
NCC			
Any other, specify			

D. Participation in Corporate Life:

Please give a short account of your contribution to

Field	Position held	Period	Total Year
a).College/University /Institution	B.voc Nodal officer NPEL –SWAYAM SPOC NAAC criteria VI-co-coordinator	2019 to 2019 Onwards 2018-2021	2 2 3
b). Co-curricular activities			
c). Enrichment of Campus Life (Hostels, sports, games, cultural activities)	Co-operative store –secretary	2019 to 2024	2
d). Student welfare and discipline	Discipline committee -member	2017 onwards	4
e).Membership/ participation in Bodies /Committees on Education and National Development			
f). Professional Organization of Teachers			

E. (a) Membership of Professional Bodies, Societies etc.

Sl.No	Name of the body/Society	Period	Total Year

b). Membership of Academic/Statutory Bodies

Sl.No	Name of the body/Society	Period	Total Year

c). Editorship of Journals/Books

Sl.No.	Name of the Journal/Book	ISSN/ISBN	Year
1.	FARMER PRODUCER ORGANISATIONS	978-620-3-02707-5	2020-
2.			

F. Any other information, (Please give a separate list)



(Signature of the Teacher)

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Quantitative Methods for Economic Analysis-I (2021-2022)

Course Details

Name of the Stream	Humanities and Social Science
Name of the Programme	BA ECONOMICS
Name of the Course	Quantitative Methods for Economic Analysis-I
Year	2021-2022
Semester	Third
Nature of the Course	Core course
Lecturer(s)	ABDURAZAQUE.P.M. DR. IBRAHIM CHOLAKKAL
Coordinator Name	ABDURAZAQUE.P.M.
No of Credits	4
No of Contact Hours	90
Course Description	Economics is now become highly quantitative. This paper gives an introduction to the basic quantitative techniques used in economics.
Course Objectives	The main objective of the course is to give an introduction to the quantitative techniques we are going to use in the further study of economics.
Course Outcome	1. Students understand and demonstrate sound quantitative skills to collect analyses and interpret empirical data related to socio- economic issues. 2. Students understand the skill in statistical and mathematical techniques that are required for a meaningful study of applied economics and for carrying out empirical analysis 3. Students generalizes skills in quantitative analysis and apply it to study the concepts in most branches of economics 4. Students solve and analyses the data using Spread Sheet 5. Students draw graphs with

	the help of economic data 6. Students analyses and apply different techniques of correlation and regression analysis
Assessment Method	<ul style="list-style-type: none"> • Assignments • Homeworks • Class Tests • Unit Tests • Practical Tests • Term Exam • Seminars
Text Book	1.Sydsaeter K and Hammond P, Essential Mathematics for Economic Analysis, Prentice Hall
References	1. Allen , R.J.D. Mathematical Analysis for Economics ,Macmillan Press, London 2. Dowling Edward T, Mathematical Methods for Business and Economics, SchaumsOutlineSeries, McGraw Hill, 1993 3. Dowling Edaward.T, Introduction to Mathematical Economics, 2nd/3rd Edition, Schaum,,s Outline Series, McGraw-Hill, New York, 2003 4. Taro Yamane, Mathematics for Economists: An Elementary Survey, Prentice Hall of India 5. Sydsaeter K and Hammond P, Essential Mathematics for Economic Analysis, Prentice Hall 6. Haeussler Earnest F, Paul Richard S and Wood Richard, Introductory Mathematical Analysis Peason Eduction ISBN 0131276298

Internal Exam Pattern

Items	Mark 20	Mark 15
Assignment	4	3
Test Paper(s)/Viva voce	8	6
Seminar/Presentation	4	3
Class Room Particpation based on Attendance	4	3
Total	20	15

External Exam Pattern

Question Type	No of Question	Mark/Question	Total Marks
Short Questions(2-3 Sentences)	15	2	Ceiling 25
Paragraph / Problem Type	8	5	Ceiling 35
Essay Type	2 out of 4	10	10
Total			80
Time			2.5 hrs

Graduates Attributes	Course Name:
	Quantitative Methods for Economic Analysis-I <ul style="list-style-type: none"> • Knowledge • Acedemic and Intelictual Skill <ul style="list-style-type: none"> ○ Self Learning ○ Cognitive Skills • Professional Skills <ul style="list-style-type: none"> ○ Decision Making ○ Critical and aneletical Skills ○ IT Skills ○ Cross cultural skills ○ Problem Solving Skills ○ Research Skills • Personal Skills <ul style="list-style-type: none"> ○ Application Skills ○ Creative Thinking • Aptitude and Values <ul style="list-style-type: none"> ○ Social Responcibility

Course Schedule

Discription	Duration
Module I –Basic Concepts: Exponents and logarithms-Equations –Linear, quadratic and simultaneous equations up to three unknowns	week 1
unctions –types and their applications in economics –Introduction to co-ordinate geometry	week 2
Graphs, Slope and Intercepts, Equations of Straight Lines.	week 3

Module II - Basic Matrix Algebra: Matrix - Meaning and types, Matrix operations, Addition, Subtraction and Multiplication - Properties of Matrix multiplication, Transpose of matrix	week 4
Determinant and their properties (Up to 3×3) – Minor and Co-factors – Rank of a Matrix - Solving linear equations using Matrix Inverse - Cramer's rule	week 5
Module III – Univariate Analysis: Univariate Analysis: - Frequency Tables, Representation of data - Frequency Polygon, Ogives and Pie diagram. Measures of Central tendency - Arithmetic Mean, Median, Mode, Geometric Mean and Harmonic Mean	week 6
Measures of Dispersion: Absolute and Relative measures of Dispersion – Range, Quartile Deviation, Mean Deviation and Standard Deviation	week 7
, Coefficient of variation - Lorenz Curve - Gini Coefficient - Skewness and Kurtosis.	week 8
Data management using Spread Sheet : Mean, Median, Mode, Dispersion, Coefficient of Variation - Graphical Presentation of Data: Line, bar, pie diagrams.	week 8
Module IV: Correlation and Regression Analysis: Correlation - Meaning, Types - Methods of Measuring Correlation - Graphical: Scatter Diagram and correlation Graph	week 9
Algebraic Methods: Karl Pearson's Coefficient of Correlation and Rank Correlation Coefficient	week 10
Simple linear regression - Meaning, Principle of Ordinary Least Squares and Regression Lines - Correlation and Regression using spread sheet.	week 11
University Model Examination \ Assignments Seminars based on different topics studies	week 12

Contact Details

Name	ABDURAZAQUE.P.M.
Phone	9847508011
Email	razakemea@gmail.com



JOU4(3)CO1 JOURNALISTIC PRACTICES (2022-2023)

Course Details

Name of the Stream	Humanities and Social Science
Name of the Programme	BA English
Name of the Course	JOU4(3)CO1 JOURNALISTIC PRACTICES
Year	2022-2023
Semester	Third
Nature of the Course	Complimentary course
Lecturer(s)	Dr. Abdul Muneer. V
Coordinator Name	Dr. Abdul Muneer. V
No of Credits	4
No of Contact Hours	6
Course Description	This course exposes undergraduate students to the discipline of Journalism which has come to play a significant role in contemporary society.
Course Objectives	The objectives of this course are: 1. To provide the students with practical knowledge in reporting and editing and; 2. To introduce them to the other journalistic practices like P.R. and advertising.
Course Outcome	By the completion of this course, students shall be able to understand the basic concepts and practices of editing and reporting in media, especially print. Further, they will be able to comprehend the theories and practices of advertising and public relations which are the allied areas of Journalism and Mass Communication.
Assessment Method	<ul style="list-style-type: none">• Assignments• Class Tests• Unit Tests

	<ul style="list-style-type: none"> • Term Exam • Seminars
Text Book	As this course consists of sub-fields such as news editing and reporting, advertising and public relations, an exclusive text book is not possible.
References	1. Shrivastava, K.M: News reporting and editing. 2. Bruce Westly: News Editing. 3. Otto Klepner: Advertising Procedures. 4. Scott. M Cutlip and Allan H. Centre: Effective Public Relations. 5. Sam Black: Practical Public Relations. 6. Keval J. Kumar: Mass Communication in India.
Internet Resources	Nieman Lab, Columbia Journalism Review.

Internal Exam Pattern

Items	Mark 20	Mark 15
Assignment	4	3
Test Paper(s)/Viva voce	8	6
Seminar/Presentation	4	3
Class Room Participation based on Attendance	4	3
Total	20	15

External Exam Pattern

Question Type	No of Question	Mark/Question	Total Marks
Short Questions(2-3 Sentences)	15	2	Ceiling 25
Paragraph / Problem Type	8	5	Ceiling 35
Essay Type	2 out of 4	10	10
Total			80
Time			2.5 hrs

Course Schedule

Discription	Duration
Introduction of course outline, Audiovisual presentation on print media practices highlighting the essentials skills required for a journalist, copy writer, and PR practitioner.	week 1
Module I: Print Media Journalism: Organisational structure of a newspaper Business, Mechanical and editorial departmental chart- responsibilities and qualities of chief editor – news editor, chief sub editors, sub editors.	week 2
Bureau: bureau chief- chief reporter – reporters, stringers and freelancers; photo journalists.	week 3
Module II: Print Media Journalism: Contents and Reporting practices News – definitions – types of news – news determinants(values) – News story structure – lead (intro) and body – inverted pyramid and hour glass, principles of news writing	week 4
Features – articles – middles – interviews – reviews – profiles – columns – travelogues – cartoons.	week 5
Reporting practices – basics of reporting – on the spot, beats assignments – types of reporting – straight, interpretative, investigative, crime.	week 6
Sources for reporting; Principles of reporting – news sources – news agencies	week 7
Editing for newspapers - line editing, creative editing and design editing; general rules of editing - headlines - writing Headline; writing editorials; condensing stories.	week 8
News agencies and handling news agency copies; Design and page make-up; systems of page make-up.	week 9
PRINT MEDIA PRACTICES, ASSIGNMENTS AND SEMINARS, INTERNAL TEST 1.	week 10
Introduction to PR: definitions, origin and evolution of public relations - external and internal publics- role and functions of PR.	week 11
PR tools - qualities of a PRO - PRSI, IPRA, PR campaign,PR campaign conducted by Central and State governments; Political P R, Ethics in Public relations; PRSI code of conduct; Corporate Communication and CSR.	week 12
Definition - evolution of advertising - functions and effects of advertising - types of ads advertorial.	week 13
Ad agencies and functions of advertising agencies - ASCI and DAVP - Ad. Campaign.	week 14
Ad copy - elements of copy: Principles of illustration, HL, display and caption, text, logo and baseline.	week 15
Copywriting for broadcast commercials - jingles and internet ads. Ethics of advertising: ethical issues of advertising - professional organizations and code of ethics.	week 16

COPY WRITING PRACTICES	week 17
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Contact Details

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EMEA COLLEGE OF ARTS & SCIENCE KNODOTTY
DEPARTMENT OF West Asian Studies
REPORT 2022-23

1.

GENERAL PERFORMANCE:
BA West Asian Studies course at EMEA offers a unique opportunity for students to bring out their socio cultural and national integration outlook. The program teaches the students about the Indo Islamic Culture, know about the Indian culture, heritage of our nation. It is a multidisciplinary course specializing on contemporary problems and issues in west Asia, by providing world class design education that will significantly add to the economic, social and cultural well begin of the people in Kerala. Workshops and field trips are included in the program to update students to latest trends and techniques in the field. The Department of West Asian Studies is built around its dynamic faculty who teach a wide portfolio of History courses at the graduate and post graduate levels. They are helpful and encourage their students to do projects and participate in extracurricular activities. The program which is innovative, responsive and inspiring. Main objective was to inculcate historical knowledge among the students and promote research in historical context. Graduates of the Program will possess the knowledge and demonstrate the abilities which meet national and regional employment needs and contribute to Kerala's economy and society.

2.

2.1

ACADEMIC IMPROVEMENT
Result Analysis:2022-23
UG - Last pass out batch

	STUDE NTS	NUMBER	REGISTERED	PASSE D	PERCENTAGE
GENDERWISE	GIRLS	49	43	38	
	BOYS	19	13	11	

2.2	TOTAL			68			56			49		85					
	Topper: SHAHANA. EM of BA West Asian Studies scored the Highest marks with 82.5 % in the final year degree examination.																
	Rank Holders Name (if any): nil																
	PG - Last pass out batch																
2.3	No. of students in the class			No. of students appeared for final exam			No. of students passed			Pass Percentage	Name of Topper		% of mark scored				
	Boys	Girls	Total	Boys	Girls	Total	Boys	Girls	Total	100							
2.3	Rank Holders Name (if any): secured fifth position in the MSc examination of Calicut university																
	UGC/NET qualified students (name and class):nil																
3.	FACULTY IMPROVEMENT (numbers only)																
				Faculties in the dept.		Faculties with PG only		Faculties with MPhil		Faculties with PhD		Faculties pursuing PhD		Faculties pursuing MPhil		Refresher course attended	
				6		6				1		2				1	
4.	RESEARCH AND PUBLICATION																
4.1	Teachers attended/presented conference/seminar/workshop:																
	Name of faculty			Name of conf./sem./workshop			Date and Venue			Title of Paper							
	1.Firoz.K. T			South Indian History congress			26,27,28 august 2022 Dindigul			Paper presented							
							27 th to 29 th January 2023			Paper presented							

		Kerala history congress 7 th annual international session	Govt..Brennan college	
	Dr.Nizar. U	1. UGC Sponsored Faculty Development programme 2.Two day FDP Programme IRINS	Ramanuja university 16 TH AND 17 TH November 2022	
	Muhammed Shafi.T	Kerala history congress 7 th annual international session	27 th to 29 th January 2023 Govt.Brennan college	Paper presented
4.2	<i>Teachers published articles in the journal/contribution to book etc.,</i>			
	Name of faculty	Title of the article	Name of Journal	Volume, month and year, page no.
	FIROZ.K. T	Ethno medicinal practice of Kerala tribes -A case of Irula Tribe in Attappadi	Bulletin of environment pharmacology and life sciences	ISSN 2277-1808 20-8-2022
		Selected for paper presentation in the international conference on intellectual		

		advancement, Islamic University of Maldives		
		Selected for paper presentation in the international conference at Oman		
	<i>Seminar/workshop/conference conducted by the department</i>			
4.3	Name of Sem./conf./w-shop.		Date and venue	Sponsorship/support if any
	1. BOOK TALK- POLITICAL HISTORY OF WEST ASIA: ROLE OF SUFI ORDERS		17th September 2022	COLLEGE
	2. HISTORICAL & ANTIQUE EXHIBITION		18th October 2022	COLLEGE
	3. One Day Experiential Learning –Heritage Walk- Tirurangadi		28th October 2022	COLLEGE
	4. Azadi Ka Amrit Mahotsav - Independence Day Celebration		8th -15th August 2022	COLLEGE
	5. One-day induction programme ‘Swagath’		19 th September	COLLEGE
	6. INDIA ARAB RELATIONS: UNDERSTANDING THE OLD AND NEW TRAJECTORIES		14/02/2023	
	7. LEAD Lead, Empower and Assist to Development (NTA NET/SET Orientation)		21-11-2022	
	8. MY CHILD PROGRAMME -for advance and slow learners		28th November 2022	
	9. Know Your Local History (History Of Place Names Workshop And Documentation For School Students)		18-10-2022	

	10. KNOW YOUR LOCAL HISTORY (HISTORY OF PLACE NAMES WORKSHOP AND DOCUMENTATION)	28-10-2022	
	11. Talk on Reconstructing the History of Localities Through Onomastic Study	16-11-2022	
	12. ALERT 23 An intensive Coaching for final year students	DECEMBER 1 TO MARCH 31.	
	13. One day workshop on research methodology – Tracing the trajectory	29-9-2022	
	14. Two Historical film show- Pathonpatham noottand , 1921	17-11-2022	
	15. Association Inauguration And Seminar On Gender Perspectives In Folklore Tradition: A Reappraisal	10-1-2023 23 feb to 3 march 2023.	
	16. Histo root – Seminar competition	15-2-2023	
	17. Workshop on writing local history – Department and Malappuram College		

5.	REPRESENTATION IN ACADEMIC BODIES/ACADEMIC COUNCIL/ETC.,	
	Name of faculty	Name of Bodies/Council Etc.,
	Firoz.K.T	NSS Advisory COMMITTEE MEMBER, University of Calicut

6.	EXTENSION ACTIVITIES OF THE DEPARTMENT		
	<p>1. The PG Department of History and West Asian Studies, EMEA College of arts and science, Kondotti organized an extention work on Heritage Talk And Antique Exhibition for LP school studnets GMLP School Kumminiparambu ‘at College Seminar hall, 22-10-2022 . The exhibition aimed to give a detailed view of local antique items and heritage specimens for Lp school students on nighbering areas. it help to identify the local heritage and preservation of local antiques. The Programme was inaugurated by Dr. Nizar.U , Asst.professor of EMEA College and Keynote address and Workshop handled by Firoz.K.T (Assist. Prof. of History, EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY). Mr. Muhammed Shafi T delivered Welcome speech, Prof KM Aboobacker and Dr. Ashraf Valoor delivered felicitations and Mrs. Sehla Khansah gave vote of thanks. Total 52 students participated in the Talk and exhibition .</p> <p>2. Experiential Learning –Heritage Walk- Tirurangadi</p> <p>3. Know Your Local History (History Of Place Names Workshop And Documentation For School Students)</p>		
7.	CLASS WISE PTA MEETING DETAILS		
	Date	Class	No of parents attended
	15-11-22	Second year	
	5-1-2023	First	40
8.	LIST OF PROGRAMMES CONDUCTED BY THE DEPT.:		
	<p>.1 BOOK TALK- POLITICAL HISTORY OF WEST ASIA: ROLE OF SUFI ORDERS</p> <p>2. HISTORICAL & ANTIQUE EXHIBITION</p> <p>3. One Day Experiential Learning –Heritage Walk- Tirurangadi</p> <p>4. Azadi Ka Amrit Mahotsav - Independence Day Celebration</p> <p>5. One-day induction programme ‘Swagath’</p>		

	<p>6. INDIA ARAB RELATIONS: UNDERSTANDING THE OLD AND NEW TRAJECTORIES</p> <p>7. LEAD Lead, Empower and Assist to Development (NTA NET/SET Orientation)</p> <p>8. MY CHILD PROGRAMME -for advance and slow learners</p> <p>9. Know Your Local History (History Of Place Names Workshop And Documentation For School Students)</p> <p>10. KNOW YOUR LOCAL HISTORY (HISTORY OF PLACE NAMES WORKSHOP AND DOCUMENTATION)</p> <p>11. Talk on Reconstructing the History of Localities Through Onomastic Study</p> <p>12. ALERT 23 An intensive Coaching for final year students</p> <p>13. One day workshop on research methodology – Tracing the trajectory</p> <p>14. Two Historical film show- Pathonpatham noottand , 1921</p> <p>15. Association Inauguration And Seminar On Gender Perspectives In Folklore Tradition: A Reappraisal</p> <p>16. Historoot – Seminar competition</p> <p>17. Workshop on writing local history – Department and Malappuram College</p> <p>18. One Day Experiential Learning –Heritage Walk- Thalasheri With History Department, PSMO College.</p>
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Attach photographs and reports of the programmes/activities etc.,

Date of submission: 1-3-2023

Name and Signature of the HoD:
Firoz.K.T

DEPT OF MICROBIOLOGY-ANNUAL REPORT (2022-2023)

- **GENERAL PERFORMANCE:**

Microbiology course at EMEA offers a unique opportunity for students to bring out their scientific, analytical and problem-solving skills. The program teaches the students about the function, structure, uses and existence of microscopic organisms. Microbiology overlaps the various other degree areas of biology like molecular biology, genetics & immunology. The program exposes students to various fields such as pharmacy, medicine, clinical research, agriculture, dairy industry, water industry, nanotechnology & chemical technology. Workshops and field trips are included in the program to update students to latest trends and techniques in the field. The Department of Microbiology is built around its dynamic faculty who teach a wide portfolio of microbiology courses at the graduate and post graduate levels. They are helpful and encourage their students to do projects and participate in extracurricular activities. Department laboratory act as flexible frame work, holding dynamic students work group in various research zones. The water potability test centre working under department of microbiology aims to extend the possibilities of microbiology to society.

- At present there are 153 students in the degree and 38 students in the post-graduate course and also 7 faculty members in the department.

SEMINARS AND WORKSHOPS

A two day workshop **METHODOLOGIES IN BIOLOGICAL RESEARCH on “Construction of Phylogenetic Tree and Protein Modeling”** organized by PG Department of Microbiology at the EMEA College of Arts and Sciences, Kondotty on 26th& 27th June 2023. The main objective of which have to provide hands on skills to postgraduate students about the use and applications of biological databases and various tools used in proteomics and genomics. The theme of workshop was:

- NCBI data model
- Structure and information retrieval
- Sequence alignment and database searching.

- Construction of phylogenetic tree.
- Homology modeling.
- An Introduction to stimulation software, AutoDock.



- A **training program** in “Detection of food adulteration, additives and water quality analysis” in collaboration with amplicon biolabs, KINFRA, Kakkanchery was conducted on 22 and 23 November 2022.

CAREER GUIDANCE PROGRAMS

- A **career guidance program “Time to move forward”** for UG and PG students was conducted on 16th January 2023. Dr.Vimal K.P, Scientist, senior biotechnologist, Zeus biotech Pvt. Ltd. was the resource person.



- A **career guidance program on digital marketing** was conducted on 20th September 2022. The program aimed to assist individuals in gaining a better understanding of digital marketing as

a career choice and to equip them with the necessary knowledge and skills to pursue a career in this field. The welcome speech was delivered by career guidance cell coordinator, Ms.Jisha P J and the program was inaugurated by HOD of Microbiology department, Dr. Shiji Thomas. The Resource person of the program was Mr,Shanavas K, from Quatar foundation.



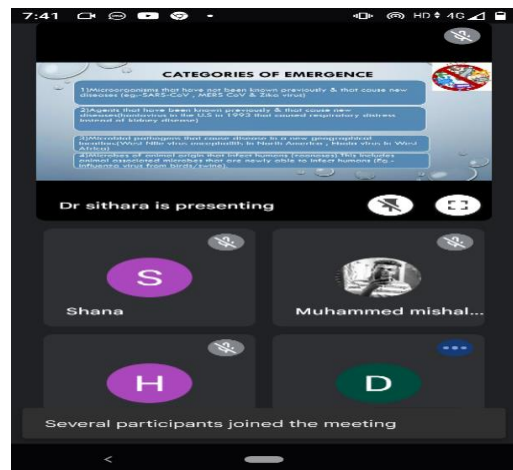
CLUB ACTIVITIES:

➤ “Azadi ka amrit Mahotsav”- Independence day celebration:

“Azadi Ka Amrut Mahotsav” is an initiative of the Government of India to celebrate and commemorate 75 years of independence of progressive India and the glorious history of its people, culture and achievements. The Prime Minister, Shri Narendra Modi inaugurated the ‘Azadi Ka Amrit Mahotsav’ by flagging off ‘Dandi March’ from Sabarmati Ashram, Ahmedabad on 12th March, 2021. The celebrations started 75 weeks before our 75th anniversary of Independence and will end on 15th August, 2023. In light of the above Microbiome club & PG Department of Microbiology organized patriotic song and online digital painting contest on 16/08/2022 on “Azadi ka Amrut Mahotsav” celebrating 75 years of India’s Independence in affiliation with Government of India.



- Poster making competition and webinar on “emerging viral diseases” was conducted on 22nd and 25th of September as part of International Microorganism day was observation. Microbiome club and PG Department of microbiology conducted a webinar on google meet platform during the year 2022-23 on topic titled **Emerging viral diseases**. The webinar was handled by Dr. Sithara Nisar T P who is now working as Senior resident, Department of Microbiology, Government medical college Thrissur. Madam explains different emerging viral diseases, its treatment and prophylaxis in very detail. Around 80 students of our department attended the programme. The participation and interaction of students were amazing. The programme was inaugurated by principal Lt. Abdul Rasheed on 25th September 2022.

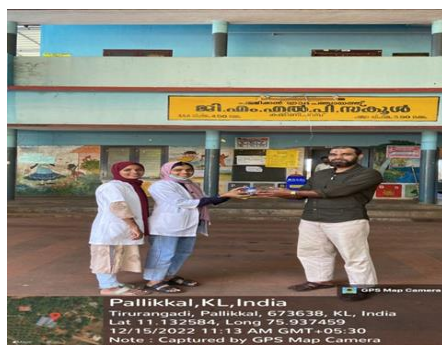


EXTENSION ACTIVITIES:

- The PG Department of Microbiology at the EMEA College of Arts and Sciences puts a strong emphasis on the students' overall development by planning a variety of extracurricular activities to instill in them a sense of community service and humanitarian values by exposing them to the neighborhood. During the academic year 2022–2023, the PG Department of Microbiology organized an extension activity entitled “PUNCH THE HEAT WITH A NICE COOL TREAT” on 2nd March 2023. The program was held for primary school students of GMLP SCHOOL KUMMINIPARAMBA and GMUP SCHOOL KUMMINIPARAMBA by the students of Microbiology. They shared their knowledge about summer diseases, their symptoms, and some precautions. Applying their subject knowledge and their interactions with younger ones improved proficiency and social responsibility



- During the academic year 2022 - 23, Department of Microbiology in association with Pallikkal health centre, Kumminiparamba, organized an extension activity entitled “AQUA-SAFE COMMUNITY”. The program aimed to ensure microbial safety of household and nearby schools of drinking water used. Water samples were collected from Pallikkal village as well as the schools of nearby panchayath. Many people from the surrounding of college are coming for the water analysis. Most of the samples were collected and numbered by our PG and UG students of Microbiology and were aseptically shifted to the microbiology laboratory and analyzed for the presence of coliform bacteria by most probable number technique.



MOUs

In the academic year 2022-23, two MOUs were signed with SAFI college, Vazhayoor, GEMS college of arts & science, Ramapuram and VETA Genomics, Thrissur. Several training programs were conducted in association with both the institutes.

- A total of 11 students of MSc. Microbiology and 2 faculty members attended workshop on “Mushroom cultivation, marketing and consumption” conducted at SAFI College, Vazhayoor on 31st October 2022.
- A total of 15 students of MSc Microbiology participated in the online Workshop on Reference Manager – Mendeley organized by the GEMS college, Ramapuram.



- On March 16, 2023, a group of 45 microbiology second-year students of EMEA Arts and Science College Kondotty visited the Veta Genomics Research Center in Thrissur. The visit was conducted with the aim of getting familiar with various techniques, including modern biosciences.

PARTICIPATION IN WORKSHOPS, SEMINARS AND CERTIFICATE COURSES-COLLABORATION

- 11 students of MSc. Microbiology and 2 faculty members attended workshop on “Mushroom cultivation, marketing and consumption” conducted at SAFI College, Vazhayoor on 31st October 2022.
- 34 students of BSc. Microbiology attended certificate course on ”water quality analysis” on 24th February, 2023 at amplicon biolabs, KINFRA. The course was aimed to create a thorough understanding of the techniques used in in water quality analysis,
- Department of microbiology provided a “Training in Detection of food adulteration, additives and water quality analysis” to the students in the academic year 2022-2023. The course was aimed to create a thorough understanding of the laboratory skill with hands on experience in water quality analysis, food adulteration and additives. 37 Students from MSc Microbiology were completed the course. The training program was conducted in collaboration with Amplicon Biolabs KINFRA Kakkencheri.



RESULT ANALYSIS:2021-22

UG - Last pass out batch

	STUDENTS	NUMBER	REGISTERED	PASSED	PERCENTAGE
GENDERWISE	GIRLS	44	42	40	95
	BOYS	09	09	4	44
TOTAL		53	51	44	86

- **Topper:** Fathima Hana K of B.Sc Microbiology scored the Highest marks with 81 % in the final year degree examination.
- **Rank Holders Name (if any):nil**

PG - Last pass out batch

No. of students in the class			No. of students appeared for final exam			No. of students passed			Pass Percenta ge	Name of Topper	% of mark scored
Bo ys	Gir ls	Tot al	Boy s	Gi rls	Tota l	Boy s	Gi rls	Tota l	95	Fasleena M.Koya	85.2
1	18	19	1	18	19	1	17	18			

Rank Holders Name (if any): Fasleena M.Koya secured fifth position in the MSc examination of Calicut university

CERTIFICATE COURSE

Department of microbiology provided a certificate course on “**ISI guidelines of water quality analysis**” to the students in the academic year 2022-2023. The course was aimed to make a thorough understanding of the laboratory skill with hands on experience in packaged water analysis. 25 Students from various life science programs were completed the course. The certificate program was inaugurated by Dr. Shiji Thomas, Associate professor and Head, Department of Microbiology, EMEA College and started with release of “Laboratory manual on microbiological analysis of packaged drinking water”.

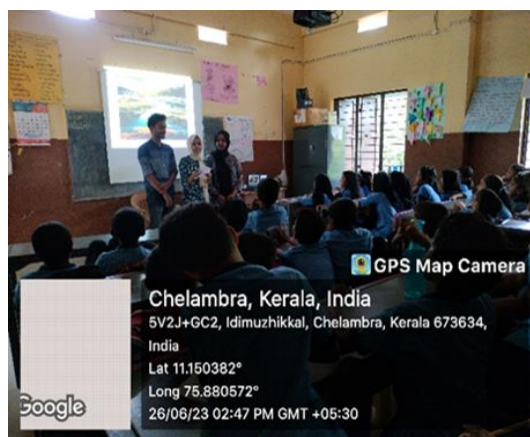
The program was inaugurated on 01/12/2022 and ended on 01/03/2023 with 30 hours of instruction including both theory and practical sessions. Various theory sessions were handled by Mr. Yoonus P, Ms. Rasiya K T, And Ms Rasheeda E V, faculties, department of microbiology. Practical sessions were conducted by Mr. Yoonus P and coordinated by Mr. Vaseem Akram PV, student coordinator. The program was winded up with valedictory session. Certificates were issued to Students who scored more than 50 percent marks in assessment test. Lt. Abdul Rasheed, Principal, EMEA College inaugurated the certificate distribution. The program helped students to have job prospects in packaged drinking water and beverage industry and made them more confident to work in packaged water industry.



BEST PRACTICE OF THE DEPARTMENT

Sustainable development is closely related to environmental awareness. The way of proper utilization and preservation of environmental resources can lead to enhanced sustainable development. In this regard, the development of environmental sustainability values among the students and stake holders can play a vital role to protect the world environment and its resources which ultimately leads to sustainable development. Hence every year department of Microbiology conducts environment awareness programs to create awareness in students about the need for conserving and protecting our environment.

During the academic year 2022-2023, the PG Department of Microbiology organized an environmental awareness program entitled “BEAT PLASTIC POLLUTION” on 26th June 2023. The program was organized for primary school students of GMLP SCHOOL KUMMINIPARAMBA by the students of microbiology to create awareness about various methods to reduce plastic pollution.



The program was conducted at GMLP SCHOOL KUMMINIPARAMBA and was led by Program Coordinator Hasna K P. Presentation was led by Hannath T.K (Master of Microbiology, 1st year). Students explained the importance of celebrating World Environment Day, its history, and the theme we celebrate each year. Our students created a wonderfully engaging presentation to make kids excited about the topic in a simple way. The session also discussed various issues facing the Earth.

MICROBIOLOGY ASSOCIATION

The association of academic year 2022-23 was inaugurated by Jismon Thomas, Lead research scientist, VETA genomics pvt. limited in the month of February and delivered an informative talk on “Recent trends in microbial genetics and metagenomics”.



APPRECIATION PROGRAM LAUREL 2023: ACHIEVEMENTS-STUDENTS LEVEL

Department conducted a program to honour rank holders and students with outstanding accomplishments in sports and academics on 2nd March 2023. Prize distribution ceremony was held in which the students were awarded cash prizes and memento by the principal. Fasleena M Koya (5th rank, MSc.Microbiology 2021,) Nasla K (2nd rank, MSc.Microbiology, 2022) and Athulya V. V (4th rank, MSc.Microbiology -2022) received cash prize and memento for their outstanding performances in university examinations. Fathima Hana K, who was the topper in BSC Microbiology (2022), was also felicitated. Lakshmi V. S, who brought glory to the department by qualifying national level CSIR JRF was specially congratulated on this occasion. Mr.Shidan of final year BSc. Microbiology who secured gold medal in state level weight lifting championship was also awarded cash prize in the program.



EMEA College of Arts and Science, Kondotty
Curriculum Feedback Analysis 2023

Alumni feedback

Department of Biochemistry

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
Biochemistry Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	4	3	4	4	4	4	3	4
	4	4	3	3	3	4	4	4	2	4
	4	5	4	3	4	4	5	5	4	5
	4	4	4	3	4	3	5	5	4	5
	5	5	5	4	4	4	4	5	3	4
	4	4	4	1	4	4	4	4	3	5
	4	4	4	4	5	5	4	5	3	4
	4	4	4	4	4	4	5	5	2	4
	3	2	2	3	4	2	5	5	1	2
	3	4	4	3	4	2	3	2	2	3
	3	3	4	4	3	3	4	5	4	4
	5	4	4	4	3	4	4	5	2	4
	5	3	4	4	3	4	4	5	2	2
	4	4	5	4	4	4	4	4	4	4
	4	4	4	4	4	4	4	4	4	4
	3	4	4	4	4	4	4	4	4	4
	4	4	4	4	4	4	5	5	2	5
	4	4	4	4	4	4	4	4	2	4
	3	3	4	3	3	3	4	4	2	3
	3	4	5	1	4	4	5	5	4	5
	5	5	5	5	5	5	5	5	5	5
	3	2	2	4	3	3	2	2	1	2
	4	3	4	2	3	4	4	4	2	5
	5	4	5	4	4	5	4	4	4	5
Total	94	91	96	82	91	91	100	104	69	96
Average	3.917	3.79	4	3.4	3.79	3.79	4.17	4.3	2.9	4
Overall Average Score: 3.81 Overall Evaluation: 76.2%										

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of Computer Science

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
Computer Science	4	3	4	1	4	4	3	3	3	4
	1	3	3	1	3	3	4	5	3	5
Scale: Strongly Agree (5) to Strongly Disagree(1)	4	1	3	2	3	3	4	4	2	3
	4	3	5	1	3	4	3	3	3	4
	4	3	4	4	4	3	3	4	3	3
	5	4	5	4	5	5	5	5	5	5
	4	1	5	1	3	4	2	3	4	3
	4	1	4	4	4	3	4	4	4	4
	4	1	3	2	2	1	1	1	1	3
	5	5	4	3	4	4	4	4	3	4
	5	4	5	2	5	5	5	4	4	5
	5	4	4	3	4	4	5	5	5	5
	4	4	4	3	3	3	4	4	4	4
	3	1	1	1	1	1	1	1	1	3
	4	4	4	2	2	3	4	4	3	5
	4	4	4	4	4	4	4	4	4	4
	5	5	5	5	5	5	5	5	5	5
	4	4	4	3	4	4	4	5	4	5
	5	5	5	2	5	5	5	5	5	5
	3	4	4	2	4	4	3	3	4	3
	4	5	4	3	4	4	1	2	1	4
	5	5	5	3	5	5	5	5	5	5
	4	3	5	3	4	4	4	4	3	3
Total	94	77	94	59	85	85	83	87	79	94
Average	4.087	3.348	4.09	2.565	3.696	3.696	3.61	3.78	3.43	4.087
Overall Average Score: 3.6391 Overall Evaluation: 72.78%										

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of BBA

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
BBA	4	5	5	3	3	3	3	1	3	4
	5	5	5	4	5	5	5	5	5	5
	3	1	4	1	1	1	5	4	1	5
	5	5	5	3	5	5	5	5	3	4
	4	3	4	1	3	1	4	3	4	5
	5	1	4	1	3	3	3	3	5	1
	5	5	4	4	4	4	5	4	4	4
	4	4	4	3	4	4	4	4	4	4
	4	4	4	4	4	4	4	4	4	4
	5	5	5	4	4	5	4	5	4	5
	4	4	4	4	4	4	4	4	4	4
	4	4	4	4	4	4	4	4	3	4
	5	5	5	5	5	5	5	5	5	5
	4	4	4	1	4	3	4	5	3	5
	4	4	4	4	4	4	4	4	4	4
	4	4	4	4	4	4	3	3	4	4
	4	5	1	4	3	4	4	4	3	4
	4	4	4	3	4	4	5	4	4	4
	3	1	1	1	1	3	5	5	1	5
	4	3	4	4	1	1	4	1	5	3
	4	3	4	4	3	1	4	3	1	3
	4	4	5	4	4	4	5	5	4	5
Total	92	83	86	70	77	76	93	85	78	91
Average	4.182	3.773	3.9091	3.182	3.5	3.455	4.227	3.864	3.545	4.1364
Overall Average Score: 3.777 Overall Evaluation: 75.55%										

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of Commerce

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
PG Department of Commerce Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	4	4	4	4	4	3	3	5
	4	3	4	2	4	2	3	3	2	4
	5	4	4	4	4	4	4	4	4	5
	5	4	4	2	4	4	4	4	3	2
	4	4	5	4	5	5	5	5	4	5
	4	4	4	4	4	4	4	4	4	4
	4	3	3	4	3	3	4	4	4	4
	4	4	4	4	4	3	4	4	3	5
	5	3	4	4	2	2	4	5	2	4
	4	4	5	2	4	3	4	5	2	5
	3	3	2	3	3	2	3	4	2	4
	4	4	4	4	3	3	4	5	3	5
	5	5	4	4	4	4	5	5	4	5
	3	3	2	2	2	2	2	2	2	3
	4	4	3	3	3	4	3	4	3	3
	5	3	3	2	5	5	5	5	2	5
	4	4	4	4	4	4	5	5	3	5
	4	5	4	4	5	5	4	4	4	5
	5	5	5	3	5	5	5	5	3	5
	4	4	4	3	4	3	4	4	4	4
Total	71	66	64	66	76	71	80	84	61	87
Average	3.55	3.3	3.2	3.3	3.8	3.55	4	4.2	3.05	4.35
Overall Score: 3.63			Overall Evaluation: 72.6%							

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of Biotechnology

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
Biotechnology	4	4	4	3	3	5	4	5	5	5
	4	4	3	1	4	5	4	4	3	4
	4	4	3	4	3	2	5	5	3	5
	4	4	5	4	3	4	5	5	4	5
	4	4	4	3	3	3	4	5	4	4
	5	5	4	5	5	4	5	5	4	5
	5	5	5	5	5	5	5	5	5	5
	4	4	4	3	4	3	4	4	2	4
	4	4	3	3	2	3	3	3	2	3
	5	5	5	4	5	5	5	5	5	5
	4	4	3	4	4	4	4	4	3	4
	5	5	5	4	4	5	5	5	3	5
	5	5	5	5	4	4	4	5	3	5
	4	3	1	1	3	3	3	3	2	4
	4	5	5	4	5	4	5	5	4	5
	3	3	3	4	4	3	3	3	1	4
	4	5	4	4	5	5	5	5	4	5
	5	5	3	3	4	4	4	4	3	5
	4	4	4	4	4	4	4	4	4	4
	4	4	4	3	4	4	4	4	4	5
	4	4	4	4	4	4	4	4	3	5
Scale: Strongly Agree (5) to Strongly Disagree(1)	5	5	5	5	5	5	5	5	5	5
	3	4	4	5	4	4	4	5	1	5
	4	3	4	1	4	5	4	5	4	4
	5	4	4	4	5	4	5	5	4	5
	4	4	3	3	4	4	4	4	1	4
	3	3	5	4	5	3	5	5	3	4
	4	4	4	3	3	4	3	3	3	4
	5	5	5	5	5	5	5	5	5	5
	5	5	3	3	4	4	5	5	1	5
	4	4	4	5	4	4	4	5	3	4
Total	131	131	122	113	125	125	133	139	101	141
Average	4.23	4.226	3.935	3.645	4.032	4.03	4.29	4.484	3.258	4.548
Overall average: 4.07			Overall Evaluation: 81.35%							

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023
Alumni feedback
Department of Microbiology

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
Microbiology Scale: Strongly Agree (5) to Strongly Disagree(1)	4	5	5	3	4	4	5	5	4	5
	5	5	5	5	5	5	5	5	5	5
	3	4	3	4	3	1	4	4	5	5
	5	5	5	4	4	4	4	5	4	5
	4	4	4	3	4	4	4	4	3	4
	4	4	4	3	4	4	4	5	4	4
	4	4	3	3	4	4	3	4	3	4
	4	5	4	5	5	4	5	5	4	5
	4	3	3	3	4	3	3	3	4	3
	4	4	4	3	5	4	3	4	1	3
	4	4	3	4	3	1	3	4	5	4
	5	5	5	5	5	4	5	5	4	5
	4	4	4	4	4	4	5	5	4	5
	4	3	3	1	5	3	3	3	3	1
	5	4	5	3	3	4	5	5	4	5
	3	4	4	4	4	3	4	4	4	5
	4	4	4	1	4	4	4	4	3	4
	4	4	4	4	4	4	4	4	4	4
	3	4	3	1	3	3	4	3	3	4
Total	77	79	75	63	77	67	77	81	71	80
Average	4.053	4.158	3.947	3.316	4.053	3.526	4.053	4.263	3.7368	4.211
Overall Average: 3.932			Overall Evaluation: 78.63%							

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of Economics

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
Economics	4	4	4	4	4	4	4	4	4	4
	4	3	3	4	3	4	4	4	4	5
	4	4	4	1	2	2	4	4	2	4
	4	4	5	4	4	4	4	4	5	5
	4	4	4	5	4	3	5	5	4	5
	5	5	5	4	4	5	5	5	5	5
	5	4	4	3	4	4	4	4	5	4
	4	5	5	4	4	4	5	5	3	5
	3	4	4	3	4	4	4	4	4	4
	4	5	4	1	3	3	4	4	1	5
	4	3	4	1	4	3	4	4	3	4
	3	4	1	1	1	1	2	2	1	3
	5	5	5	5	5	5	5	5	5	5
	4	4	3	4	4	4	4	5	3	4
	4	4	3	3	2	2	3	4	1	3
	3	3	4	5	3	3	5	5	3	5
	3	3	3	3	2	2	4	3	2	3
	3	4	3	1	3	3	2	3	1	1
	4	4	5	4	4	4	5	5	2	5
	3	3	3	3	3	3	5	5	5	4
	5	4	5	1	3	4	4	4	3	4
Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	5	4	3	4	5	4	2	3
	4	5	5	5	5	5	5	5	5	5
Total	90	92	91	73	78	80	96	97	73	95
Average	3.913	4	3.9565	3.1739	3.3913	3.478	4.1739	4.217	3.174	4.13
Overall Average: 3.761				Overall Evaluation: 75.2%						

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni feedback

Department of English

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
English	5	5	3	3	3	3	5	3	3	3
	3	3	3	3	3	3	3	3	3	3
	3	3	3	3	3	3	3	3	3	3
	5	5	5	3	3	5	3	5	3	5
	3	3	3	3	3	3	3	3	3	3
	3	3	3	3	3	3	3	3	3	3
	5	5	5	5	5	5	5	5	5	5
	3	3	3	1	3	3	3	5	3	5
	3	3	3	3	3	3	3	3	3	3
	3	3	3	3	3	3	3	3	3	3
	3	5	2	3	3	3	3	3	3	3
	3	3	3	3	3	3	5	3	3	3
	3	2	2	1	2	3	5	5	2	5
	3	3	3	3	2	2	3	2	5	3
	3	3	3	3	3	2	3	3	2	3
	3	3	5	3	3	3	5	5	3	5
	3	3	3	3	3	3	3	3	3	5
	3	3	3	1	3	2	3	3	5	3
	5	3	3	3	3	3	3	3	3	5
	5	3	3	1	3	3	3	3	3	5
	3	3	5	3	5	5	5	5	3	5
Scale: Strongly Agree (5) to Strongly Disagree(1)	3	3	3	3	3	3	3	3	3	3
	3	3	3	3	3	3	3	3	3	3
	3	3	3	3	3	3	3	3	3	5
	5	3	3	3	2	2	3	5	2	3
Total	87	82	81	69	76	77	87	88	78	95
Average	3.48	3.28	3.24	2.76	3.04	3.08	3.48	3.52	3.12	3.8
Overall average: 3.28			Overall Evaluation: 65.6%							

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023
Alumni feedback
Department of History and West Asian Studies

Department	Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	Q9	Q10
History and West Asian Studies	4	3	3	3	4	5	5	3	4	5
	3	4	4	4	4	3	3	4	3	4
	4	4	4	4	4	4	4	4	4	4
	4	3	3	1	3	4	4	4	4	5
	4	4	4	1	2	2	4	4	2	4
	4	4	5	4	4	4	4	4	5	5
	4	4	4	5	4	3	5	5	4	5
	5	5	5	4	4	5	5	5	5	5
	5	4	4	3	4	4	4	4	5	4
	4	5	5	4	4	4	5	5	3	5
	3	4	4	3	4	4	4	4	4	4
	4	5	2	2	3	3	4	4	1	5
	4	3	4	2	4	3	4	4	3	4
	3	2	1	1	1	1	2	2	1	3
	5	5	5	5	5	5	5	5	5	5
	4	4	3	4	4	4	4	5	3	4
	4	4	3	3	2	2	3	4	1	3
	3	3	4	5	3	3	5	5	3	5
Total	71	70	67	58	63	63	74	75	60	79
Average	3.944 4	3.8889	3.722	3.2222	3.5	3.5	4.111	4.166	3.33	4.388
Overall Average: 3.7778				Overall Evaluation: 75.56%						

Source: Alumni Feedback Data 2023

Curriculum Feedback Analysis 2023

Alumni Feedback

Overall Analysis

Q.No.	Questions	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Score
1	The programme offered to me was suitably demanding.	51	105	48	0	1	4
2	The syllabus prescribed for my Programme was well-organized and up-to-date.	47	93	53	4	8	3.8146
3	Project works/internships offered during my programme were adequate and relevant.	52	90	50	7	6	3.8537
4	Conduct of examinations and publication of results were strictly according to the predetermined schedule.	21	72	67	14	31	3.1854
5	The curriculum has enhanced my competency in communication, critical thinking, problem solving and creativity.	33	82	61	13	16	3.5024
6	The programme was capable of creating skills required at workplace.	35	86	58	16	10	3.5854
7	Overall learning environment offered in the campus was excellent.	66	88	42	6	3	4.0146
8	The academic ambience of the campus is Promising	83	74	37	7	4	4.0976
9	The Institution had given me opportunities to connect with industries.	31	60	67	27	20	3.2683
10	The behaviour of the teaching and non-teaching staff of the institution is cordial and supportive.	92	69	37	4	3	4.1854
	Total Alumni participated 205						
	Total Score: 3.7507			Overall Evaluation: 75.015%			

Source: Alumni Feedback data 2023

Appendix:

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Alumni Feedback on Curriculum 2022-23

Questionnaire

Q..No	Questions	Strongly Agree (5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1.	The programme offered to me was suitably demanding.					
2.	The syllabus prescribed for my Programme was well-organized and up-to-date.					
3.	Project works/internships offered during my programme were adequate and relevant.					
4.	Conduct of examinations and publication of results were strictly according to the predetermined schedule.					
5.	The curriculum has enhanced my competency in communication, critical thinking, problem solving and creativity.					
6.	The programme was capable of creating skills required at workplace.					
7.	Overall learning environment offered in the campus was excellent.					
8.	The academic ambience of the campus is Promissing					
9.	The Institution had given me opportunities to connect with industries.					
10.	The behaviour of the teaching and non-teaching staff of the institution is cordial and supportive.					

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

CURRICULUM FEEDBACK ANALYSIS 2022-23

EMPLOYER FEEDBACK

Q.No.	Questions	Strongly Agree	Agree	Neutral	Not Agree	Strongly Disagree		Score
1	The programme offered to candidates was suitably demanding.	3	20	4	0	1	108	3.8571
2	Project works/Internships offered were adequate and relevant.	5	14	7	1	1	105	3.75
3	The curriculum has enhanced the ability of the candidates in communication, critical thinking and problem solving.	8	15	3	1	1	112	4
4	The Programme was capable of creating skills required at workplace.	6	16	5	0	1	110	3.9286
5	The candidates from the institution are highly employable.	7	13	4	4	0	107	3.8214
6	Overall learning outcomes as achieved by the candidates seem to be excellent.	6	16	2	4	0	108	3.8571
7	The coordination with the institution's placement cell is impressive.	6	12	6	1	3	101	3.6071
8	The candidates from the institution are well groomed and well-behaved.	8	16	3	1	0	115	4.1071
Total Employers: 28		Total Score:3.86		Overall Evaluation: 77.32%				

Source: Curriculum Feedback Data 2022-23

EMEA College of Arts and Science, Kondotty

Curriculum Feedback Analysis 2023

Students Feedback

Department of Computer Science

Department	Questions												
	Q.1.	Q.2.	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
Computer Science Scale: Strongly Agree (5) to Strongly Disagree(1)	5	3	3	3	4	4	4	3	3	4	4	4	4
	4	2	3	4	2	4	5	4	5	4	4	3	4
	4	2	4	4	4	4	3	4	4	4	2	2	4
	5	2	3	3	2	3	3	4	3	4	4	5	4
	5	3	3	3	4	4	4	3	3	4	4	5	4
	4	2	3	4	2	4	5	4	5	4	4	4	4
	4	2	4	4	4	4	3	4	4	4	2	4	4
	5	2	3	3	2	3	3	4	3	4	4	3	4
	5	2	2	4	4	4	3	3	5	3	5	2	3
Total	41	20	28	32	28	34	33	33	35	35	33	32	35
Average	4.55	2.22	3.11	3.5	3.11	3.77	3.66	3.66	3.88	3.8	3.66	3.5	3.88
Overall Average Score: 3.56 Overall Evaluation: 71.2%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Physics and Mathematics (Double Main)

Department	Questions												
	Q.1.	Q.2.	Q.3.	Q.4.	Q.5.	Q.6.	Q.7.	Q.8.	Q.9.	Q.10.	Q.11.	Q.12.	Q.13
Double Main Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	3	4	4	4	4	4	4	4	4	5	4
	4	4	5	5	5	5	3	3	5	5	5	4	3
	4	4	3	4	4	4	4	4	4	4	4	5	4
	4	4	5	5	5	5	3	3	5	5	5	4	3
	4	4	4	4	5	4	4	4	4	4	5	5	5
	4	4	4	4	5	4	4	4	4	4	5	5	5
Total	24	24	24	26	28	26	22	22	26	26	28	28	24
Average	4	4	4	4.33	4.66	4.33	3.66	3.66	4.33	4.33	4.66	4.66	4
Overall Average Score: 4.20 Overall Evaluation: 84%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

PG and Research Department of Economics

Department	Questions												
	Q.1.	Q.2.	Q.3.	Q.4.	Q.5.	Q.6.	Q.7.	Q.8.	Q.9.	Q.10.	Q.11.	Q.12.	Q.13.
Economics Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	3	3	4	2	5	4	5	4	5	5	5
	4	3	4	4	3	5	5	4	5	5	5	5	4
	4	4	3	3	4	4	5	4	5	4	5	5	4
	4	4	4	4	4	3	5	4	4	4	4	3	3
	3	3	3	3	4	3	4	4	3	3	3	4	3
	4	4	4	4	4	4	5	4	4	4	4	5	4
	3	5	4	3	4	3	5	5	3	3	4	5	2
	4	3	4	4	4	3	5	4	5	5	5	4	4
	3	3	3	3	3	3	4	3	5	5	5	5	3
	5	4	4	4	5	4	5	5	4	4	5	5	4
	3	4	4	3	4	3	5	3	5	4	5	4	5
	4	4	4	4	4	4	5	4	4	4	4	5	4
	3	3	2	3	3	3	3	3	3	3	3	4	3
	4	3	4	4	4	3	5	4	4	5	5	5	4
	3	5	5	4	5	5	5	2	5	5	5	5	5
	4	4	4	4	3	3	4	4	4	4	5	5	4
	4	5	5	4	3	3	5	4	5	5	5	5	5
	4	4	4	3	4	4	4	4	4	4	4	5	4
Total	67	69	68	64	69	62	84	69	77	75	81	84	70
Average	3.72	3.83	3.77	3.55	3.83	3.44	4.66	3.83	4.27	4.16	4.5	4.66	3.88
Overall Average Score: 4.01 Overall Evaluation: 80.2%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of History and West Asian Studies

Department	Questions												
History and West Asian Studies Scale: Strongly Agree (5) to Strongly Disagree(1)	Q.1.	Q.2.	Q.3.	Q.4.	Q.5.	Q.6.	Q.7.	Q.8.	Q.9.	Q.10	Q.11.	Q.12	Q.13
	4	4	4	3	3	4	4	4	2	4	3	3	4
	4	2	4	4	3	3	3	3	4	4	4	4	3
	4	4	4	3	4	5	5	4	5	5	5	4	5
	4	5	4	5	4	4	5	4	4	4	5	5	4
	4	4	4	4	4	4	4	4	4	4	4	5	4
	4	4	3	4	4	4	4	4	3	2	4	5	4
	4	4	4	5	4	3	4	4	3	4	4	5	4
	3	4	3	4	4	4	4	3	3	3	4	5	3
	4	3	3	2	3	3	4	3	3	3	3	5	3
	4	4	3	3	4	3	4	4	4	4	5	5	4
	4	4	4	3	3	4	4	4	3	4	4	5	4
	4	4	5	5	4	3	5	4	3	5	5	5	5
	4	4	4	4	4	4	4	4	4	4	5	4	4
Total	51	50	49	49	48	48	54	49	45	50	55	60	51
Average	3.92	3.84	3.76	3.76	3.69	3.69	4.15	3.76	3.46	3.84	4.23	4.61	3.92
Overall Average Score: 3.89 Overall Evaluation: 77.8%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of Biotechnology

Department	Questions												
	Q.1.	Q.2.	Q.3.	Q.4.	Q.5.	Q.6.	Q.7.	Q.8.	Q.9.	Q.10.	Q.11.	Q.12.	Q.13.
Biotechnology Scale: Strongly Agree (5) to Strongly Disagree(1)	5	5	4	4	4	4	5	4	3	3	4	5	4
	4	3	4	4	3	3	2	4	4	4	4	5	4
	4	4	4	4	4	4	4	4	4	4	4	5	4
	3	3	4	4	4	4	4	4	4	4	4	5	4
	4	5	5	5	4	5	5	4	5	5	5	5	5
	4	3	4	3	4	4	4	4	3	3	4	4	3
	4	2	3	4	4	4	5	3	4	4	2	4	3
	4	3	3	4	2	2	5	4	4	4	5	4	2
	4	4	5	3	4	3	5	5	3	4	5	3	4
	4	5	5	5	5	5	5	5	5	5	5	3	5
	3	3	4	4	4	4	4	4	4	3	5	3	4
	3	2	3	3	3	4	3	3	4	3	4	3	3
	4	2	3	3	3	3	3	3	3	3	3	3	3
	4	4	4	3	4	3	4	3	4	4	4	3	4
	5	3	4	4	4	4	3	4	4	4	3	2	3
Total	59	51	59	57	56	56	61	58	58	57	61	57	55
Average	3.93	3.4	3.93	3.8	3.73	3.73	4.06	3.86	3.86	3.8	4.06	3.8	3.66
Overall Average Score: 3.82 Overall Evaluation: 76.4%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023 (Students Feedback)

Department of Microbiology

Department	Questions												
	Q.1.	Q.2.	Q.3.	Q.4.	Q.5.	Q.6.	Q.7.	Q.8.	Q.9.	Q.10.	Q.11.	Q.12.	Q.13.
Department	4	2	2	4	2	4	4	3	4	4	4	5	4
Microbiology	3	2	4	3	2	5	5	5	3	2	4	3	5
	3	4	3	3	3	4	2	2	2	3	3	3	3
	5	2	3	3	4	4	5	3	3	4	4	2	3
	4	4	4	2	4	3	5	4	3	4	5	2	3
	4	2	3	3	3	3	4	3	4	2	4	3	3
	3	3	4	2	4	4	5	4	4	4	4	2	4
	4	3	3	3	4	4	4	3	3	4	4	3	4
	4	4	4	4	3	3	4	4	4	4	5	4	4
	4	4	3	3	3	3	4	4	3	4	2	5	4
	4	3	3	2	3	3	4	3	4	3	3	5	3
	3	2	2	3	4	4	4	4	4	4	4	5	4
	4	2	4	3	3	4	5	4	4	4	5	5	4
	3	2	2	3	3	3	4	3	4	3	4	5	3
	3	4	4	2	3	3	3	2	4	3	3	4	4
Scale: Strongly Agree (5) to Strongly Disagree(1)													
Total	55	43	48	43	48	54	62	51	53	52	58	56	55
Average	3.66	2.86	3.2	2.86	3.2	3.6	4.13	3.4	3.53	3.46	3.86	3.73	3.66
Overall Average Score: 3.47 Overall Evaluation: 69.4%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of Biochemistry

Department	Questions												
	Q.1	Q.2	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
Biochemistry Scale: Strongly Agree (5) to Strongly Disagree(1)	3	3	4	3	2	4	4	4	4	3	4	4	4
	4	4	4	4	4	4	4	4	4	4	4	4	4
	3	2	2	4	2	3	4	3	2	4	3	5	2
	3	4	4	3	3	2	4	2	4	3	5	5	4
	3	3	3	3	3	3	3	3	3	3	3	2	3
	3	3	3	2	2	2	2	3	3	3	3	5	3
	5	4	4	4	4	4	4	5	5	5	5	5	5
	3	3	3	4	3	3	3	3	4	4	5	4	3
	3	4	3	2	4	3	3	2	4	3	4	3	3
	3	3	3	3	4	4	4	3	3	3	4	3	3
	4	2	3	3	3	3	4	4	4	4	4	3	4
	4	4	3	4	3	4	4	3	2	3	4	4	3
	4	4	4	4	4	4	4	3	3	3	4	5	4
	4	3	5	3	4	3	4	5	4	3	4	5	4
	4	3	3	3	4	4	4	3	3	5	5	5	4
	4	4	4	4	4	4	5	4	4	4	4	5	5
Total	57	53	55	53	53	54	60	54	56	57	65	67	58
Average	3.56	3.31	3.43	3.31	3.31	3.37	3.75	3.37	3.5	3.56	4.06	4.18	3.62
Overall Average Score: 3.59 Overall Evaluation: 71.86%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of Business Administration

Department	Questions												
	Q.1	Q.2	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
BBA Scale: Strongly Agree (5) to Strongly Disagree(1)	5	4	4	3	3	5	5	4	5	5	5	3	5
	3	1	3	4	1	4	4	4	4	1	4	4	4
	4	4	4	3	3	3	4	4	3	3	4	3	4
	4	5	4	3	4	4	5	4	5	5	5	5	5
	3	3	3	3	3	3	4	3	4	3	5	5	3
	4	3	3	4	4	3	4	3	3	4	5	5	3
	3	3	2	3	3	3	4	2	4	3	4	5	2
	3	3	3	3	1	3	3	1	2	1	4	5	3
	4	4	3	4	4	4	5	4	5	5	5	5	4
	4	4	4	5	4	4	4	3	4	4	4	5	4
	4	2	4	2	4	2	5	3	4	4	4	5	4
	3	3	4	3	4	3	4	4	3	3	3	5	3
Total	44	39	41	40	38	41	51	39	46	41	52	55	44
Average	3.67	3.25	3.42	3.33	3.16	3.41	4.25	3.25	3.83	3.41	4.33	4.58	3.66
Overall Average Score: 3.66 Overall Evaluation: 73.2													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of B.Voc

Department	Questions												
	Q.1	Q.2	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
B.Voc	5	4	4	4	3	4	4	3	4	4	5	5	4
	4	3	4	4	3	3	5	4	4	5	5	5	5
	5	4	2	3	4	1	5	4	3	4	4	5	4
	4	4	4	4	4	4	4	4	4	4	4	5	4
	3	3	3	3	3	3	3	3	4	4	4	4	4
	4	4	4	4	2	4	4	4	4	3	4	4	3
	1	1	3	3	4	3	2	3	2	3	4	4	2
	3	3	2	3	2	3	3	4	4	5	5	4	3
	4	2	3	3	4	3	3	3	3	2	2	4	3
	3	2	3	3	2	2	4	1	3	2	3	3	3
	4	1	1	3	4	4	1	4	1	3	5	3	4
	3	3	3	3	2	3	2	3	4	3	5	3	1
	3	2	4	3	4	4	3	4	4	4	4	2	3
	4	4	3	3	4	3	3	3	3	3	4	2	3
	4	3	2	3	4	4	4	4	5	5	5	1	5
	3	3	4	4	1	1	1	3	3	3	4	1	1
	4	3	2	4	3	4	4	3	4	3	3	1	3
	4	3	3	3	2	3	4	2	2	4	5	1	4
Total	65	52	54	60	55	56	59	59	61	64	75	57	59
Average	3.61	2.88	3	3.33	3.05	3.11	3.27	3.27	3.38	3.55	4.16	3.16	3.27
Overall Average Score: 3.31 Overall Evaluation: 66.2%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of Commerce

Department	Questions												
	Q.1	Q.2	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
Commerce Scale: Strongly Agree (5) to Strongly Disagree(1)	4	3	5	4	4	4	4	4	4	4	5	5	4
	4	3	4	4	3	3	5	4	2	3	3	4	2
	3	3	3	3	3	3	4	4	4	4	4	5	3
	3	1	3	3	3	3	4	4	3	3	3	5	3
	4	4	4	4	4	4	5	4	4	4	4	5	4
	5	2	3	3	3	4	4	3	4	4	4	4	2
	3	3	3	3	4	3	4	3	3	4	4	4	3
	4	3	3	3	2	3	3	3	2	2	4	5	4
	4	5	4	4	5	5	5	4	4	5	5	5	5
	4	4	4	4	4	4	4	4	4	4	4	5	4
	4	3	3	3	3	4	5	4	3	3	4	5	3
	4	4	3	3	3	4	3	3	4	4	4	4	5
	4	5	4	4	5	5	5	4	5	4	4	5	4
	4	3	3	4	4	4	5	4	5	5	5	5	4
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	3	3	4	4	4	4	4	4	4	3	2	5	4
	4	4	2	4	4	4	4	4	4	4	4	5	4
	4	4	4	4	4	3	3	3	3	3	4	5	4
	4	4	4	3	3	3	4	4	3	4	4	5	4
	5	5	5	4	5	4	5	5	5	5	5	5	5
	4	4	4	4	4	4	3	3	4	5	4	5	4
	2	2	2	2	4	2	2	2	2	2	2	5	2
	4	4	4	3	4	3	4	4	4	3	4	5	4
Total	116	106	110	106	112	112	121	110	114	117	125	143	111
Average	3.86	3.53	3.66	3.53	3.73	3.73	4.03	3.66	3.8	3.9	4.16	4.76	3.7
Overall Average Score: 3.85 Overall Evaluation: 77%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Department of English

Department	Questions												
	Q.1	Q.2	Q.3	Q.4	Q.5	Q.6	Q.7	Q.8	Q.9	Q.10	Q.11	Q.12	Q.13
English Scale: Strongly Agree (5) to Strongly Disagree(1)	4	4	4	3	4	3	4	4	4	4	5	4	4
	4	4	2	4	5	4	4	4	4	4	4	5	4
	4	4	3	4	4	4	3	5	3	5	5	5	3
	4	4	4	4	4	4	5	4	5	4	4	5	4
	4	4	4	5	5	4	5	4	5	5	5	5	5
	4	4	4	3	4	5	5	4	3	3	5	5	5
	4	3	2	3	4	4	4	4	4	4	4	4	3
	4	3	3	3	4	3	5	4	4	4	4	3	5
	3	2	2	3	4	4	4	4	4	4	4	3	4
	3	3	3	3	3	4	4	4	3	4	3	2	3
	4	4	4	4	4	4	4	4	2	4	2	2	5
	4	4	4	4	4	4	4	4	4	4	4	5	4
	4	3	4	3	3	3	5	3	3	4	5	5	4
	5	4	5	5	5	4	5	5	5	5	5	5	5
	4	3	3	3	4	3	4	3	4	4	4	5	4
	3	3	3	3	3	3	3	3	3	3	3	4	3
Total	62	56	54	57	64	60	68	63	60	65	66	67	65
Average	3.87	3.5	3.37	3.56	4	3.75	4.25	3.93	3.75	4.06	4.12	4.18	4.06
Overall Average Score: 3.88 Overall Evaluation: 77.6%													

Source: Curriculum Feedback Survey Data 2023

Curriculum Feedback Analysis 2023

Students Feedback

Overall Analysis

Q..No.	Questions	Strongly Agree	Agree	Neutral	Disagree	Strongly Disagree	Score
1	The programme offered to me is suitably demanding.	19	104	42	1	1	3.832335
2	The syllabus prescribed for my Programme is well-organized and up to date	12	73	55	24	3	3.401198
3	Modules of the courses are appropriately sequenced and progressive.	13	82	58	14	0	3.562874
4	The curriculum has Interdisciplinary links.	11	72	74	10	0	3.502994
5	The Institution offers the flexibility to choose add-on-courses.	15	87	49	14	2	3.592814
6	Institution integrates cross-cutting issues (Gender, Environment & Sustainability, Human Values and Professional ethics) relevant to the Curriculum.	13	85	62	6	1	3.616766
7	The classes were handled by qualified and experienced teachers	54	81	27	5	0	4.101796
8	The evaluation system of the programme was comprehensive and transparent	12	95	50	9	1	3.646707
9	The physical infrastructure available on the campus is adequate and usable.	29	81	47	10	0	3.772455
10	The academic ambience inside the campus is conducive to learning and development	30	90	40	5	2	3.844311
11	The library and resources available in the institution are spacious and sufficient	60	81	19	7	0	4.161677
12	The grievance redressal system of the campus is prompt and efficient.	98	39	21	9	0	4.353293
13	The institution offers an innovative ecosystem for the promotion of students' ideas and creativity.	29	83	47	8	0	3.796407
Total Students: 167 Total Score: 3.784 Overall evaluation= 75.68%							

Source: Curriculum Feedback Survey Data 2023

Appendix:

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Students Feedback on Curriculum 2022-23

Questionnaire

Q.No	Questions	Strongly Agree(5)	Agree (4)	Neutral (3)	Disagree (2)	Strongly Disagree (1)
1.	The programme offered to me is suitably demanding.					
2.	The syllabus prescribed for my Programme is well-organized and up to date					
3.	Modules of the courses are appropriately sequenced and progressive.					
4.	The curriculum has Interdisciplinary links.					
5.	The Institution offers the flexibility to choose add-on-courses.					
6.	Institution integrates cross-cutting issues (Gender, Environment & Sustainability, Human Values and Professional ethics) relevant to the Curriculum.					
7.	The classes were handled by qualified and experienced teachers					
8.	The evaluation system of the programme was comprehensive and transparent					
9.	The physical infrastructure available on the campus is adequate and usable.					
10.	The academic ambience inside the campus is conducive to learning and development					
11.	The library and resources available in the institution are spacious and sufficient					
12.	The grievance redressal system of the campus is prompt and efficient.					
13.	The institution offers an innovative ecosystem for the promotion of students' ideas and creativity.					

Source: Students curriculum feedback data 2023

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

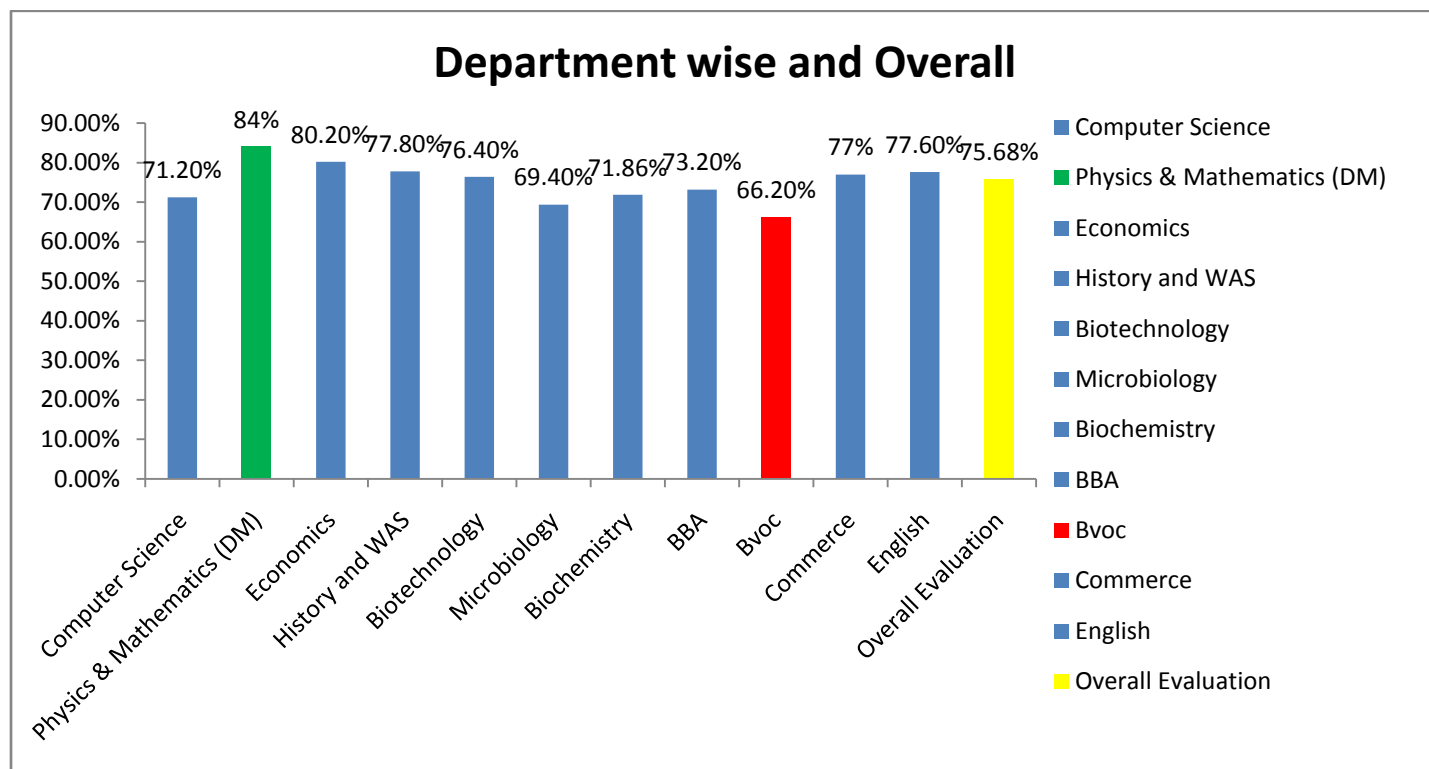
Curriculum Feedback Analysis 2022-23 Teacher

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EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Action Taken Report (ATR)

Curriculum Feedback Analysis-Students 2022-23



Source: Curriculum feedback Data 2022-23

Action Taken Report (ATR)

Subject: Curriculum Restructuring of BVoc Programmes.

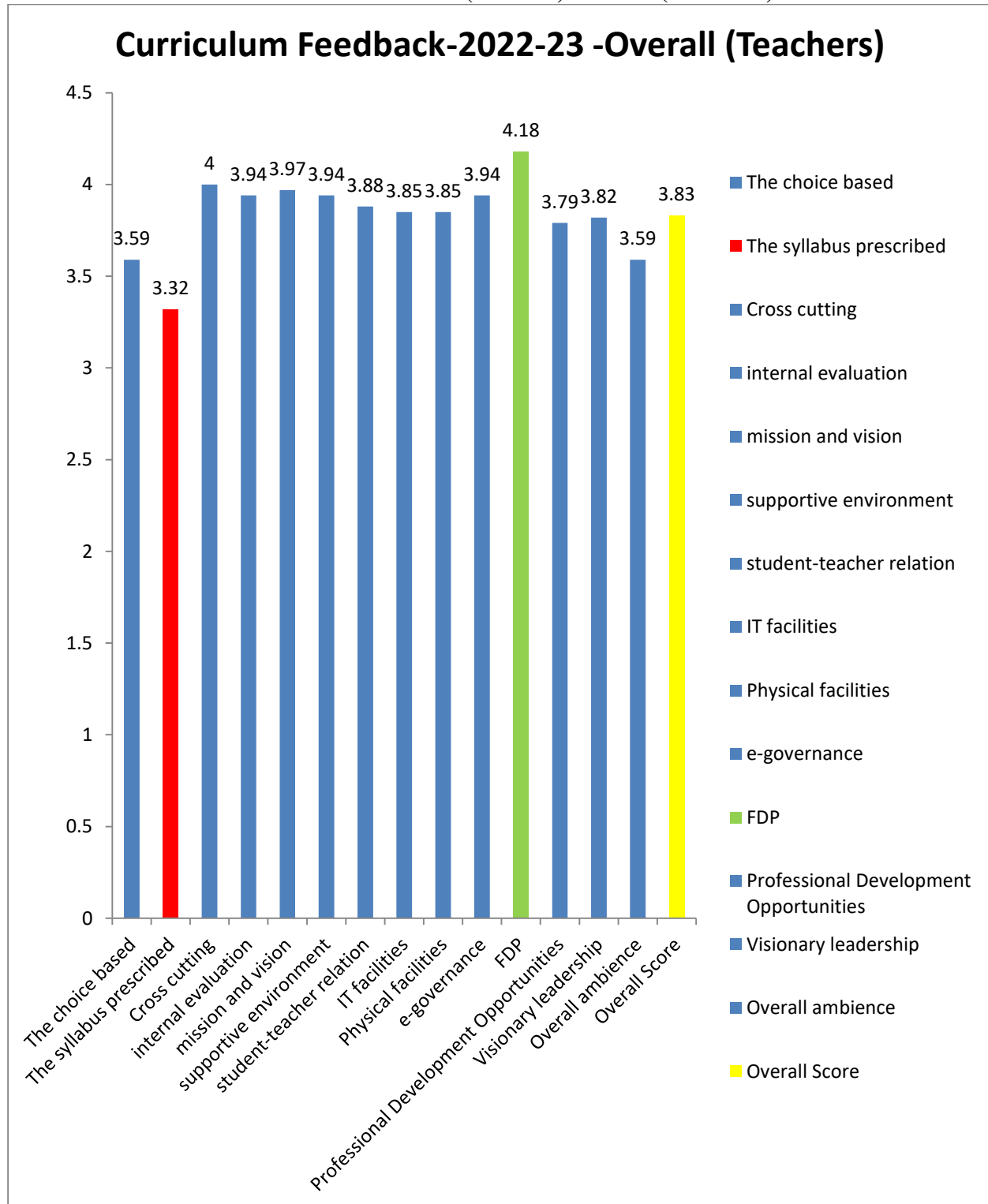
In response to the curriculum feedback from students, where the overall score stands at 3.78 out of 5, with the BVoc department registering the lowest score of 3.31 out of 5, the Internal Quality Assurance Cell (IQAC) determined that this report needed attention in the college council for discussion and policy action.

Following deliberations in the college council, it was decided to escalate the matter to the Academic Council of BVoc. The college council has further endorsed Mr.Moideen Shafeeq.A, Coordinator of the

BVoc programmes, to communicate and discuss the grievances with the Academic Council and members of the Board of Studies at the University of Calicut.

This strategic approach reflects the commitment of the college to address student concerns and collaboratively engage with relevant academic bodies to implement necessary policy actions, ensuring an enhanced curriculum experience for BVoc students.

EMEA College of Arts and Science, Kondotty
Action Taken Report (ATR)
Curriculum Feedback (2022-23) Overall (Teachers)



Source: Curriculum Feedback Survey Data 2022-23

Action Taken Report (ATR)

Subject: Restructuring of Syllabus

Following the feedback received from teachers on the curriculum, with a minimum score of 3.32 out of 5 on the statement "the syllabus prescribed for the program is well organized and structured," the Internal Quality Assurance Cell (IQAC) recommended to discuss the matter in the college council.

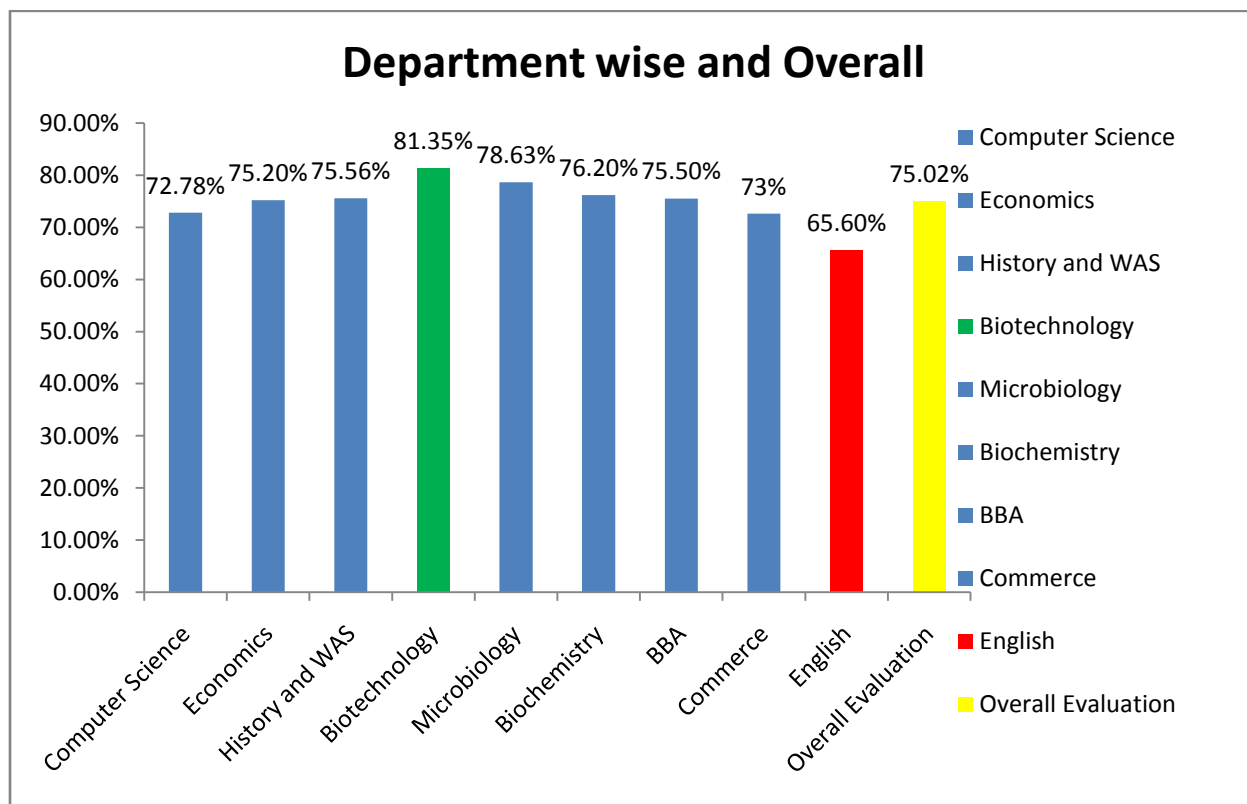
Subsequently, the college council thoroughly deliberated on the issue and collectively decided to escalate it to the Academic Council, University of Calicut. The Academic Council, in turn, will address and further discuss the matter with the respective Board of Studies through its appointed members.

This proactive approach demonstrates the college's commitment to addressing curriculum concerns in a collaborative manner, involving key stakeholders to ensure a comprehensive and well-structured academic experience. Further updates will be communicated as the discussion progresses through the Academic Council and the Board of Studies.

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Action Taken Report (ATR)

Curriculum Feedback Analysis-Alumni- 2022-23



Source: Curriculum Feedback Data 2022-23

Action Taken Report

In response to the curriculum feedback from alumni, where the overall score stands at 3.75 out of 5, with the English department alumni providing the lowest score of 3.28 out of 5, the Internal Quality Assurance Cell (IQAC) decided to present this report to the college council for discussion and policy action.

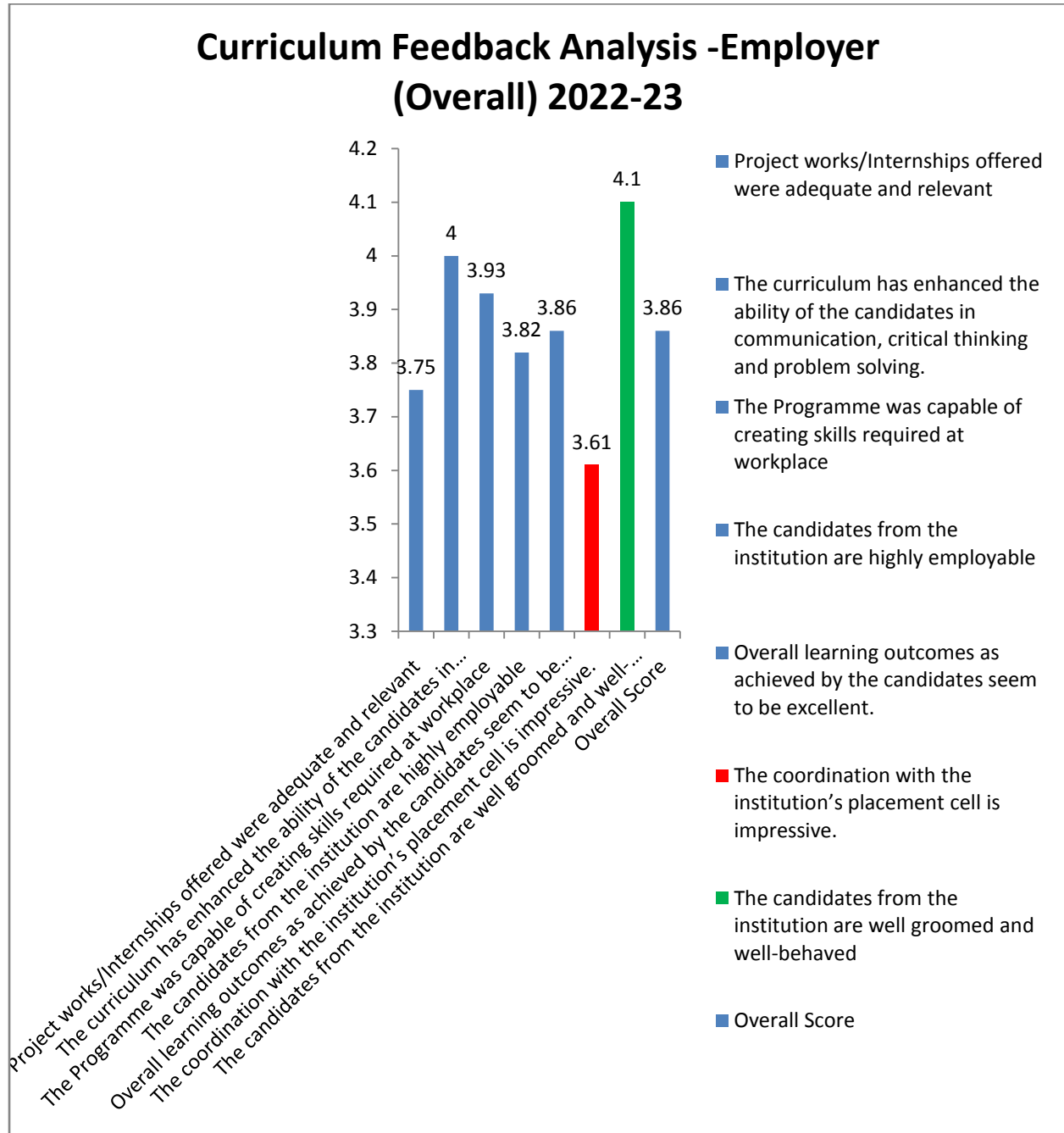
After thorough deliberations in the college council, it was decided to raise the matter to the Academic Council of the English, University of Calicut. The college council has authorized Mr. Roy. P. P, the Head of the English department, to communicate and discuss the grievances with the Academic Council and members of the Board of Studies at the University of Calicut.

This proactive step underscores the commitment of the college to address alumni concerns and collaborate with relevant academic bodies to implement necessary policy actions. Further updates will be provided as the discussion progresses within the Academic Council and Board of Studies.

EMEA COLLEGE OF ARTS AND SCIENCE, KONDOTTY

Action Taken Report (ATR)

Curriculum Feedback Analysis-Employer 2022-23



Source: Curriculum Feedback Analysis Data 2022-23

Action Taken Report (ATR)

Subject: Restructuring of Placement Cell.

Overview:

The Curriculum Feedback highlighted a notable concern regarding the coordination with the institution's placement cell, reflecting a score of 3.61 out of 5. In response to this, the matter was brought to the College Council for discussion and resolution.

Council Deliberation:

The College Council thoroughly deliberated on the feedback, recognizing the significance of effective coordination with the placement cell in enhancing overall student outcomes. The decision was made to restructure the placement cell to address the identified shortcomings.

Appointment of New Director:

As a strategic step towards enhancing the placement cell's efficiency, Dr. Ashraf Valoor, Assistant Professor of Political Science, has been appointed as the new Director of the Placement Cell. Dr. Valoor's academic expertise and administrative capabilities are expected to contribute significantly to the improvement of coordination and collaboration between the academic departments and the placement cell.

Mandate for Restructuring:

The council has outlined a comprehensive plan for restructuring the placement cell, emphasizing the need for closer ties with academic departments, streamlined communication channels, and proactive engagement with industry partners. This mandate aims to elevate the cell's effectiveness in facilitating student placements.

Implementation Timeline:

The restructuring process is set to commence immediately, with an anticipated completion date within the next academic year. Dr. Ashraf Valoor will lead this initiative, collaborating closely with relevant stakeholders to ensure a smooth transition.

Monitoring and Evaluation:

Regular assessments and feedback mechanisms will be implemented to monitor the progress of the restructuring efforts. This includes periodic reviews by the College Council and feedback from students, faculty, and industry partners.

Conclusion:

The College Council is committed to continuous improvement and fostering an environment that enhances students' career prospects. The appointment of Dr. Ashraf Valoor and the restructuring of the placement cell reflect our dedication to addressing concerns raised in the curriculum feedback, ultimately contributing to a more effective and responsive academic ecosystem.